



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

"A COMMITMENT TO EXCELLENCE"

HOLMDEL TOWNSHIP BOARD OF EDUCATION CURRICULUM & INSTRUCTION/SPECIAL SERVICES COMMITTEE MEETINGS

January 17, 2023 @ 5:00PM

Location: High School Media Center

Welcome and Norms

Meeting began at 6:30, In attendance Chairwoman Tuccillo, Board Members Zhang, DiMare, Buckley, Mrs. Lamoglia, Dr. Irwin, and Dr. Cascone were in attendance.

Committee members introduced themselves, committee norms and timeline for agenda development, sharing, and distribution of minutes were reviewed. Likewise, agenda structure and format were discussed with the new committee members.

Superintendent's Recommendations for Approval

1. **Approval of Out-of-District Travel, District Personnel** - All travel is virtual or within NJ. (29 staff members including district administrators).
2. **Approval of Student Trips** - Approval for local trips including class trips, academic competitions, and graduation/senior trips.
3. **Approval of Student Teacher/Clinical Practice/Observations/Field Experiences** - 1 additional student teacher (HS math)
4. **Approval of NJEA Teacher Leader Endorsement Program for the 2022/2023 School Year** - Director debriefed committee on past staff members who completed the program, this year's candidate, and what the program is about. For more information about the program/certification, please click [here](#).
5. **Approval of Appointment, Before and After School, Supplemental Student Support for the 2022/2023 School Year** - The appointment is for teachers who may be assigned to support students individually as per their I&RS action plans. Teachers are only being approved at this time (does not necessarily mean that all those on the list will be assigned a student for academic support). This lead to brief introduction to I&RS and 504 plans for new members.
6. **Approval of Retroactive Appointment, Program Coordinator, Extra Hours, 2022/2023 School Year** Approval for peer leader program coordinator at Indian Hill (job description for the program approved last month). Directors debriefed the committee on vision of the program which includes 6th grade students facilitating peer meditations for younger students. Program is still in the student identification phase (determining peer leaders).
7. **Approval of Appointment, Before and After School, Supplemental Student Support, 2022/2023 School Year, Staff, Technology Support for the 2022/2023 School Year** Approval for technology support in reference to data maintenance for student achievement records.
8. **Approval of New Courses at HHS for 23-24**
 - a. **Approval of Honors World Civilizations** - New Course - aimed at honors students who are not ready yet for AP.



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

“A COMMITMENT TO EXCELLENCE”

- b. **Approval of AP European History** - New Course - aimed at grades 11/12, additional humanities elective at AP level (student interest)
- c. **Approval of Environmental Ecology** - New Course - aimed as an **elective** for students who meet the biology requirement and are interested in topics related to environmental science, but may not be inclined to take an AP course.
Dr. Irwin reminded the committee that this is approval for the course itself, whether the course runs or not depends on the seats filled.
9. **Approval of revised district curriculum**. The curriculum checklist provided by QSAC necessitates the revision of ancillary standards within the curriculum guides to be updated with the 2020 standards. (i.e. tech or CTE standards were updated, so the math curriculum itself needed to be updated to reflect these updates). **These revisions are compliance updates, indicating no changes to content.** All curriculum being reapproved are marked as 1/23 and were reviewed within the 5-year curriculum review cycle. We are in good shape with our 5-year cycle. Dr. Irwin explained for new members that resources/materials/pacing guides can be reviewed annually but the curriculum which is the dissemination of standards requires approval every 5 years. We are looking to put curriculum feedback forms later this winter for teachers and students to provide feedback about their courses.
10. **Approval of Committee of the Whole Meetings Dates** COW Calendar : COW meetings are 1 week in advance of board meetings (April, May, June).
11. **Approval of Policy #2610 - Educational Program Evaluation - First Read** - First reading of required policy per QSAC review regarding using multiple sources of data for program evaluation.

Special Services

1. **Approval of Home/Hospital Instruction** - 3 additional placements. Mrs. Lamoglia explained to new committee members the various reasons why students may require home instruction.
2. **Approval of PTSO Donation to HHS Stars Program** Approval of \$3500 for washer and dryer for the STARS program. Mrs.. Lamoglia explained the purpose of this resource to assist students with life skills.
3. **Approval of Commission for the Blind and Visually Impaired Services**: Approval for services; Mrs.. Lamoglia explained that most services are provided by district staff as we are fortunate to have teachers with these distinct certifications in the district.
4. **Approval of Additional Location (s) for 2022-2023 Community Based Instruction (CBI) and Structured Learning Experience (SLE)** Additional local placements for community exploration.

New Business:

- ~~Test for Credit – AP, SAT, dual enrollment-~~ tabled for February
- **SAIL (Students Achieving Independent Living)** - In conjunction with Brookdale, this program is intended for students with disabilities between the ages 18-24 with life skills, consumer skills, self-advocacy, healthy habits, understanding money, and innovative uses of technology.
- **February 27th Student/Parent Workshops: Clayton Cranford - Cyber Safety Cop** - Speaker was vetted by Dr. Cascone, will be presenting to students in grades 6-8 and families about the importance of digital safety/parenting in a digital world.

Old Business:

The following old business items are to wrap up discussions regarding items previously raised by the committee. Please review these items on your own as there may not be time to discuss, given truncated meeting time.



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

“A COMMITMENT TO EXCELLENCE”

- **Health Instruction Regulation** - Dr. Irwin explained the origins of regulation and confirmed that this could be attached to existing policy 2422. Language in regulation reflects existing policy and outlines contextual procedures, specific to Holmdel.
- **Health Survey Results** - 75%+ response rate; survey closed January 15th. Communication to follow by principals as it relates to building specific procedures for opt in and opt out, relevant to timeline implementation.

Items for February

- High School Program of Studies
- Provide feedback about the opt out process for health instruction.
- Curriculum Cycle/Appendices/Mandates
- 1st grade regulation

meeting date: February TBD, 2023