



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

*"A COMMITMENT TO EXCELLENCE"*

## HOLMDEL TOWNSHIP BOARD OF EDUCATION CURRICULUM & INSTRUCTION/SPECIAL SERVICES COMMITTEE MEETINGS

**December 5, 2022 @ 6:00PM**

**Location: High School Media Center**

### Superintendent's Recommendations for Approval

1. **Approval of Out-of-District Travel, District Personnel:** The committee reviewed professional development requests for teachers and administrators; the majority of which are online or virtual.
2. **Approval of Student Trips:** The committee reviewed the lists of student trips for the month of December, the majority of which are local. A question was raised about the cost of the robotics trip and the NHS trip to the American Dream Mall that took place on November 5th. The funds for the robotics trip represent the cost of transportation. The NHS Executive Board went on a field trip to the American Dream Mall to attend the American Cancer Society's Greater NYC Area Volunteer Summit. The Executive Board had the chance to meet with other Relay for Life team leaders, cancer survivors involved with the program, and student advocates from all over the tristate area; they were also able to workshop ideas for this year's Relay for Life and learn about ways to make Holmdel's Relay bigger and better. This year's event will be on May 12.
3. **Approval of Student Teacher/Clinical Practice/Observations/Field Experiences:** The committee reviewed the addition of 1 clinical internship at Village School.
4. **Approval of Student Internships for the School Year 2022/2023:** The committee reviewed 2 additional placement sites for student internships.
5. **Approval of Policy#2415.04 Title I District-Wide Parent & Family Engagement - Second Read:** The committee conducted a second reading of the Title I policy. The first reading was conducted in November.
6. **Approval of Job Description: Peer Leaders in Training Advisor:** The committee reviewed the job description for the Peer Leaders in Training Advisor. This person will oversee the appointment of peer leaders at Indian Hill School. This program will train select 6th grade students to mediate conflicts. These students will help younger students at IHS.

### Special Services

1. **Approval of Home/Hospital Instruction:** The committee reviewed 1 additional home instruction placement.
2. **Approval of Educere:** The committee reviewed the recommendation for Educere to provide virtual homebound education instruction.
3. **Approval of Dr. Richard L Worth MD LLC:** The committee reviewed the recommendation for Dr. Richard Worth to conduct psychiatric evaluations for the 22/23 school year.

### New Business:

- **Strategic Action Plan Consultant Recommendation** - PLC Associates: Dr. Cascone briefed the committee on the partnership with PLC Associates to support the district in strategic planning. Scope of Work Proposal



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- **Health Education Regulation:** In response to the board providing unanimous consensus at the previous BOE meeting to draft a new board policy/regulation, the committee reviewed the preliminary regulation for Health Education Policy 2422. Dr. Irwin and Dr. Cascone gathered some feedback at the committee meeting and made adjustments to the regulation to reflect the feedback. Dr. Irwin contacted Strauss Esmay for guidance with the regulation. A draft policy and regulations will be prepared for 1st read at the January regular public business meeting.
- **NHS Update:** Dr. Irwin and Ms. Lamoglia reviewed with the committee the requirement changes for the NHS, including GPA requirements, community service hours, and letters of recommendation. The committee provided feedback on the volume of letters of recommendation.
- **Cycle 1 Evaluations:** Dr Irwin presented cycle 1 evaluation scores for teaching staff. The average score for cycle 1 in 21-22 was 3.63; the average score in 22-23 was 3.6. The administrative team has conducted calibration sessions as a large group and in smaller groups. More feedback will be provided after Cycle 2, when unannounced observations are included. Dr. Irwin informed the committee that the Reflective Practice Protocol is an option for highly effective tenured staff in round 2.

## **Old Business:**

*The following old business items are to wrap up discussions regarding items previously raised by the committee. Please review these items on your own as there may not be time to discuss, given truncated meeting time.*

- **6th grade Chromebooks:** Few inquiries received; parents can reach out if in need of a device.
- **11:59 pm Assignments:** Will be addressed with supervisors at the upcoming CALT meeting; adjustments can be expected following the new year.
- **AP World Civilization:** Honors World Civilization class to be offered as an option other than traditional world civilization or AP.
- **Executive Functioning:** KT shared resources; an area which may be included in next year's strategic plan.
- **Option 2:** Discussions are ongoing with the HS administration to modify and improve information sharing with parents and students
- **SAT Performance:** The committee reviewed SAT results thus far and inquired about PSAT results. PSAT results have been added to this attachment. Overall PSAT scores have increased since 21-22.
- **Google Calendar vs. hard copy planner:** Shared with principals for consideration for grade 6 in 23-24.
- **Valedictorian Regulation:** Follow up to October CI committee meeting and feedback provided. This will begin with the class of 2027 (current 8th grade).

## **Items to Discuss**

***Next meeting date: January TBD, 2023***