



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

## AGENDA REGULAR BUSINESS MEETING HOLMDEL HIGH SCHOOL / REMOTE OCTOBER 27, 2021 7:00 PM

### *Mission Statement*

*The mission of the Holmdel Township Public Schools is to provide comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.*

### A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, October 27, 2021 remotely and at Holmdel High School, 36 Crawford's Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:19 p.m. by Ms. Flynn, President of the Board.

### B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Flynn, Briamonte, Urbanski and Zhang. Messrs: Sockol, Foster, Hammer, Reddy and Wall. Also present, Dr. Lee Seitz, Interim Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Mr. Haroon Shaikh and Ms. Trinity Han were also present (both left the meeting at 7:24 p.m.).

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E. Presentation(s)/Public Hearing(s) - None

F. Report of the Student Representatives to the Board

Resolved: That the Reports of the student representatives are hereby accepted.

MOTION: Show of Hands to Accept – All Approved

G. Report of the Superintendent

- School Bus Emergency Evacuation Drill Report – Dr. Seitz provided an overview of the School Bus Emergency Evacuation Drill Report.

My Superintendent’s Report will be brief this evening. I know we are running a little late but I do want to let the community know that the schools are running very smoothly. The students are engaged and while I do not want to steal the thunder from the Curriculum and Instruction Committee, I will just say, very briefly – because I think it is so important – that our teachers are doing a fantastic job implementing the reading program at Village. I met with Dr. Charney this afternoon and I was very impressed with the job that our teachers are doing with the i-Ready math program at Indian Hill. I anticipate seeing significant increases in student growth. I think what impressed Dr. Charney and me the most is that our teachers were able to make the switch from the previous math program to the i-Ready math program... the transition was very smooth. Dr. Charney and I have experience with that program in other districts and I can tell you it was not as smooth as it was here in Holmdel. I attribute that to the tremendous teachers we have, the support they receive and the support of our students and parents in moving towards the new math program, in particular. That concludes my report for this evening.

Resolved: That the Superintendent’s Report is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

H. Harassment, Intimidation and Bullying (H.I.B.) Report - None

I. Committee Report(s)

Before a matter is placed on the agenda at a public meeting, the administration reviews the matter with the Superintendent of Schools. Members of Board committees then work with the Superintendent to ensure a full review of these matters and after committee review and discussion, administrative recommendations are placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

- Mr. Wall – Labor Negotiations/Personnel
- Mrs. Urbanski – Curriculum, Instruction & Special Services
- Mrs. Briamonte – Budget & Finance
- Mr. Sockol – Diversity
- Mr. Reddy – Buildings, Grounds & Safety
- Mr. Hammer – Community Relations

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J. Questions or Comments from the Public on Action Items Only

- Mrs. Tuccillo, Parent, referenced Resolution #17 (Approval of Home/Beside Instruction) and inquired if the cost per hour on the first item of \$3,074 was correct. The applicable amount represents the cost for the service, not per hour. Ms. Flynn stated she would confirm/correct the amount for the record.
- Mrs. Taylor, Parent, expressed concerns with the desk shields and the impact on education and feels they should be removed.

K. Action Items

• **Approval of Minutes:**

1. Approval of Minutes – Committee of the Whole Meeting - Closed Executive Session – September 22, 2021

Resolved: That the Board approve the minutes of the following meeting: Committee of the Whole Meeting - Closed Executive Session – September 22, 2021.

MOTION: Mr. Sockol                      SECOND: Mr. Wall                      VOTE: 9-0

2. Approval of Minutes – Committee of the Whole Meeting – September 22, 2021

Resolved: That the Board approve the minutes of the following meeting: Committee of the Whole Meeting – September 22, 2021.

MOTION: Mr. Sockol                      SECOND: Mr. Wall                      VOTE: 9-0

3. Approval of Minutes – Closed Executive Session Meeting – September 29, 2021

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session Meeting – September 29, 2021.

MOTION: Mr. Sockol                      SECOND: Mr. Wall                      VOTE: 9-0

4. Approval of Minutes – Regular Business Meeting – September 29, 2021

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – September 29, 2021.

MOTION: Mr. Sockol                      SECOND: Mr. Wall                      VOTE: 9-0

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- **Policy:**

- 5. Approval of Policies

Resolved: That the Board approve the following policies, and hereby designate as a first reading, as per attachment:

- Policy 6115.01 – Federal Awards/Funds Internal Controls–Allowability of Costs (M) (New)
- Policy 6115.02 – Federal Awards/Funds Internal Controls-Mandatory Disclosures (M) (New)
- Policy 6115.03 – Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
- Policy 6311 – Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- Policy 6440 – Cooperative Purchasing (M) (Revised)
- Policy 7425 – Lead Testing of Water in Schools (M) (Revised)
- Policy 7450 – Property Inventory (M) (Revised)
- Policy 8420 – Emergency and Crisis Situations (M) (Revised)

MOTION: Mr. Sockol                      SECOND: Mr. Wall                      VOTE: 9-0

- **Superintendent’s Recommendations**

- 6. Approval of Professional Development, District Personnel

Resolved: That the Board approve the professional development activities/meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as per attachment. [B]

MOTION: Mr. Sockol                      SECOND: Mr. Wall                      VOTE: 9-0

- 7. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the Office of the appropriate school Principal.

MOTION: Mr. Sockol                      SECOND: Mr. Wall                      VOTE: 9-0

- 8. Approval of District Co-Curricular Activities

Resolved: That the Board approve the following District co-curricular activities for the 2021/2022 school year as per attachment.

MOTION: Mr. Sockol                      SECOND: Mr. Wall                      VOTE: 9-0

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9. Approval of Summer Hours

Resolved: That the Board approve summer hours for staff members to attend professional development training in AP summer institute courses, at the non pupil contact rate per contract, not to exceed 40 hours as follows: [B]

Name	Name
Thomas Herman	Kimberly Herthel
David Gurney	Katie Taylor
Alexis Fox	Jessica Zezza

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

10. Approval of Staff Members to Present

Resolved: That the Board approve the following staff members to provide training, at the rate of \$75.00 per hour as follows: [B]

Name	Dates
Shalonda Archibald	09/01/21 – 09/02/21
Beth Lieberman	09/01/21 – 06/21/22

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

11. Approval of Revised Curriculum Writers

Resolved: That the Board approve the revised curriculum writing projects/writers for the 2021/2022 school year, as follows: [B]

Course	Writer	Writer	Course Length (Q, S, FY)	New/Revised/Standards	Number of Hours needed for work @ \$46 per hour
Social Studies Grade 5	Melissa Murphy	Emily Safranek	FY	R	20
Guidance	Tracey Marasco	Joseph Clores	FY	R	14
Literacy Grade 2	Alicia DelBuono		FY	N	20

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

12. Approval of the New Jersey Seal of Biliteracy Program

Resolved: That the Board approve the New Jersey Seal of Biliteracy Program for the 2021/2022 school year.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

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13. Approval/Submittal of Comprehensive Equity Plan Statement of Assurance

Resolved: That the Board approve the submittal of the Comprehensive Equity Plan Statement of Assurance, for the 2021/2022 school year, as on file in the Office of the Superintendent.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

14. Approval of Revised Standardized Testing Schedule for 2021/2022 School Year

Resolved: That the Board approve the revised standardized testing schedule in compliance with the Statewide Assessment and District Assessment Schedules for the 2021/2022 school year, as per attachment. [B]

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

15. Approval of Dual Enrollment Program

Resolved: That the Board approve the Brookdale Community College and Holmdel High School Dual Enrollment Program Agreement for the 2021/2022 school year, as on file in the Office of the Superintendent.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

16. Approval of Participation Agreement with Monmouth County Middle and High School Arts Program

Resolved: That the Board approve the 2021/2022 Participation Agreement with Monmouth County Arts Middle and High School Program.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

17. Approval of Home/Bedside Instruction

Resolved: That the Board approve home/bedside instruction services for the following students for the period indicated:

SID	Services	Classification	Start Date	End Date	Cost
6350257101	Hospital Instruction	ED	09/30/21	11/09/21	\$3,074.00
1786904344	Hospital Instruction	MD	10/6/21	12/06/21	\$57.00/hr
1168002434	Hospital Instruction	N/A	09/26/21	TBD	\$53.00/hr
1168002434	Hospital Instruction	N/A	10/04/21	TBD	\$57.00/hr

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

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18. Approval of Allocation of 2021 IDEA ARP Preschool Funds

Resolved: That the Board approve 100% of the Preschool portion of the 2021 IDEA ARP Consolidated Grant to fund the salary and benefits of Gina Salzman, Preschool Disabled Monitor.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

19. Approval of Revised Community Based Instruction (CBI) and Structured Learning Experience (SLE) Locations for the 2021/2022 School Year

Resolved: That the Board approve revisions of 2021/2022 Community Based (CBI) and Structured Learning Experience (SLE) locations as on file in the Office of the Superintendent.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

20. Approval of Out-of-District Student Placements

Resolved: That the Board approve the placement of the following students at the facility listed for the 2021/2022 school year as follows:

SID	Placement	Classification	Start Date	Cost
8769589305	Project Enterprise (Harbor)	MD	10/04/21	\$3,844.00
7464376908	Project Enterprise (Harbor)	AUT	10/05/21	\$4,030.00
1603809758	Project Enterprise (Harbor)	TBI	10/05/21	\$3,844.00

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

21. Acceptance of Retirement, Custodian, Holmdel High School

WHEREAS: Ms. Gayle Sturt has served the Holmdel Township Public Schools with distinction since November 15, 1996 and,

WHEREAS: Ms. Gayle Sturt has faithfully executed her duties with skill and competency; and,

WHEREAS: Ms. Gayle Sturt has earned the respect of her colleagues and community residents; and,

WHEREAS: Ms. Gayle Sturt has submitted a letter announcing her retirement from the Holmdel Township School District, effective January 1, 2022.

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Sturt's retirement with deep gratitude for Ms. Sturt's dedication, loyalty and outstanding services performed and further extend to Ms. Gayle Sturt its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 9-0

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22. Acceptance of Resignation, Literacy Coach, Village School/Indian Hill School

Resolved: That the Board accept the resignation of Shalonda Archibald, Literacy Coach, Village School/Indian Hill School, effective December 9, 2021.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

23. Acceptance of Resignation, Bus Monitor, Indian Hill School

Resolved: That the Board accept the resignation of Linda Fernand, Bus Monitor, Indian Hill School, effective October 15, 2021.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

24. Approval of Leaves of Absence

Resolved: That the Board approve leaves of absence as follows: [B]

Last Name	First Name	Leave Dates*
Oldenski	Laura	10/18/21-02/14/22
Zeza	Jessica	04/01/22-06/30/22

*\*type of leave is on file in the Superintendent's office*

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

25. Approval of Appointment, Director of Special Services, District

Resolved: That the Board approve the appointment of Amanda Lamoglia, Director of Special Services, District, at a salary of \$150,000.00 prorated, effective on or before January 1, 2022 through June 30, 2022, pending criminal history review. [M. Gill – Retirement][B]

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

26. Approval of Appointment, Supervisor of Athletics, Physical Education and Health, District

Resolved: That the Board approve appointment of Jason Longo, Supervisor of Athletics, Physical Education and Health, District, at a salary of \$128,000.00, prorated, effective on or before January 1, 2022 through June 30, 2022, pending criminal history review. [M. Kukoda – Change in Assignment][B]

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

27. Approval of Transfer, Assistant Principal, Holmdel High School

Resolved: That the Board approve the transfer of Michael Ferrarese, Assistant Principal, Holmdel High School, at a salary of \$108,027.31, prorated, effective retroactive from October 18, 2021 through June 30, 2022. [J. Riggi – Resignation][B]

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0



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28. Approval of Appointment, Part-Time, Special Education Monitor, Holmdel High School

Resolved: That the Board approve the appointment of Rachel Seaman, Holmdel High School, step 1, at a salary of \$26.31 per hour for 4 hours per day, 5 days a week, prorated, effective retroactive from October 20, 2021 through June 30, 2022, pending criminal history review. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA. [New][B]

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

29. Approval of Appointment, Part-Time, Special Education Monitor, Holmdel High School

Resolved: That the Board approve the appointment of Jon Henkin, Holmdel High School, step 1, at a salary of \$26.31 per hour for 4 hours per day, 5 days a week, prorated, effective November 1, 2021 through June 30, 2022, pending criminal history review. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA. [New][B]

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

30. Approval of Appointment, Part-Time, Special Education Monitor, Holmdel High School

Resolved: That the Board approve the appointment of Caitlin Meyer, Holmdel High School, step 1, at a salary of \$26.31 per hour for 4 hours per day, 5 days a week, prorated, effective retroactive from October 20, 2021 through June 30, 2022, pending criminal history review. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA. [New][B]

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

31. Approval of Appointment, Part-Time, Special Education Monitor, Holmdel High School

Resolved: That the Board approve the appointment of Julie Schelling, Holmdel High School, step 1, at a salary of \$26.31 per hour for 4 hours per day, 5 days a week, prorated, effective November 1, 2021 through June 30, 2022, pending criminal history review. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA. [New][B]

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

32. Approval of Change in Assignment/Salary, Indian Hill School

Resolved: That the Board approve the following change in assignment/salary, as per HTEA contract, as follows:

Last Name	First Name	Assignment From:	Salary From:	Assignment To:	Salary To:	Effective Retroactive From:
Rose	Lauren	Secretary	\$49,825.00	Secretary, Data Management /Testing/Supplemental Services	\$53,934.00	09/20/21

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

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33. Approval of Changes in Hours, Lunchroom/Playground Aides and Bus Monitors

Resolved: That the Board approve changes in Hours, Lunchroom/Playground Aides and Bus Monitors, as follows:

Last Name	First Name	Position /Hours From	Position /Hours to	Effective Date
Rochford	Jessica	Lunchroom/Playground Aide – 3.0 hours	Lunchroom/Playground Aide – 3.5 hours	09/01/21
Mowery	Lisa	Bus Monitor – 1.75 hours	Bus Monitor – 1.0 hour	11/01/21
Ackerson	Nancy	Bus Monitor – 2.5 hours	Bus Monitor – 2.25 hours	11/01/21
Snyder	Elaine	Lunchroom/Playground Aide – 2 hours	Lunchroom/Playground Aide – 2.5 hours	09/01/21
Neihaus	Susana	Lunchroom/Playground Aide – 2.75 hours	Lunchroom/Playground Aide – 4.75 hours	09/01/21
Fernand	Linda	Lunchroom/Playground Aide – 4.75 hours	Lunchroom/Playground Aide – 5 hours	10/16/21

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

34. Approval of Extra Level of Staffing

Resolved: That the Board approve staff members for an extra level of staffing at Indian Hill School for the 2021/2022 school year, as follows: [B]

Last Name	First Name	Proportion	Effective Dates
Boening	Jennifer	.2	10/25/21-06/30/22
DelMauro	Daniella	.2	10/25/21-12/31/21
DelMauro	Daniella	.12	01/01/22-06/30/22

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

35. Approval of Appointment, Before and After School Student Support, 2021/2022 School Year

Resolved That the Board approve the appointment of the following staff members for before and after school student support, 2021/2022 School Year. Salary for the 2021/2022 school year to be dependent upon completion of negotiations with HTEA. [B]

*\*Funded by Title I, Part A and ESSER II*

Last Name	First Name	Grant Funded Position	Hourly Rate* (Pupil Contact)
Camillo	Emily	Teacher	\$40.81
Dalli	Jessica	Teacher	\$40.81
Jusinski	Gregory	Teacher	\$52.37
McGuinness	Michaela	Teacher	\$41.56
Ney	Kelly	Teacher	\$42.81
Renna	Faith	Teacher	\$48.07
Scarpitta	Marissa	Teacher	\$48.07

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

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36. Approval of Schedule B Appointments

Resolved: That the Board approve the Schedule B appointments for the 2021/2022 school year, as follows: [B]

Position	Last Name	First Name	Stipend
Assistant Wrestling Coach	*Anderson	Thomas	\$5,117.00

*\*pending criminal history review*

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

37. Approval of Substitute Pay Scale, 2021/2022 School Year

Resolved That the Board approve the substitute pay scale, 2021/2022 school year as follows:

Position	Rate
Special Education Monitor (Instructional Aide)	Up to \$20 per hour
Bus Monitor	Up to \$20 per hour
Clerical	Up to \$20 per hour
Central Office	Up to \$25 per hour
Custodian/Grounds/Maintenance	Up to \$20 per hour

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

38. Approval of Appointment, Day-to-Day Substitutes, 2021/2022 School Year

Resolved: That the Board approve the appointment of day-to-day substitutes, as follows [B]

Last Name	First Name	Substitute Position(s)	Effective Dates
McCarthy	Kevin	Homebound Instructor	09/23/21
Haddad	Amanda	Teacher	09/01/21
Fabrizzi	Kimberly	Teacher	09/01/21
Rosenthal	Deborah	Teacher	10/18/21
Sung	Hyesong	Teacher	10/25/21

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

• **Business Administrator's Recommendations**

39. Approval of Contract with Educational Leadership Search Firm

Resolved That the Board approve the contract on file in the Business Office, with Hazard, Young, Attea & Associates in the amount of \$19,500 for performance of a Superintendent search.

Discussion: Mrs. Zhang stated that she would like to interview more firms.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 8-0-1  
 Abstain: Mrs. Zhang

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40. Approval of Monthly Certification – September 30, 2021

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of September 30, 2021 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

41. Approval of Business Administrator/Board Secretary’s Financial Report – September 30, 2021

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2021 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

42. Approval of Treasurer’s Financial Report – September 30, 2021

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

43. Approval of Bills Payment – October 27, 2021

Resolved: That the Board approve payment of the October 27, 2021 regular bills list in the amount of \$1,416,253.10 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Wall VOTE: 9-0

L. Old Business

- Mrs. Urbanski referenced the topic of aides in the Kindergarten classrooms and asked Dr. Seitz to provide an update. Dr. Seitz stated that we are in the process of filling the aide positions and stated that having Kindergarten aides has been the standard for many years and it’s proven to be an asset for Holmdel.
- Mr. Foster asked about quarantine guidelines for a student who tested positive for Covid in the past 90 days. Dr. Seitz stated the most recent quarantine guidelines are posted on our website; however, the guidelines are ever changing. If it is still unclear after reviewing the guidelines on the website, Dr. Seitz suggested the individual contact the Monmouth County Department of Health.

M. New Business

- Ms. Flynn introduced Dr. Monica Browne, from Hazard, Young, Attea & Associates (HYA) to provide an update regarding the status of the Superintendent Search. Dr. Browne provided an update regarding the focus group interviews and online survey and stated additional updates will be provided. Mr. Wall, Mr. Reddy, Ms.

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Flynn and Mr. Sockol thanked Dr. Browne for the update and they were pleased with the amount of participation.

- Mr. Wall thanked the Board for considering moving forward with the Qualtrix Survey software.
- Mr. Wall thanked all of the Veterans for their service and asked the Board to give thought to an ROTC Program. He then referenced that Colts Neck has a highly regarded ROTC program and stated that we may have some ‘former military’ folks who may be interested in assisting with an ROTC program here in Holmdel.

N. Questions or Comments from the Public

- Mrs. Kim-Liu, Parent, made comments regarding the plexiglass desk shields and the discussion/requests to remove them. She spoke in support of keeping the plexiglass desk shields and provided multiple reasons why she would like them kept in place. She urged Dr. Seitz to look at the science and to focus on keeping the children of this school district as safe as possible by keeping the plexiglass in place. Ms. Flynn thanked Ms. Kim-Liu for sharing her opinions and stated that Dr. Seitz is the ultimate decision-maker when it comes to the plexiglass desk shields.
- Mrs. Rao, Parent, requested more transparency from the Board and Administration so the parents can feel they are more involved. Ms. Flynn advised the Board will be moving forward with the survey mechanism, Qualtrix, so it should improve the dialogue between the district and parents going forward. Ms. Flynn explained that the ‘parent’ focus group meeting was held with groups of parents who are involved in a different capacity within the district. Ms. Flynn stated that updates will be shared with the public, as necessary, regarding the Superintendent Search.
- Mrs. Tuccillo, Parent, congratulated the two new hires. She requested there be a SEPAC (Special Education Parent Advisory Council) Meeting this year. There were no SEPAC meetings in 2020/2021, even though she had emailed Dr. Seitz about having one. She also commented on the Superintendent Search Focus Groups and recommended/suggested ways to get more parent feedback and that her first communication with Ms. Flynn regarding the Superintendent Search was from the end of April 2021. Ms. Flynn stated that Focus Groups included Parent Group leaders as well as others who requested to be included. Ms. Flynn also advised that the Superintendent Search would have started early last school year had we not been in the middle of the pandemic.
- Mrs. Moschella, Parent, expressed concerns with the state mandates regarding masks and vaccinations along with the plexiglass desk shields being used. She also referenced Critical Race Theory and Sex Education Curriculum and that more info is needed.
- Dr. Liu, Parent/Infectious Disease Specialist at Jersey Shore Medical Center, spoke in support of the mask mandates and plexiglass desk shields. Dr. Liu referenced the science and his experience as a doctor at Jersey Shore Medical Center.
- Mrs. Collins, Parent, provided an experience with her child who received a mask exemption from her doctor and, as a result, is now being isolated in class(es) which is causing her to be upset.
- Mrs. Terranova, Parent, spoke in support of the mandates (masks and plexiglass desk shields) and provided data/examples to support the mandate.
- Dr. Naadimuthu, Parent/Ophthalmologist, spoke in support of the mask mandate and plexiglass desk shields and suggests we trust the experts.

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- Dr. Kargutkar, Parent/Endocrinologist, spoke in support of the mask mandate and plexiglass desk shields.
- Mr. Terranova, Parent, thanked the Board for all of their efforts and for a great school district. He referenced the reasons for the mandates.
- Mrs. Brew, Parent, spoke in support of removing the plexiglass desk shields. She also spoke about communications from the schools, referencing all of the improvements in communications since 2012 and reminded everyone that Committee reports are all available online.
- Mr. Algaonkar, Parent, spoke in support of the mask mandates and keeping plexiglass desk shields.
- Mr. Gunn, Parent, spoke in support of the mask mandates and keeping plexiglass desk shields.
- Mrs. Collur, Parent, referenced the Superintendent Search and was glad to hear about the progress. She stated that she would have wished to have another opportunity to hear from parents ‘in person’ regarding the search.
- Mr. Meyer, Parent, expressed concerns with the Superintendent Search and the parent involvement. He asked if the Board of Education plans to make a decision before the new Board Members in January 2022. Ms. Flynn advised ‘no’ and explained the Superintendent Search process thoroughly.
- Mrs. Sydlowski, Parent, spoke in support of the vaccine, the mask mandates and keeping the plexiglass desk shields. She stated her hopes that everyone can work together to find common ground because, at the end of the day, we all just care about our children and their education.
- Additional Question/Comment from the Public Emailed to Ms. Flynn:  
*My question is, why was the appointment of this firm not open to public discussion? If the process of selecting the next Superintendent is being treated as an important one worthy of parental input via interviews, online surveys and focus groups, surely the firm charged with acting on these recommendations should also be subject to the same scrutiny. Why does "community involvement in the engagement phase of the search process" not extend to the selection of the Search Firm?*

*Uday Menon  
Holmdel resident*

Ms. Flynn responded as follows:

*Mr. Menon,*

*I may have responded to some of these questions tonight, but just in case ...*

*Please be advised that the need to hire an education consulting firm to conduct a search for a successor superintendent is something that the Board’s Labor Committee and leadership have been working on for several months and has been the topic of discussion at several Board meetings this year. Once the Board advised leadership of its intent to embark upon the search for a successor Superintendent, Board leadership was tasked with identifying educational consulting firms to lead the search effort. Board leadership reached out to multiple firms/consultants as part of this process.*

*At the last Board meeting, the Board met in executive session with two experienced educational consulting firms that submitted proposals to be considered to provide the Board with support for its*

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*search for a new Superintendent. It would have been added as an agenda item at the September meeting, but the Board instructed the President to follow up with one more firm. I reached out to that firm in accordance with the Board's directive, but that firm responded that they were not available to do the search. Since the contract is below the public bidding threshold, it was not necessary to be a Board meeting agenda item before moving forward with the retention of HYA as our search; indeed, a majority of the Board advised Board leadership that HYA should proceed with the search following its review of proposals and interviews.*

*I appreciate your feedback. Please be advised that Dr. Browne of HYA provided an update of the search process at tonight's meeting.*

*Thank you for your time,*

*Vicky Flynn*

At the conclusion of the public comment portion of the meeting, Dr. Seitz responded:

There were a number of things said this evening that I think I do have to respond to. First and foremost, I do appreciate everyone who came out this evening and those who jumped on Zoom so you can hear what is going on. I would like to say there was a tremendous amount of inaccurate information presented tonight. That, to me, is a concern because with inaccurate information (rumors) it doesn't add to the discussion and it doesn't bring us to a consensus as to what we should be doing or what we should not be doing. Something as simple as following the CDC guidelines. Someone suggested that we are not, but we are following the CDC guidelines. I will follow-up on the cleaning of the shields. They are sanitized every night but if they are not being cleaned to the degree that we would expect, then I will take care of that. That is not a difficult thing to do.

When I arrived back in the Summer of 2020, the pandemic was just beginning to take off and you will recall that we put together a plan to open. We presented the plan to you on August 12<sup>th</sup> and we implemented it on September 14<sup>th</sup>. It was the hybrid; half the students came in one day and half came in the next day. It was a shortened day with no lunch. I think it was a Thursday or Friday that we opened with our teachers. That following Tuesday, two days after we started school, I sat down with our principals and said, "What do we have to do to go full time?" "What do we have to do to provide our students with lunches?" I tell you that because when people say the desk shields are coming down, they are. I don't know when. They will come down when it is safe for our students. They will come down when it is safe for our staff because both groups are exposed and are at great risk. Having had Covid without a vaccine, I know how bad it is and how it affects older folks, like me, and some of our more experienced teachers. I do not want our students (I have two little granddaughters in Virginia), to go through Covid. The thing is, it is my responsibility is to listen to everyone. However, at the end of the day, and this is has been mentioned repeatedly, I have the responsibility to ensure that your children and our staff members are in the safest possible environment and that's what I'm doing. I don't know when the shields will come down. I don't know when the masks will come down. We are monitoring it. We're looking at it. We are trying to find when it would be in the best interest of our students and our staff and the families of our students to get rid of those things because it's not ideal but in this pandemic, it's the reality. We need to wear the masks...it's a state mandate. It's an executive Order. Are the shields perfect? Of course not. Are they better than nothing? Absolutely! So that is what we're doing. Again, I am in a position where half of you will be happy tonight and half of you will not be, but it's not a popularity contest. It's my responsibility. I willingly accepted it. I am putting 50 years of experience on the line, multiple degrees, and experiences in multiple districts of all types to say that in this district on this night, we need the masks. In this district on this night, we need the shields. In this district on this night, apparently, we need better cleaning of our desk shields and anything else we can do to make this safer because, at the end of the day, that's my responsibility. The Board provides input. They are very intelligent, involved individuals. They hear from you, they represent you and

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they provide me a lot of feedback and input and I listen. Tonight, you provided me with a great deal of input and I listened and, after I listened to all that, and looking at where we are to ensure the safety of our students, we need the shields and we need the masks.

There were some other things that were said this evening. Someone called my office and said, “We’re having a meeting on Thursday night.” Now, I was not aware of any meeting on Thursday night and I said no, I’m not having a meeting on Thursday night. Someone thought we were and they just made it up. They were informed that, if you have a concern about the school district, you come here and speak at a Board Meeting, that is what you did, and that’s great because that is a very important voice that we need to hear.

I also heard tonight, there is no SEPAC meeting and, to be honest with you, there hasn’t been a SEPAC meeting since before the pandemic. There is a meeting on November 8<sup>th</sup> with some key people who will plan a SEPAC meeting. Now, for those of you who do not know what SEPAC is, it’s very important. It supports our special education students and part of that support has to be parent involvement. So, yes, we will have an organizational meeting on, I think it’s the 8<sup>th</sup>, and we hope to have a full SEPAC meeting before Thanksgiving and then we will continue that, as required, throughout the school year. So, when we hear things and we need to correct things, we do.

I have said this before and I am going to say it again. We do not teach Critical Race Theory. I can say that a number of times, I already have, and I will say it once again. We do not teach Critical Race Theory. The things with sexuality are mandated by the state and we will follow those mandates and certainly our curriculum is online and people are free to look at them.

I am very concerned about a parent who spoke this evening about a child being singled out and possibly being discriminated against because of a mask or no mask. That, to me, is brutal and that will be addressed tomorrow morning.

Someone said that the desk shields are not being used and I checked with our principals and they are. Now, with 3,000 desk shields (at least) maybe more than that, is every one in perfect position in every class? Probably not. Did someone get lax since we opened school almost two months ago? Possibly, but the principals will address that tomorrow and we’ll make sure that, going forward, the desk shields are in place and they are clean. If we need new ones, we have them. We will take care of these, what I consider, minor issues, with the desk shields. We have had, in the district (Pre-K through 12) we had one or two cases where we had to speak to a child about a mask, that’s all. Nothing widespread and we are dealing with it. At the end of the day, it is important that we have accurate information, that you share your concerns with the people who represent you and that you come to Board meetings and tell us what is going well and what we need to improve upon because we will listen.

As I said, I know, in this position, and it’s been this way for over 25 years, it’s rare that a Superintendent can please everybody. There are also times, when the Superintendent cannot please anybody. A colleague of mine, and you may or may not agree with this, but it’s a good example. While Superintendent, his High School’s mascot was an Indian and he took it upon himself to remove it. He thought it was inappropriate. Can you imagine the outrage in that community, getting rid of their mascot that had been there for probably 50 years? He did what he thought was right and in hindsight, he was probably a little ahead of his time, and the community has embraced the change. They honor the mascot from before but they have moved on. So, being the Superintendent is, in many ways, a great job but there are nights where I know we are not going to please everybody. All I can do is reassure you that every decision I make will be in the best interest of your children and the people who work with your children – teachers, staff, support staff, lunch aides and so forth and we do it in a collaborative manner. I frequently call key administrators together. I frequently speak to people in the community, as needed, to make sure that we have all of the information we need to make a sound decision. Will



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everybody agree with all those decisions? No... but I can tell you that I'll be able to stand up here and face you, and say without any reservations, we made the decision in the best interest of your children and we will continue to do that. I really appreciate you being here tonight. I felt we made some good points and at this point, we're at a good point, don't get me wrong, the cases are down but, more importantly, the transmission rate is down to below 1.00, which means the number of Covid cases in the state are getting smaller and smaller. At 1.00 or above, they are expanding. So, Covid is contracting, we are in a good space and I would love to be sitting here in November and say guess what, we're getting rid of the shields or guess what, we're getting rid of the masks and I'll celebrate with you. For right now, I say stay the course. We've got healthy kids, healthy staff members, they're in school and they're enjoying it so let's keep it going.

O. Executive Session (if required) – None

P. Adjournment

Board President Flynn called for a motion to adjourn the meeting. Mr. Sockol motioned, Mrs. Briamonte seconded and by a unanimous voice vote, the meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary

# POLICY

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FEDERAL AWARDS/FUNDS INTERNAL CONTROLS-  
ALLOWABILITY OF COSTS

6115.01 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –  
ALLOWABILITY OF COSTS

The Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.302(b)(7) requires written procedures for determining the allowability of costs in accordance with 2 CFR §200 – Cost Principals. Determining the allowability of costs shall be in accordance with the requirements outlined in 2 CFR §200.403 – Factors Affecting Allowability of Costs. The School Business Administrator/Board Secretary or designee shall be responsible for determining the allowability of costs are in accordance with the provisions of 2 CFR §200.403.

The following procedures shall be used to determine the allowability of costs in accordance with 2 CFR §200.403:

Except where otherwise authorized by statute, the School Business Administrator/Board Secretary or designee will ensure costs meet the following general criteria in order to be allowable under Federal awards:

1. Be necessary and reasonable for the performance of the Federal award and be allocable thereto under these principles.
2. Conform to any limitations or exclusions set forth in these principles or in the Federal award as to types or amount of cost items.
3. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the non-Federal entity.
4. Be accorded consistent treatment. A cost may not be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.
5. Be determined in accordance with Generally Accepted Accounting Principles (GAAP), except for State and local governments, which includes school districts, as otherwise provided for in 2 CFR §200.403.



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### FEDERAL AWARDS/FUNDS INTERNAL CONTROLS- ALLOWABILITY OF COSTS

6. Not be included as a cost or used to meet cost sharing or matching requirements of any other Federally-financed program in either the current or a prior period. (See also 2 CFR §200.306 – Cost Sharing or matching 2. above).
7. Be adequately documented. (See also 2 CFR §200.300 – Statutory and National Policy Requirements through 2 CFR §200.309 – Period of Performance).

In the event the School Business Administrator/Board Secretary or designee is not sure if a cost is allowable under 2 CFR Subpart E - §200.403, the School Business Administrator/Board Secretary or designee will contact the New Jersey Department of Education or the United States Department of Education for assistance.

2 CFR §200.302(b)(7)

2 CFR §200.403

Adopted: XX Month 20XX



FEDERAL AWARDS/FUNDS INTERNAL CONTROLS-  
MANDATORY DISCLOSURES

6115.02 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –  
MANDATORY DISCLOSURES

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.113 – Mandatory disclosures requires a non-Federal entity or applicant (a New Jersey Board of Education) for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or to the New Jersey Department of Education all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award.

If the Board of Education receives a Federal award including the terms and conditions outlined below as per 2 CFR §200 – Appendix XII – Award Term and Condition for Recipient Integrity and Performance Matters shall report certain civil, criminal, or administrative proceedings to the System for Award Management (SAM). Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338 - Remedies for noncompliance, including suspension or debarment. (See also 2 CFR §180, 31 USC 3321, and 41 USC 2313)

A. General Reporting Requirement

1. If the total value of all Board of Education currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then the Superintendent or designee, on behalf of the Board of Education as the recipient during that period of time, must maintain the currency of information reported to the SAM that is made available in the designated integrity and performance system about civil, criminal, or administrative proceedings described in B. below.
2. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 USC 2313).
3. As required by section 3010 of Public Law 111-212, all information posted in designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.



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### FEDERAL AWARDS/FUNDS INTERNAL CONTROLS- MANDATORY DISCLOSURES

#### B. Proceedings About Which the Board of Education Must Report

1. The Superintendent or designee must disclose to the Federal awarding agency or to the New Jersey Department of Education information required about each proceeding that:
  - a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
  - b. Reached its final disposition during the most recent five-year period; and
  - c. Is one of the following:
    - (1) A criminal proceeding that resulted in a conviction, as defined in E. below;
    - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
    - (3) An administrative proceeding, as defined in E. below, that resulted in a finding of fault and liability and the payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
    - (4) Any other criminal, civil, or administrative proceeding if:
      - (a) It could have led to an outcome described in B.1.c.(1), (2), or (3) above of this award term and condition;
      - (b) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on the school district's part; and



FEDERAL AWARDS/FUNDS INTERNAL CONTROLS-  
MANDATORY DISCLOSURES

- (c) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

C. Reporting Procedures

1. The Superintendent or designee shall enter in the SAM Entity Management area the information that the SAM requires about each proceeding described in B. above.
2. The Superintendent or designee does not need to submit the information a second time under assistance awards the Board of Education received if the Superintendent or designee already provided the information through the SAM because the Board of Education was required to do so under Federal procurement contracts the Board of Education was awarded.

D. Reporting Frequency

1. During any period of time when the Board of Education is subject to the requirement in A. above, the Superintendent or designee must report proceedings information through the SAM for the most recent five year period, either to report new information about any proceeding(s) the Board of Education has not reported previously or affirm that there is no new information to report.
2. If the Board of Education has Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000, the Board of Education must disclose semiannually any information about the criminal, civil, and administrative proceedings.

E. Definitions

1. For purposes of this Policy:
  - a. "Administrative proceeding" for the purposes of 2 CFR §200 - Appendix XII and this Policy means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability. This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.



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- b. "Conviction" for the purposes of 2 CFR §200 - Appendix XII and this Policy, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes:
  - (1) Only the Federal share of the funding under any Federal award with a Board of Education cost share or match; and
  - (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

2 CFR §200.113

Adopted: XX Month 20XX



FEDERAL AWARDS/FUNDS INTERNAL CONTROLS-  
CONFLICT OF INTEREST

6115.03 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –  
CONFLICT OF INTEREST

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.318 – General Procurement Standards addresses standards of conduct covering conflict of interest and governs the actions of school district employees, officers, and agents in the selection, award, and administration of contracts supported by a Federal award.

The Board of Education must use its own documented procurement procedures which reflect applicable State and local laws and regulations, provided that the procurements conform to the applicable Federal law and the standards identified in 2 CFR §200.

The Board of Education must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

The Board of Education must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts supported by a Federal award.

1. No employee, officer, or agent of the Board of Education may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest.
  - a. Such a conflict of interest would arise when a Board of Education employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
2. The Board of Education officers, employees, and agents must neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.





FEDERAL AWARDS/FUNDS INTERNAL CONTROLS-  
CONFLICT OF INTEREST

3. However, a Board of Education may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.
4. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

The Board of Education's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal government, the Board of Education is encouraged to enter into State and local intergovernmental agreements or inter-entity agreements where appropriate for procurement of use of common or shared goods and services.

The Board of Education is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

The Board of Education is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

The Board of Education must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. (See also 2 CFR §200.213 – Suspension and Debarment).

The Board of Education must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.



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### FEDERAL AWARDS/FUNDS INTERNAL CONTROLS- CONFLICT OF INTEREST

The Board of Education may use a time and materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to a Board of Education is the sum of:

1. The actual cost of materials; and
2. Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since the time and material formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the Board of Education awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

The Board of Education alone must be responsible, in accordance with good administrative practice and sound business judgement, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the Board of Education of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgement for that of the Board of Education unless the matter is primarily a Federal concern. Violations of law will be referred to the local, State, or Federal authority having proper jurisdiction.

The Board of Education and its employees shall be required to comply with all New Jersey statutes and administrative codes regarding school ethics and internal controls.

2 CFR §200.318

Adopted: XX Month 20XX



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

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### CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

#### 6311 CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the **Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.213 – Suspension and Debarment Federal Acquisition Regulations (FAR) Subpart 9.4 – Debarment, Suspension, and Ineligibility.**

The School Business Administrator/Board Secretary shall be responsible to check the web-based **System for Award Management (SAM) Excluded Parties Lists System (EPLS)** maintained by **the United States government - the General Services Administration (GSA)**. The purpose of the **SAM EPLS** is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall ~~access~~ review the **SAM EPLS** to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also ~~access~~ review the **SAM EPLS** list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the **SAM EPLS** list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in **2 CFR §200 FAR Subpart 9.405**.

Continuation of current contracts and restrictions on subcontracting with vendors who are on the **SAM EPLS** list or proposed for disbarment shall be in accordance with the limitations as outlined in **2 CFR §200 FAR Subparts 9.405.1 and 9.405.2**.

Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.



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CONTRACTS FOR GOODS OR SERVICES  
FUNDED BY FEDERAL GRANTS

~~Federal Acquisition Regulations (FAR) Subpart 9.4-2 CFR §200~~

Adopted: 29 August 2012  
Revised: XX Month 20XX



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

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COOPERATIVE PURCHASING

### 6440 COOPERATIVE PURCHASING

The Board of Education recognizes that centralized, cooperative purchasing tends to ~~may~~ maximize the value received for each dollar spent. The **Board of Education Administration** is encouraged to seek savings that may accrue to ~~this~~ the school district by means of joint agreements for the purchase of goods or services with the governing body of ~~any~~ the municipality or the county ~~within whose boundaries the school district is wholly or partly located, or by means of contracts entered into by the New Jersey State Treasury Department, Division of Purchase and Property.~~

For the purpose of this Policy, A “cooperative pricing system” means is a purchasing system in which the lead agency advertises for bids, awards a master contract to the vendor providing for its own needs ~~quantities~~ and ~~for~~ the estimated quantities submitted by the individual registered members ~~prices~~ to be extended to registered members, and notifies them of the bid prices awarded. ~~The registered members then contract directly with the vendor for their own needs, subject to the specifications in the master contract.~~

For the purpose of this Policy, “cooperative purchasing system” means a cooperative pricing system, joint purchasing system, commodity resale system, county cooperative contract purchasing system, or regional cooperative pricing system which has been approved and registered subject to N.J.A.C. 5:34-7.1 et seq.

For the purpose of this Policy, “electronic data processing” means the storage, retrieval, combination, or collation of items of information by means of electronic equipment involving the translation of words, numbers, and other symbolic elements into electrical impulses or currents.

For the purpose of this Policy, A “joint purchasing system” means is a cooperative purchasing system in which the lead agency serves as the purchasing agent for the membership of the system with all of the duties and responsibilities attendant. The lead agency advertises for bids and awards a single contract to a vendor providing for the payment to the contractor for its own needs and for the needs of the participating registered members of the system. The only contractual relationship is between the lead agency and the vendor. ~~has complete purchasing responsibility for the registered members, and the only contractual relationship is between the lead agency and the vendor.~~



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

Finances  
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COOPERATIVE PURCHASING

For the purpose of this Policy, "lead agency" means the contracting unit which is responsible for the management of the cooperative purchasing system.

For the purpose of this Policy, "registered members" means Boards of Education who have been approved by the Director of the New Jersey Department of Community Affairs for participation in the cooperative purchasing system.

~~A "cooperative purchasing system" is either a joint purchasing or cooperative pricing system.~~

When the lead agency is a Board of Education or Educational Service Commission and the entire membership of the cooperative purchasing system established and properly registered with the New Jersey Division of Local Government Services in the Department of Community Affairs are Boards of Education, the provision and performance of goods or services purchase of work, materials or supplies shall be conducted pursuant to the Public Schools Contract Law. (N.J.S.A. 18A:18A-11 et seq.)

The School Business Administrator/Board Secretary \_\_\_\_\_ is hereby authorized to negotiate such joint agreements for goods and services which the Board may determine to be required and which the Board may otherwise lawfully purchase for itself with such approved contracting units as may be appropriate in accordance with State law, the policies of this Board, and the dictates of sound purchasing procedures.

In accordance with the provisions of N.J.S.A. 18A:18A-12, a ~~No~~ cooperative or joint purchase agreement(s) shall be entered into by resolution adopted ~~may be entered without Board approval~~ by each participating Board of Education, municipality, or county, and shall set forth ~~of an agreement that specifies~~ the categories of goods or services to be provided or performed work, materials and supplies to be purchased; the manner of advertising for bids and the awarding of contracts; the method by which of payment will be made by each participating

Board of Education, municipality or county, and such other matters ~~terms~~ deemed necessary to carry out the purposes of the agreement. Agreements for cooperative and joint purchasing will be subject to all bidding requirements



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

Finances

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### COOPERATIVE PURCHASING

imposed by law. Purchases made through the State Treasury Department may be made without bid.

Each participant's share of expenditures for purchases under any such agreement shall be appropriated and paid in the manner set forth in the agreement and in the same manner as for other expenses of the participant.

**In accordance with the provisions of N.J.S.A. 18A:18A-14.2,** ~~t~~The Board may by contract or lease provide electronic data processing services for the Board of Education of another school district; and may undertake with such other Board, the joint operation of electronic data processing of their official records and other information relative to their official activities, services and responsibilities. The records and other information originating with any Board participating in such contract or lease may be combined, compiled, and conjoined with the records and other information of any and all participating local units for the purposes of such electronic data processing; and any provisions of law requiring such records to be kept confidential or to be retained by any Board or any officer or agency thereof shall be deemed to be isolated thereby.

A contract or lease to provide electronic data processing services shall set forth the charge for all services provided, or in the case of a joint undertaking the proportion of the cost each party thereto shall assume and specify all the details of the management of the joint undertaking, and any other matters that may be deemed necessary for insertion therein, and may be amended from time to time by the contracting parties **in accordance with N.J.S.A. 18A:18A-14.3.**

**For the purpose of carrying into execution a contract or lease for a joint enterprise under N.J.S.A. 18A:18A-14.4,** ~~a~~Any party to such a contract ~~for joint operation of electronic data processing services~~ may act as agent for any or all parties in acquiring, by lease, purchase or otherwise, any property, facilities or services, in appointing such officers and employees as may be necessary and directing its activities, to the same extent as a Board of Education is authorized to do separately.

In the event that any controversy or dispute shall arise among the parties (except a municipality or a county) to any such **contract agreement**, the same shall be referred to the **Executive** County Superintendent of the county in which the districts are situated for determination and the determination shall be binding, subject to appeal to the Commissioner of Education ~~and the State Board~~ pursuant to law. In the event the districts are in more than one county, the controversy or dispute shall be referred to the **Executive** County Superintendents of the counties



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

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COOPERATIVE PURCHASING

for joint determination, and if they shall be unable to agree upon a joint determination within thirty days, the controversy or dispute shall be referred to the Commissioner of Education for determination.

~~In a cooperative purchasing system established and properly registered with the New Jersey Division of Local Government Services where the lead agency is a Board of Education or Educational Service Commission and the membership of the system is Boards of Education and local contracting units as defined in N.J.S.A. 40A:11-2(1), the purchase of any work, materials or supplies shall be conducted pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and N.J.A.C. 5:34-7.~~

N.J.S.A. 18A:18A-10 11 through 14  
N.J.S.A. 40A:11-1 et seq.  
N.J.A.C. 5:34-7  
N.J.A.C. 6A:23-7.423A-21.5

Adopted: 29 August 2012  
Revised: XX Month 20XX





## 7425 LEAD TESTING OF WATER IN SCHOOLS

The health, safety, and welfare of the children in the school district are of utmost importance to the Board of Education. The potential exposure to lead-contaminated drinking water poses serious health problems, particularly for children, as well as for teachers and school personnel, since the risk of lead contamination can come from pipe and plumbing fixtures in school facilities or on school grounds. The Board shall assure the availability of potable drinking water through sanitary means in school facilities or on school grounds. The Board of Education shall provide, in accordance with N.J.A.C. 6A:26-12.4, testing for lead in all district sources of drinking water.

The Board shall conduct lead sampling and analysis in all drinking water outlets to which a student or staff member has, or may have, access in each school facility, other facility, or temporary facility, as soon as practicable, but no later than July 13, 2017, unless the district qualifies for an exemption in accordance with N.J.A.C. 6A:26-12.4(d)(h)(i)(j). This ~~testing~~ **lead sampling and analysis** shall be conducted with a lead sampling plan in accordance with N.J.A.C. 6A:26-12.4(d)1, 2, and 3, and shall be in accordance with the Safe Drinking Water Act, N.J.S.A. 58:12A-1.

**The Superintendent of Schools or designee shall complete a review of the final laboratory results within seventy-two hours of receipt.** Within twenty-four hours after the ~~Board~~ **Superintendent** or designee has completed a review of final laboratory results in accordance with the provisions of N.J.A.C. 6A:26-12.4(e), the test results shall be made publicly available at the school facility and on the Board of Education's website. If any results exceed the permissible lead action level, the Board shall provide written notification to the parents of all students attending the facility, facility staff, and the New Jersey Department of Education. This **written** notification shall include: a description of the measures taken by the ~~Board~~ **Superintendent** or designee to immediately end the use of each drinking water outlet where the water quality exceeded the permissible lead action level; **any additional remedial action taken or planned by the Board of Education**; the measures taken to ensure that alternate drinking water has been made available to all students and staff members; **where the water outlet(s) is located**; and information regarding the health effects of lead in accordance with N.J.A.C. 6A:26-12.4(e)1 and 2. ~~After the initial screening, the Board will conduct these lead screenings every six years and~~



# POLICY

HOLMDEL TOWNSHIP  
BOARD OF EDUCATION

Property  
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## LEAD TESTING OF WATER IN SCHOOLS

**Notwithstanding the results or date of any prior testing, the Board shall continue to test drinking water outlets in the designated Statewide required testing year, which shall be every third school year beginning with the 2021-2022 school year and subsequently occurring in the 2024-2025 school year. By no later than June 30 of the designated Statewide required testing year, the Board shall test all drinking water outlets in accordance with N.J.A.C. 6A:26-12.4(g)1. The Board shall sample for lead after the replacement of any drinking water outlet or any other alteration to plumbing or service lines that may impact lead levels at the outlet, in accordance with N.J.A.C. 6A:26-12.4(f)(g)1. and 2.**

The Board shall submit to the New Jersey Department of Education by June 30 of each year a statement of assurance, that the school district completed lead testing in accordance with N.J.A.C. 6A:26-12.4; that notifications were provided consistent with N.J.A.C. 6A:26-12.4; and that alternative drinking water continues to be made available to all students and staff, if necessary, pursuant to N.J.A.C. 6A:26-12.4(g)(i).

The Board may apply for reimbursement for the costs of any water supply testing and analysis conducted, in accordance with N.J.A.C. 6A:26-12.4(j)(k).

N.J.S.A. 58:12A-1 et seq.  
N.J.A.C. 6A:26-12.4

Adopted: XX Month 20XX



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

Property  
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PROPERTY INVENTORY

### 7450 PROPERTY INVENTORY

~~As steward of this district's school property,~~ The Board of Education recognizes that efficient management and the replacement of lost, damaged, or stolen property depends upon an accurate inventory and properly maintained ~~property~~ records.

~~The Board shall conduct~~ **The district shall maintain** a complete inventory by physical count of all district-owned equipment and ~~supplies through a perpetual inventory.~~

~~For purposes of this policy, "equipment" means a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles that retains its shape and appearance with use, is nonconsumable, costs at least \$500 as a single unit, and does not lose its identity when incorporated into a more complex unit.~~

**For the purpose of this Policy, "equipment" shall mean any instrument, machine, apparatus, or set of articles which meets all of the following criteria and the cost is above \$2,000:**

- 1. It retains its original shape, appearance, and character with use;**
- 2. It does not lose its identity through fabrication or incorporation into a different more complex unit or substance;**
- 3. It is nonexpendable; that is, if the item is damaged or some of its parts are lost or worn out, it is more feasible to repair the item than to replace it with an entirely new unit; and**
- 4. Under normal conditions of use, including reasonable care and maintenance, it can be expected to serve its principal purpose for at least one year.**

**Unless otherwise bound by Federal, State, or local law, the school district will use the criteria above for their equipment classification decisions.**

**The School Business Administrator/Board Secretary or designee** \_\_\_\_\_ shall ensure that inventories are systematically and accurately recorded and that property records of equipment are adjusted annually.



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

Property  
7450/Page 2 of 2  
PROPERTY INVENTORY

Major items of equipment shall be subject to annual spot check inventory. ~~to determine loss, mislocation, or depreciation;~~ A any major loss shall be reported to the Board.

Property records of ~~consumable~~ supplies shall be maintained on a continuous inventory basis. **An item should be classified as a "supply" if it does not meet all the stated equipment criteria outlined above and the cost is not more than the capitalization threshold of \$2,000.**

The **School Business Administrator/Board Secretary or designee** shall maintain a system of property records that show, as appropriate to the item recorded, description and identification, manufacturer, year of purchase, initial cost, location, condition and depreciation, and current evaluation in conformity with insurance requirements.

N.J.S.A. 18A:4-14

~~N.J.A.C. 6:20-4.3~~ **New Jersey Department of Education – "The Uniform Minimum Chart of Accounts for New Jersey Public Schools and Approved Private Schools for Students with Disabilities" 2020-2021 Edition**

N.J.S.A. 18A:4-14

N.J.A.C. 6:20-4.3

Adopted: 29 August 2012

Revised: XX Month 20XX



## 8420 EMERGENCY AND CRISIS SITUATIONS (M)

### M

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement **comprehensive** written plans, **and** procedures, **and** mechanisms to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and supportive services for staff, students, and their families.

**“School security drill” means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a bomb threat, non-fire evacuation, lockdown, or active shooter situation and that is similar in duration to a fire drill.**

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district’s plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education and shall be reviewed annually, and updated as appropriate.

A copy of the school district’s school safety and security plan shall be disseminated to all school district employees. New employees shall receive a copy of the school district’s safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be **notified** briefed in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crises, consistent with the school district’s plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive this in-service training, as appropriate, within sixty days of the



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

Operations

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### EMERGENCY AND CRISIS SITUATIONS (M)

effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district's practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

~~In accordance with N.J.S.A. 18A:41-1, at least one fire drill and one school security drill will be conducted each month within school hours, including any summer months, which the school is open for instructional programs. A school security drill means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a non fire evacuation, lockdown, bomb threat, or active shooter situation that is similar in duration to a fire drill. Schools are required to hold a minimum of two active shooter, non fire evacuation, bomb threat, and lockdown security drills annually. Fire alarm systems shall be initiated only during a fire drill evacuation. Responses made necessary by the unplanned activation of emergency procedures or by any other emergency shall not be substituted for a required school security drill.~~

**Every Principal of a school of two or more rooms, or of a school of one room, when located above the first story of a building, shall have at least one fire drill and one school security drill each month within the school hours, including any summer months during which the school is open for instructional programs, and shall require all teachers of all schools, whether occupying buildings of one or more stories, to keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill. Where school buildings have been provided with fire escapes, they shall be used by a part or all of the students performing every fire drill. An actual fire or school security emergency that occurs at a school during the month and that includes activities which are the equivalent of a drill shall be considered a drill for the purposes of meeting the requirements of N.J.S.A. 18A:41-1.**

**Every school in the district shall conduct a school security drill within the first fifteen days of the beginning of the school year.**



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

Operations

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### EMERGENCY AND CRISIS SITUATIONS (M)

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. **A law enforcement officer shall be present at a minimum of one school security drill in each school year in order to make recommendations on any improvements or changes to school security drill procedures that the officer may deem advisable in accordance with N.J.S.A. 18A:41-1** ~~Although these outside agencies are not required to observe school security drills, the Principal is encouraged to invite representatives from local law enforcement and emergency responder agencies to attend and observe at least four different security drills annually.~~

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds **in accordance with N.J.A.C. 6A:16-5.1** ~~as provided by the New Jersey Office of Homeland Security and Preparedness.~~

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.

N.J.S.A. 2C:33-3

N.J.S.A. 18A:41-1 ~~et seq.~~; **18A:41-2; 18A:41-6; 18A:41-7**

N.J.A.C. 6A:16-5.1; 6A:27-11.2

Adopted: 29 August 2012  
Revised: XX Month 20XX



<b>Regular Business Meeting</b>					
<b>October 27, 2021</b>					
<b>Motion # 6</b>					
<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Activities/Meetings</b>	<b>City, State</b>	<b>Cost/Fees</b>
12/09/21- 12/10/21	Abadiotakis, E.	Village	Advanced Training in Collaborative & Proactive Solutions	Online	\$395.00
12/01/21	Boenning, J	Indian Hill	Helping Struggling Readers	Cherry Hill, NJ	\$279.00
12/10/21	Brandman	Village	Cutting Edge Tool & Strategies for Teaching Science	Online	\$259.00
11/17/21	Brenner, M.	High School	Heath Science Careers Program Teacher & Advisory Group Meeting.	Online	\$0.00
12/10/21	Cooke, M.	Village	Cutting Edge Tool & Strategies for Teaching Science	Online	\$279.00
12/15/21	Crimoli, M.	W.R. Satz	Schindler's Legacy	Lincroft, NJ	\$0.00
11/09/21	Damas, C.	Village	Effectively Including Students with Disabilities	Online	\$100.00
02/24/22- 02/28/22	Donovan, D.	Village	NJ Music Educator State Conference	Atlantic City, NJ	\$231.52
11/09/21	Lawrence, A.	Village	Effectively Including Students with Disabilities	Online	\$100.00
11/11/21	Lieberman, B.	District	Safety Care Recertification	Union, NJ	\$500.00
11/19/21 - 11/21/21	McDevitt, S	Indian Hill	Calming Anxious Brains	Boston, MA	\$599.00
12/14/21	Mellone, A.	Village	The missing Link for Remediating Word Recognition	Online	\$100.00
02/10/22	Mellone, A.	Village	From Mathematics Challenges to Mathematics Success for Students with ADHD and LD	Online	\$100.00
12/10/21	Rausch, K.	Village	Cutting Edge Tool & Strategies for Teaching Science	Online	\$259.00
12/5/21 - 12/8/21	Tetreault, S.	W.R. Satz	NJASL 2021 Fall Conference	Atlantic City, NJ	\$392.00



	Regular Business Meeting October 27, 2021 Motion # 8
<b>HOLMDEL HIGH SCHOOL CLUBS</b>	
A.I.R.	Language Honor Society (Spanish)
Academic Competition (Math)	LifeSavers Club
Academic Competition (Science)	Light the Candle
American Computer Science League	Literary Magazine
Amnesty International	Mock Trial
Animal Welfare Club	Model UN
Art Club	Music Honor Society
Art Honors Society	Music/ Band-High School
Best Buddies	Music/Bellcanto-High School
Bridges	Music/Chorus -High School
Chamber Music Club	Music/Harmony Ringers-High School
Charity Miles	Music/Madrigal-High School
Chess Team	Muslim Student Association
Chinese Culture Club	NHS
Culinary Arts Club	Newspaper- The Sting
Cyber Security Club	Peer Leadership
Dance Appreciation Club	Pep Band
Debate Club	Photography Club
Diablo (Chinese Yo-Yo)	Poetry Out Loud
Eco Club	Politics Club
Fencing Club	Red Cross Club
Figure Skating Club	Relay 4 Life
FBLA	Robotics
Future Physicians of America	Science Olympiad
Gay-Straight Alliance	Self-Defense Club
Graphic Design Club	Student Advisory Board
Habitat for Humanity	Table Tennis Club
HHS Academic Team	Team UNIFY
Holmdel Christian Fellowship	Technology Student Association
Holmdel Theatre and Drama Guild	Television Production & Film Society
Japanese Culture Club	Women's Empowerment Club
Key Club	Yearbook
Language Honor Society (Latin)	Youth Alliance
Language Honor Society (Chinese)	Zen Club
Language Honor Society (French)	
Language Honor Society (Italian)	
<b>W.R. SATZ SCHOOL</b>	<b>INDIAN HILL SCHOOL</b>
Academic Competitions - Math	All Shore/CJMEA
Academic Competitions - Humanities	Fall Play
Academic Competitions - Science	Spring Musical
Band	5-6 Band
Builders Club	Beginner Band
Chess Club	Jazz Band
Chorus	Chorus
Drama - Spring	Yearbook
Drama - Winter	Student Council
Harmony Ringers	Unified Sports
Jazz Band	
Gay-Straight Alliance (GSA)	<b>Village School</b>
Mural Club	
Newspaper	Chess
Student Council	
Team Unify	
Talent Show - Fall	
Technology Student Association (TSA)	
Yearbook	
Youth Alliance	



# HOLMDEL TOWNSHIP SCHOOL DISTRICT

*"A COMMITMENT TO EXCELLENCE"*

## Standardized Testing Schedule (Amended) 2021-2022

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### STATE TESTING

#### NJ Start Strong (NJSS) ELA, Mathematics & Science

High School:	Sept. 27 - Oct. 8	ELA 9, 10
	Sept. 27 - Oct. 8	Math (Algebra 1, Geometry, Algebra 2)
	Sept. 27 - Oct. 8	Science 9, 12

Satz:	Sept. 27 - Oct. 8	ELA 7, 8
	Sept. 27 - Oct. 8	Math 7, 8, Algebra 1, Geometry

Indian Hill:	Sept. 27 - Oct. 8	ELA 4-6
	Sept. 27 - Oct. 8	Math 4-6
	Sept. 27 - Oct. 8	Science 6

#### NJSLA Spring Administration

High School:	May 23-June 3	ELA 9
	May 23-June 3	Math (Algebra 1)

Satz:	May 23-June 3	ELA 7, 8
	May 23-June 3	Math 7, 8

Indian Hill:	May 23-27	ELA 4-6
	May 19-20	Math 4-6

Village	May 18-20	ELA 3
	May 23-24	Math 3



# HOLMDEL TOWNSHIP SCHOOL DISTRICT

*"A COMMITMENT TO EXCELLENCE"*

## Standardized Testing Schedule (Amended) 2021-2022

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### JSLA Science

High School	May 17-19	Grade 11
Satz	May 17-19	Grade 8
Indian Hill	May 16-18	Grade 5

### AP Exams

High School	May 2-13	9-12
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### New Jersey State Graduation Proficiency Assessment (NJSGPA)

High School	March 14 - 18	Grade 11
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### Dynamic Learning Maps (DLM)

#### SPRING

High School	May 2 - 13	ELA 11
	May 2 - 13	Math 11
	May 2 - 13	Science 11
Satz	May 2 - 13	ELA 7, 8
	May 2 - 13	Math 7, 8
	May 2 - 13	Science 8
Indian Hill	May 2 - 13	ELA 4-6
	May 2 - 13	Math 4-6
	May 2 - 13	Science 5
Village	May 2 - 13	ELA 3
	May 2 - 13	Math 3



# HOLMDEL TOWNSHIP SCHOOL DISTRICT

*"A COMMITMENT TO EXCELLENCE"*

## Standardized Testing Schedule (Amended) 2021-2022

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### DISTRICT TESTING

#### Inner Orbit

Satz	Oct. 25-29	Science 7, 8
Indian Hill	Oct. 25-29	Science 5, 6

#### LinkIt! Benchmark Assessments

##### FALL

High School:	October 25 - 29	Form A ELA 9-12
	October 25 - 29	Form A Math (Algebra 1, Geometry, Alg 2)
Satz:	October 25 - 29	Form A ELA 7, 8
	October 25 - 29	Form A Math 7, 8
	October 25 - 29	Form A Algebra 1, Geometry

##### WINTER

High School:	Jan. 10 - Jan. 13	Form B ELA 9-12
	Jan. 10 - Jan. 13	Form B Math (Algebra 1, Geometry, Alg 2)
Satz:	Jan. 10 - Jan. 13	Form B ELA 7, 8
	Jan. 10 - Jan. 13	Form B Math 7, 8
	Jan. 10 - Jan. 13	Form B Algebra 1, Geometry



# HOLMDEL TOWNSHIP SCHOOL DISTRICT

*"A COMMITMENT TO EXCELLENCE"*

## Standardized Testing Schedule (Amended) 2021-2022

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### SPRING

High School:	April 25 - 29	Form C ELA 9-12
	April 25 - 29	Form C Math (Algebra 1, Geometry, Alg 2)
Satz:	April 25 - 29	Form C ELA 7, 8
	April 25 - 29	Form C Math 7, 8

### NNAT3 Williams Cap (G&T Screening)

Satz	Spring 2022	7*
Indian Hill	Spring 2022	4-6**
Village	Spring 2022	Grade 2, 3**

\*\* students new to the district



# HOLMDEL TOWNSHIP SCHOOL DISTRICT

*"A COMMITMENT TO EXCELLENCE"*

## Standardized Testing Schedule (Amended) 2021-2022

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### NWEA MAP Growth Assessments

#### FALL

Indian Hill	Oct. 12 - Oct. 15	Math 4-6*
	Oct. 12 - Oct. 15	Reading 4-6
<u>*i-Ready Assessment</u>	Sept. 13 - 17	Math 4-6 (Pilot classes only)

Village	Sept. 27 - Oct. 1	Math 1-3
	Oct. 4 - Oct. 8	Reading 1-3

#### WINTER

Indian Hill	Jan. 10 - Jan. 14	Math 4-6*
	Jan. 19 - Jan. 25	Reading 4-6
<u>*i-Ready Assessment</u>	Jan. 10 - Jan. 14	Math 4-6 (Pilot classes only)

Village	Jan. 10 - Jan. 14	Math 1-3
	Jan. 19 - Jan. 25	Reading 1-3

#### Placement Testing

March 14-18	Algebra I 6&7
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#### SPRING

Indian Hill	April 25-29	Math 4-6*
	May 2-6	Reading 4-6
<u>*i-Ready Assessment</u>	April 25-29	Math 4-6 (Pilot classes only)

Village	April 25-29	Math 1-3
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# HOLMDEL TOWNSHIP SCHOOL DISTRICT

*"A COMMITMENT TO EXCELLENCE"*

## Standardized Testing Schedule (Amended) 2021-2022

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	May 2-6	Reading 1-3
<b><u>PSAT</u></b>		
High School:	October 13	Gr. 10/11
<b><u>WIDA (Access)</u></b>		
High School	May 9-13	9-12
Satz	May 9-13	7-8
Indian Hill	May 9-13	4-6
Village	May 9-13	K-3