



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA  
REGULAR BUSINESS MEETING  
HOLMDEL HIGH SCHOOL  
OCTOBER 26, 2022 7:00 PM

## *Mission Statement*

*The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all of our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.*

### A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, October 26, 2022 remotely and at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:00 p.m. by Mrs. Urbanski, Board President.

### B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

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D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Urbanski, Zhang, Briamonte, Collur and Tuccillo. Messrs: Hammer, Reddy and Wall. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Joseph Roselle, Board Attorney. Student Representatives to the Board, Ms. Trinity Han and Ms. Anugna Parvatneni were also present and both left the meeting at 8:14 p.m.

E. Presentation(s)/Public Hearing(s)

- NJSLA 2021-2022 Perfect Score Recognition – Dr. Jessica Irwin
- HIB Self-Assessment & Year End Summary Presentation – Mr. Arthur Howard

F. Report of the Student Representatives to the Board

Resolved: That the Reports of the student representatives are hereby accepted.

MOTION: Show of Hands to Accept – All Approved

G. Report of the Superintendent

Good Evening Everyone,

I have a brief report this evening and just want to acknowledge/recognize the Girls Tennis Team, of which Anugna is a member. I had the privilege of watching the girls win the Sectional Championship against Manasquan and they went on to win two subsequent matches (beating Haddonfield in the semis and Demarest in the finals) to be crowned as the overall Group II State Champions.

Congratulations also to our Satz teams as well. I understand, in speaking with Mr. Loughran, that there are nothing but a couple of all-star games left but all of our teams have been quite successful with our Middle School Field Hockey team finishing 7-0. We congratulate all of our Middle School student athletes and we do have a number of programs at the High School level that have continued into post-season play so we wish them luck!

I want to echo the thanks to Assistant Superintendent Howard on the comprehensive presentation. He has really hit the ground running with some of our mental health initiatives and I'm definitely appreciative of that work.

I would like to acknowledge the district's observance of Red Ribbon Week this week. It is during this time, the district and districts around the state emphasize healthy lifestyles for our students and, in particular, substance abuse awareness and prevention. Now, more than ever, providing our students with high quality substance abuse awareness and prevention education is critical. The roles that parents and guardians play in supporting these efforts are, of course, equally important. The introduction and availability of lethal narcotics on the streets and in the communities of our country is a mortal threat. Threats presented by, for example, rainbow fentanyl, increase the possibility that one impulsive and bad decision on the part of the youngster can have the most severe consequences. I encourage you to please talk to your children about drugs and alcohol, be involved in their lives and ask questions. In my update to the community on Friday, I will be providing some additional helpful resources for parents to guide these conversations.

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Finally, I also just wanted to acknowledge we had so many perfect scores (wow!), we're going to need a larger room next year. What an amazing accomplishment by our students! I think those are the kind of achievements that, perhaps when you're a school district like Holmdel, with a lot of outstanding achievements, we have a tendency to see it, we acknowledge it and then we sort of, maybe, forget about it. I would suggest that it's accomplishments like this that need to remain in front of our minds because, while, as a school district, certainly, there are aspects of our program that we can and we will improve, there is also a lot of great stuff happening already. I think and those youngsters who came here this evening are a great testament to that, and of, course it didn't happen by osmosis, there were teachers in the classrooms that were helping them achieve that so congratulations to them, again, and their families.

I was down at the New Jersey School Board's Convention, briefly. I did have the pleasure of attending some workshops with several board members and I'd just like to commend the Board Members for their commitment to their ongoing learning. We attended a variety of different workshops on strategic planning, school security and understanding and demystifying school rankings. I do look forward to building on those things. We had our own Middle School student Emerson Granata, who sang the Star Spangled Banner to open the entire convention. She then performed several songs, during lunch, on the convention floor. She was wonderful and what a terrific young lady and she seemed very appreciative of the fact that we were there to support her. Go Holmdel! #WeAreHolmdel

Resolved: That the Superintendent's Report is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

H. Harassment, Intimidation and Bullying (H.I.B.) Report

Dr. Cascone stated, for the record, there were 3 HIB incidents reported to the Board and Dr. Cascone certified that he reviewed the findings and concurs with the findings as presented.

I. Committee Report(s)

Before a matter is placed on the agenda at a public meeting, the administration reviews the matter with the Superintendent of Schools. Members of Board committees then work with the Superintendent to ensure a full review of these matters and after committee review and discussion, administrative recommendations are placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

- Mrs. Zhang – Community Relations
- Mr. Reddy – Labor Negotiations/Personnel
- Mr. Reddy – Curriculum, Instruction & Special Services
- Mrs. Briamonte – Budget & Finance
- Mr. Hammer – Buildings, Grounds & Safety

J. Questions or Comments from the Public on Action Items Only - None

K. Action Items

- **Approval of Minutes:**

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1. Approval of Minutes – Closed Executive Session – September 28, 2022

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session – September 28, 2022.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

2. Approval of Minutes – Regular Business Meeting – September 28, 2022

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – September 28, 2022.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

• **Policy:**

3. Approval of First Reading of Policies and Regulations

Resolved: That the Board approve the following policies and regulations, and hereby designate as first reading as per attachment.

P 2416.01 Postnatal Accommodations for Students  
P 2451 Adult High School  
P 5330.05 Seizure Action Plan  
P 5517 School District Issued Student Identification Cards  
P 5722 Student Journalism

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

4. Approval of Second and Final Reading of Policies and Regulations

Resolved: That the Board approve the following policies and regulations, and hereby designate as a second and final reading as per attachment.

P 2425 Emergency Virtual or Remote Instruction Program (Plan)  
P 7410 Maintenance and Repair  
R 7410.01 Facilities Maintenance, Repair, Scheduling and Accounting

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

• **Superintendent's Recommendations**

5. Approval of Professional Development, District Personnel

Resolved: That the Board approve the professional development activities/meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

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6. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the Office of the appropriate school Principal.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

7. Approval of STEM Seminar Series

Resolved: That the Board approve STEM Seminar Series provided by Dr. Jawa in the field of Research Science at no cost to the board.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

8. Approval of Health Curriculum for the 2022/2023 School Year

Resolved: That the Board approve the Health Curriculum for the 2022/2023 school year, as per attachment.

Discussion as follows:

Mr. Hammer thanked Dr. Cascone and Dr. Irwin for all of their efforts but stated he will be voting no to certain items of the curriculum because he feels there has been a really huge overstep and some parts just do not belong in education. Mr. Hammer recommends putting a pause to this for a year or two until the curriculum has been completely vetted out.

Mr. Wall referenced the discussions that occurred in Curriculum & Instruction and explained why this is not ready to be approved yet. We can't be upset with them or be proud of the standards that come out of Trenton but we can change them. Some of the information in the curriculum is completely inappropriate. Parents haven't had enough time to cull through the information presented and Mr. Wall recommends this item be tabled and there be a policy/regulation developed/approved regarding this topic. Lastly, Mr. Wall referenced that parents review "AdvocatesForYouth.org" and suggested we remove this extremist group from the curriculum. Let's rely on our talented curriculum writers and use our instructional leaders to develop the curriculum for Holmdel.

Mr. Roselle responded to Mr. Wall and Mr. Hammer's comments.

Mrs. Tuccillo asked for confirmation that the state wanted this curriculum approved by September 2022, so we are already late. Dr. Cascone confirmed that was correct. She asked if Dr. Cascone and Dr. Irwin would be adjusting the curriculum if we keep getting the same (negative) feedback from parents. Dr. Cascone stated the Administration would definitely take that in to consideration and make adjustments if necessary.

Dr. Collur inquired if parents decide to opt in but want to change their mind, are they able to that. Dr. Cascone advised that our plan is to have an initial round of surveying (late fall) and then have that form go back out to parents about 3 or 4 weeks prior to the start date. There will not be a 'rolling' opt-in/out option.

Mr. Reddy inquired what would happen if the resolution didn't get approved.

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Mr. Roselle responded to Mr. Reddy’s question.

Dr. Collur stated that she will be supporting this resolution because the parent has the ability to choose to opt in or out.

Dr. Cascone followed up on Mr. Wall’s comments regarding the advisory group “AdvocatesForYouth.org” and stated that this group is backed by the NJ Department of Education and author the national sexual education standards. Within our own professional corps, we are really developing our own understanding of these topics as well and we don’t necessarily have a long line of folks who are willing and able to step in and design our own homegrown curriculum but it is something that we will take a look at.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 5-3  
 NAY: Mrs. Briamonte, Mr. Hammer, Mr. Wall

9. Approval of Virtual Surgery

Resolved: That the board approve students enrolled in Rutgers Bio-Medical course participate in a live virtual surgery hosted by Liberty Science Center at no cost to the board.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

10. Approval to Submit the NJQSAC District Performance Reviews

Resolved: That the Board approves the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Reviews based on an analysis of quality performance indicators of school district effectiveness in the areas of Instruction and Program, Fiscal Management, Operations, Personnel, and Governance. As on file in the Office of the Superintendent.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

11. Approval of Home/Hospital Instruction

Resolved: That the Board approve home/hospital instruction services for students for the period indicated, as follows:

SID	Services	Classification	Start Date	End Date	Cost per hour
1786904344	Home Instruction	MD	9/7/22	11/7/22	\$57.00
5195172369	Home Instruction	ED	9/16/22	11/16/22	\$57.00
5337802912	Home Instruction	N/A	10/3/22	12/3/22	\$57.00

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

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12. Approval of Commission for the Blind and Visually Impaired Services

Resolved: That the Board approve the placement of the following student at the facility listed for the 2022/2023 school year as follows:

SID	Provider	Classification	Start Date	Cost
3206449626	Commission for the Blind	PSD	9/1/22	\$2,200.00

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

13. Approval of Additional Location(s) for 2022-2023 Community Based Instruction (CBI) and Structured Learning Experience (SLE)

Resolved: That the Board approve additional location(s) for 2022-2023 Community Based (CBI) and Structured Learning Experience (SLE), as follows:

Jersey Shore Premium Outlets - Tinton Falls, NJ

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

14. Acceptance of Resignation, Lunchroom/Playground Aide, Indian Hill School

Resolved: That the Board accept the resignation of Kameni DeSilva, Lunchroom/Playground Aide, Indian Hill School, effective October 13, 2022.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

15. Approval of Leaves of Absence

Resolved: That the Board approve leaves of absence as follows:

Last Name	First Name	Leave Dates*
Bocchino	Thomas	11/19/22-06/30/23 (Intermittent)
Castiglione	Barbara	11/07/22-01/01/23
Lazarchick	Danielle	01/01/23-04/30/23
Suppa	Devon	01/16/23-05/08/23
Tapper	Elizabeth	12/12/22-03/30/23

*\*type of leave is on file in the Superintendent's office*

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

16. Approval of Appointment, Temporary Leave Replacement, Paraprofessional, Holmdel High School

Resolved: That the Board approve the appointment of Jon Henkin, Temporary Leave Replacement, Paraprofessional, Holmdel High School at a salary of \$28.10 per hour,

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4 hours a day, 4 days a week, effective retroactive from October 17, 2022 through December 16, 2022. [Leave of Absence]

MOTION: Mr. Reddy      SECOND: Mrs. Briamonte      VOTE: 8-0

17. Approval of Appointment, Temporary Leave Replacement, Paraprofessional, Indian Hill School

Resolved:      That the Board approve the appointment of Camille Vanario, Temporary Leave Replacement, Paraprofessional, Indian Hill School at a salary of \$28.10 per hour, 6.75 per hour, 5 days a week, effective November 14, 2022 through December 30, 2022. [Leave of Absence]

MOTION: Mr. Reddy      SECOND: Mrs. Briamonte      VOTE: 8-0

18. Approval of Appointment, Peaceful School Bus Ambassador, Indian Hill School, Enterprise Program

Resolved:      That the Board approve the appointment of Eileen Carr, Peaceful School Bus Ambassador, Indian Hill School at a salary of \$28.10 per hour, up to 3 hours per day effective retroactive from September 20, 2022 through June 30, 2023, paid for by the Enterprise Program.

MOTION: Mr. Reddy      SECOND: Mrs. Briamonte      VOTE: 8-0

19. Approval of Appointment, Peaceful School Bus Ambassador, Village School, Enterprise Program

Resolved:      That the Board approve the appointment of Emma Nuneviller, Peaceful School Bus Ambassador, Village School at a salary of \$28.10, per hour, up to 3 hours per day effective retroactive from October 24, 2022 through June 30, 2023 (pending criminal history review), paid for by the Enterprise Program.

MOTION: Mr. Reddy      SECOND: Mrs. Briamonte      VOTE: 8-0

20. Approval of Appointment, Music Preschool Teacher, Enterprise Program

Resolved:      That the Board approve the appointment of Emma Nuneviller, Preschool Music Teacher, Village School, at a salary of \$30.00 per hour, 4 hours per day, 5 days a week, effective retroactive from October 24, 2022 through June 30, 2023 (pending criminal history review), paid for by the Enterprise Program.

MOTION: Mr. Reddy      SECOND: Mrs. Briamonte      VOTE: 8-0

21. Approval of Appointment, PM Bus Monitor, Village School

Resolved:      That the Board approve the appointment of Rosa Masotti, PM Bus Monitor, Village School, at a salary of \$28.10 per hour, 2 hours per day, effective retroactive from October 1, 2022 through June 30, 2023.

MOTION: Mr. Reddy      SECOND: Mrs. Briamonte      VOTE: 8-0



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22. Approval of Changes in Location/Hours, Paraprofessionals/Bus Monitors

Resolved: That the Board approve changes in Location /Hours, Paraprofessionals/Bus Monitors as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

23. Approval of Extra Level of Staffing, Holmdel High School

Resolved: That the Board approve staff members for an extra level of staffing at Holmdel High School, as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

24. Approval of Salary Adjustments, 2021/2022 School Year

Resolved: That the Board approve salary adjustments for the 2021/2022 school year as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

25. Approval of Salary Adjustments, 2022/2023 School Year

Resolved: That the Board approve salary adjustments for the 2022/2023 school year as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

26. Approval of Schedule B Appointments, Winter, 2022/2023 School Year

Resolved: That the Board approve the Schedule B, winter appointments for the 2022/2023 school year as per attachment.

Discussion as follows:

Mrs. Tuccillo referenced the Cheerleading Coach is the same person for Satz and the High School. Also, the Technology Advisory is the same person for Satz and the High School. Mr. Loughran and Dr. Kukoda provided clarification on these two Schedule B positions accordingly.

Roll Call Vote for letters a, b, c, d, e, f, h, i, j, k, l, m, n, o, p, r, s, t, u, v, w, x, y, z, aa, ab:

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

Roll Call Vote for letter g only:

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 7-1  
NAY: Mr. Wall

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Roll Call Vote for letter q only:

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 3-5  
NAY: Mrs. Zhang, Mrs. Briamonte, Mr. Wall, Mr. Hammer and Dr. Collur

27. Approval to Amend Mentor Appointments, 2022/2023 School Year

Resolved: That the Board approve to amend teachers as Mentors of Provisional Staff Members, as per attachment, for the 2022/2023 School Year, (mentor fees paid by provisional teacher and if necessary are prorated).

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

28. NO MOTION

29. Approval of Appointment, Volunteers, Holmdel High School

Resolved: That the Board approve the following volunteers, Holmdel High School, for the 2022/2023 school year:

- William Szilasi, Sr. – Winter Musical Assistant
- Ron Vespa – Boys Basketball Assistant

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

30. Approval of Appointment, Day-to-Day Substitutes, 2022/2023 School Year

Resolved: That the Board approve the appointment of day-to-day substitutes, as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

• **Business Administrator's Recommendations**

31. Acceptance of Non-Monetary Donation from the Indian Hill School Parent Liaison Group (PLG)

Resolved: That the Board accept, with gratitude, a non-monetary donation from the Indian Hill School Parent Liaison Group (PLG), in the amount of \$16,200.00. This gift is to be used to purchase Reading Corner rugs for each classroom (\$9,000.00) and Promethean ActivPanel Boards for Science classes at Indian Hill School (\$7,200.00).

MOTION: Mrs. Tuccillo SECOND: Mr. Hammer VOTE: 8-0

32. Approval of Comprehensive Maintenance Plan and M-1 Form

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WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting required maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities for the various school facilities of the Holmdel Township Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE BE IT RESOLVED that the Board approve the Comprehensive Maintenance Plan and M-1 form for the Holmdel Township Public Schools in compliance with Department of Education requirements, as on file in the Business Office.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

33. Acceptance/Approval of Additional 2022/2023 Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2022/2023) as on file in the Business Office:

Chapter 192-193 Services	Amount
Additional Chapter 192-193 Funding	\$7,848.00
Revised 2022/2023 Entitlement (9/27/2022)	\$284,988.00

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

34. Approval of Bills Payment – October 26, 2022

Resolved: That the Board approve payment of the October 26, 2022 regular bills list in the amount of \$3,321,354.94 and as certified and approved.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0

L. Old Business

- President Urbanski read into the record the resolution from the State and General Assembly honoring Mike Sockol.
- Mrs. Briamonte referenced prior conversations regarding learning loss and the recent national test data that was released. The Department of Education spent a lot of time trying to push out Sex Ed Curriculum but left every school to their own devices in trying to figure out what to do with learning loss, which is a huge failure.
- Mr. Reddy stated Happy Diwali Day and referenced the 2023/2024 school calendar.

M. New Business

- Dr. Collur referenced the future school calendar and consideration of making Diwali a school holiday since it's one of the biggest holidays in the culture.

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- Mrs. Zhang referenced the naming of the new field and suggested the Board reference the policy and regulation that governs this. President Urbanski recommended getting input from the community. Mr. Reddy and Mr. Hammer inquired about the urgency of this and Dr. Cascone stated the policy was linked to the Community Relations Agenda and he encouraged all Board Members to familiarize themselves with it. He feels there will probably be a ribbon cutting in the spring and there is no need to rush this.
- Mr. Wall referenced the importance of Diwali and the Festival of Lights. He and a number of the folks in the community have indicated they would like to see the introduction of Cricket facilities. He then stated that now that the Health Curriculum has been approved, he requested that the Board Attorney develop a Policy and Regulation to govern how to opt in and opt out.
- Mrs. Tuccillo referenced discussion about the future school calendar and requested that the Pre-K program be the same 180 days as the rest of the students in the district.

N. Questions or Comments from the Public

- Mrs. Brew, Parent, thanked Mr. Howard for the HIB presentation he delivered/presented tonight. This is what all district parents have been looking for and is encouraging all parents to attend the forum. She also thanked the Board for supporting Project Graduation with the Wahoo's meals this evening.
- Ms. Signorile, Resident/Former Student, spoke about the HIB presentation tonight and the ongoing concerns regarding bullying behavior. She referenced several examples of bullying, one being a student who was sexually assaulted in the lunchroom with multiple witnesses. The victim no longer wanted to attend school while the bully received no consequences. There was also an issue with cyber bullying where the victim also did not want to go to school. The victim's father tragically died of a heart attack last week knowing that his daughter was bullied. Victims are at home dealing with mental health issues while the bullies continue to walk care-free around Holmdel Schools.
- Mr. DiMare, Parent, thanked Mr. Howard for the HIB presentation tonight and applauded the young woman who spoke about ongoing HIB issues. He also thanked Mrs. Briamonte for her comments. He expressed concerns with the Health Curriculum that was approved tonight and thanked Mr. Wall and Mr. Hammer for their comments tonight regarding the Sex Ed curriculum and for standing up for your values and for the values of many other families. He expressed concerns with how this material may affect certain children and stated this not a one size fits all curriculum and hopes the Board continues to review the curriculum and listen to feedback from the parents regarding this matter.
- Mrs. Vitale and Mr. Loughran, on behalf of the HTAA, thanked the Board and Labor Negotiations/Personnel Committee for the positive negotiations meeting they had last week and they look forward to working together on finalizing a new contract.
- Mr. Loughran referenced the discussion of naming the field and his past comments/recommendation regarding this matter. He mentioned Jay Demarest, who was the first Athletic Director in the district as well as the first football coach, and asked the Board to consider Mr. Demarest's contribution to the district regarding the naming of the field.

O. Executive Session (if required) - None

P. Adjournment

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Board President Urbanski called for a motion to adjourn the meeting. Mrs. Tuccillo motioned, Mr. Hammer seconded and by a unanimous voice vote, the meeting adjourned at 9:40 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary

# POLICY GUIDE

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Postnatal Accommodations for Students

## 2416.01 POSTNATAL ACCOMMODATIONS FOR STUDENTS

The Board of Education recognizes students may be returning to school shortly after their child's birth and may need to breastfeed their child or to express breast milk during the school day. The school district will accommodate a student who wants to breastfeed or express breast milk while attending school in the district.

A student shall be permitted to breastfeed their child or to express breast milk while attending school in accordance with a schedule provided by the student to the school nurse, who shall consult with the Principal or designee. The district encourages the student to develop a schedule that does not impact a student's instructional time and encourages a student to schedule such time to breastfeed or to express breast milk during study hall time, lunch time, or other non-instructional times of the school day. The student may bring to school a breast pump and any other equipment necessary to express breast milk on school grounds. The student shall not incur an academic penalty for using any reasonable accommodations offered to the student and shall be provided the opportunity to make up any work missed due to such use.

The Principal or designee, in consultation with the school nurse, will designate a lactation/breastfeeding room that is shielded from view and free from intrusion by other students, staff members, and the public. The location must be functional as a space for breastfeeding or expressing breast milk and shall include an electrical outlet, a chair, and nearby access to running water. Expressed breast milk may be stored in a refrigerator in the school building or in the student's personal cooler. If the space is not a dedicated lactation/breastfeeding room, it must be available when needed. A space temporarily converted into a lactation/breastfeeding room or made available when needed by the student is sufficient; however, a bathroom, even if private, is not a permissible location. A student opting to breastfeed their child in the lactation/breastfeeding room will be responsible to make arrangements for their child to be brought to the school in accordance with a time schedule agreed to by the Principal or designee.

All staff members will assist in providing a positive atmosphere of support for students who are returning to school after the birth of their child. Conduct by a staff member or student that reasonably interferes with a student's performance in school; creates an intimidating, hostile, or offensive environment for a student



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Postnatal Accommodations for Students

that is complying with the provisions of this Policy; or that inhibits a student's ability to breastfeed their child or express breast milk while in school will not be tolerated.

The Principal shall ensure Policy 2416.01 is distributed to pregnant students and students who are returning to school after the birth of their child.

N.J.S.A. 26:4C-1; 26:4C-2; 26:4C-3



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Adopted:





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Adult High School

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## 2451 ADULT HIGH SCHOOL

The Board of Education may determine a need exists in the community for the provision of educational services that will enable out-of-school adults to qualify for a State-endorsed high school diploma issued by the Board. The purpose of this program is to provide comprehensive life-long learning opportunities for adults. Accordingly, the Board may establish and implement a State-approved adult high school ~~in accordance with rules of the State Board of Education.~~

The Board of Education may open and operate an adult high school, which shall offer ~~students~~ ~~adults~~ opportunity, accessibility, and flexibility while maintaining high standards inherent in the awarding of a high school diploma pursuant to N.J.S.A. ~~18A:49-1 et seq.~~, 18A:50-1 et seq.; and **N.J.A.C. 6A:20-2.1** ~~18A:50A-1 et seq.~~ Courses shall be sufficiently varied ~~to for meet meeting~~ the educational needs of ~~students~~ ~~adults~~ and shall be designed to challenge ~~students~~ ~~participants~~ to achieve their highest level of educational ability.

An educational plan shall be developed for each student in the district's adult high school program reflecting the student's past academic record, an analysis of past experiences for which credit may be awarded **pursuant to N.J.A.C. 6A:20-2.6**, graduation requirements, and a proposed schedule of courses for the current school year leading to completion of graduation requirements.

### A. Eligibility for Enrollment – N.J.A.C. 6A:20-2.2

1. To qualify for enrollment in the adult high school, a person shall:
  - a. Be a New Jersey resident **at least sixteen years of age;**
2. ~~Meet the age and out-of-school requirement at N.J.A.C. 6A:20-1.3;~~



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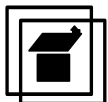
(1)a. A ~~student person~~ enrolled in secondary school with senior standing who lacks an opportunity to take at ~~their his or her~~ secondary school courses that are available in an adult high school shall be **eligible to take courses at the adult high school exempt from the out-of-school requirement provisions of N.J.A.C. 6A:20-1.3**, provided the Superintendents of both the sending and receiving school districts approve in a written joint agreement the participation of **the student** ~~such a person~~ on a space-available basis in ~~the an~~ adult high school. The written approval shall explicitly state the course(s) to be taken, **the credits offered for each subject**, and the time frame covered by the agreement. Tuition established by the receiving school district on a cost-recovery basis may be charged to the sending school district for **students persons** enrolled under this exception, **if applicable**;

b3. Have not earned a ~~locally issued~~, State-endorsed **or State-issued** high school diploma;:

(1)a. Persons holding **State-endorsed** ~~locally issued~~ high school diplomas may enroll in an adult high school on a space-available basis for the express purpose of supplementing their high school record. Tuition established by the host school district on a cost-recovery basis may be charged to persons enrolling under this exception; and

c4. Complete and sign **a locally created** ~~an~~ application for enrollment, including a statement of responsibilities.

**B. English Language Learners** ~~Adults with Special Needs~~ – N.J.A.C. 6A:20-2.3



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1. **English language learners (ELLs)** ~~Limited English proficient adults~~ shall be required to demonstrate language **proficiency fluency** on a State-approved English proficiency assessment at a score level determined by the **New Jersey State Board of Education** in accordance to N.J.A.C. ~~6A:20-2.3(a)~~.

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Adult High School

- a. **ELLs shall be referred to appropriate classes in the adult high school to attain English language proficiency.**
  - (1) **If the language improvement needs of the individual cannot be met by the adult high school, then the Principal shall refer the person to a New Jersey Department of Labor and Workforce Development Career Connections website.**

## C. **Individuals with Disabilities – N.J.A.C. 6A:20-2.4**

1. For an **individual adult** with a previous **Individualized Education Program (IEP)** ~~experience in a special education program now~~ seeking similar services at an adult high school, the Principal of the adult high school shall request, with **the written consent of the individual** ~~the concurrence of the adult~~, the most recent evaluation and ~~individualized educational plan (IEP)~~ for the **individual adult** from the high school of last attendance, provided the evaluation was made within the last three years ~~pursuant to N.J.A.C. 6A:20-2.3(b)~~.

- a~~±~~. The Principal shall review the IEP to determine the services required by the plan and ~~also~~ the availability of such services at the adult high school.
  - (1)~~a~~. If the IEP can be carried out, it shall serve as the instructional guide for the **individual adult**.
  - (2)~~b~~. If the Principal determines the IEP cannot be carried out, the Principal shall promptly refer the **individual adult** to the nearest adult high school with staff available to offer the special services



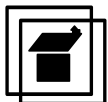
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required in the IEP or to **the** appropriate county or State agencies or institutions with resources and personnel able to serve the **individual's special** needs ~~of the adult~~.

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- b2. If the evaluation was made more than three years prior to application to the adult high school, the IEP may not serve as a guide for the **individual's adult's** instructional program at the adult high school. **The individual shall be referred to the IEP team for a reevaluation in accordance with N.J.A.C. 6A:14 - Special Education.**
2. **For an individual who previously had a 504 Plan, the Principal of the adult high school shall request, with the written consent of the individual, the most recent 504 Plan for the individual from the high school of last attendance, provided the evaluation was made within the last year. The school district shall determine if the 504 Plan needs to continue, be discontinued, and/or updated. The Principal of an adult high school may request a doctor's note with a rationale and treatment plan to verify the continued need for the 504 Plan.**
3. **An individual with a disability who does not qualify for special education and related services, pursuant to N.J.A.C. 6A:14, N.J.A.C. 6A:20-2.4(a), and C.1. above, and who does not have a previous 504 Plan shall be counseled regarding educational options that would lead to a high school diploma.**

~~Disabled adults without previous experience in a special education program or individuals with IEPs that have been issued more than three years prior to their application to the adult high school shall be counseled regarding educational options that would lead to high school graduation and shall be served to the maximum extent appropriate to the needs of the disabled adult within the~~



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~~capability of the program to provide such services in accordance to N.J.A.C. 6A:2.3(e).~~

**D. Graduation Requirements – N.J.A.C. 6A:20-2.54**

1. Adult high school students must pass the Statewide assessment ~~test~~ for graduation **pursuant to N.J.A.C. 6A:8-5.1.**

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- a. **Students who are enrolled in the adult high school and are** ~~When an adult is unable to pass the Statewide assessment for graduation test, pursuant to N.J.A.C. 6A:8-5.1, there shall receive be~~ further evaluation through the **portfolio appeal process, Alternative High School Assessment** pursuant to N.J.A.C. 6A:8-5.1; ~~Standards and Assessments.~~
  - b. **ELLs who are enrolled in the adult high school and** ~~When limited English proficient adults are unable to pass the Statewide assessment for graduation test, required at N.J.A.C. 6A:8-5.1, they shall receive be~~ further **evaluation** ~~evaluated through the Alternative High School Assessment~~ pursuant to N.J.A.C. 6A:8-5.1(h), and shall demonstrate English language fluency on a **New Jersey Department of Education** ~~State-approved~~ English proficiency assessment ~~as a requirement for graduation. The portfolio appeals process shall be undertaken in the ELL's native language, when available.~~
2. When operating an adult high school, the Board shall **ensure that students** meet the requirements for high school graduation pursuant to N.J.A.C. 6A:8-5 ~~and Policy 5460.~~



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3. The staff of the adult high school shall distribute to each entering ~~student adult~~ a copy of all State and local adult high school graduation requirements. At the beginning of each course, all ~~students adults~~ shall receive a list of proficiencies required for the successful completion of the course.
4. Successful completion of the requirements ~~set forth as outlined in~~ N.J.A.C. 6A:20-2.54(a) and (b), **D.1. and D.2. above, and the requirements** ~~those~~ established by the Board, ~~of Education~~ shall be required as conditions for awarding a locally issued, State-endorsed diploma.
5. The Board shall not issue a **State-endorsed** ~~an adult~~ high school diploma without State approval of the adult high school program and ~~without signed verifications for all credit awarded for experience and an official transcript(s) being on file.~~

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6. **The Board shall not issue a State-endorsed high school diploma without signed verifications for all credit awarded for experience and an official transcript(s) being on file.**

**E. Award of Credit – N.J.A.C. 6A:20-2.65**

A Board of Education operating an adult high school shall annually adopt, at a public meeting, policies that provide for the awarding of credit, subject to the provisions outlined in N.J.A.C. 6A:20-2.65(a)1. through 6A:20-2.65(a)12.

**F. Awarding ~~of~~ Credit for Foreign **Studies** ~~Students~~ – N.J.A.C. 6A:20-2.76**

Credit for the equivalent of American secondary school studies experienced in a foreign country shall be reviewed by **the school district operating the adult high school. If the school district cannot review the secondary studies experienced in a foreign country, the secondary studies shall be reviewed by** a recognized foreign credential evaluation expert or service ~~following an evaluation of transcript(s) presented by the adult.~~ The cost of **the foreign credential evaluation expert or service** ~~such review~~ shall be borne by the ~~adult~~ student.



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## G. Maintaining Student Records – N.J.A.C. 6A:20-2.87

The adult high school ~~program~~ shall have the responsibility to compile, maintain, and retain student records, including daily attendance records, and to regulate access to and security of such records.

~~Attendance records will be compiled and maintained in accordance with Board Policy No. 9330 and State Board of Education rules governing student records and with law and State Board of Education rules governing financial records.~~

## H. Staffing – N.J.A.C. 6A:20-2.98

1. ~~Pursuant to N.J.A.C. 6A:20-2.8;~~ The adult high school shall have an adequate number of professional staff, properly certified for their respective assignments; however, persons involved in adult advisement shall be certified as either a Principal, supervisor, counselor, or teacher.

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2. The Board ~~of Education~~ shall assign to professional staff members only position titles recognized in N.J.A.C. 6A:9B –; State Board of Examiners and Certification.

## I. Special Conditions – N.J.A.C. 6A:20-2.109

The rules set forth elsewhere in N.J.A.C. 6A governing the operation of a high school within ~~the a~~ school district shall govern the operation of an adult high school, unless otherwise explicitly stated in **N.J.A.C. 6A:20-2** and this Policy pursuant to ~~N.J.A.C. 6A:20-2~~.

### ~~Monitoring – N.J.A.C. 6A:20-2.10~~

~~Staff of the New Jersey Department of Education’s Adult Education Unit shall monitor the adult high school program pursuant to the monitoring process outlined in N.J.A.C. 6A:20-1.6. The indicators of program quality with associated measures of performance as outlined in N.J.A.C. 6A:20-2.10(b) shall~~



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~~be used by the monitoring teams in carrying out the monitoring process in adult high schools.~~

N.J.S.A. 18A:7C-8; 18A:38-16; 18A:48-1; 18A:50-1 et seq.  
N.J.A.C. 6A:20-2.1 et seq.

Adopted:





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Seizure Action Plan

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## 5330.05 SEIZURE ACTION PLAN

The Board of Education requires the development of a seizure action plan, an individualized health care plan, and an individualized emergency health care plan for students with epilepsy or a seizure disorder to care for and treat these students while at school pursuant to N.J.S.A. 18A:40-12.34 et seq.

In accordance with N.J.S.A. 18A:40-12.35, the parent of the student with epilepsy or a seizure disorder seeking epilepsy or seizure disorder care while at school shall submit the student's seizure action plan annually to the school nurse.

The school nurse shall develop an individualized health care plan and an individualized emergency health care plan for the student, provided the parents annually provide to the Board written authorization for the provision of epilepsy or seizure disorder care. The school nurse shall update these plans on an annual basis and as necessary in the event there is a change in the health status of the student. These plans shall include the information outlined in N.J.S.A. 18A:40-12.35.

In accordance with N.J.S.A. 18A:40-12.35, all staff members including staff working with school-sponsored programs outside the regular school day shall be trained in the care of students with epilepsy and seizure disorders. All school bus drivers, contracted and district-employed, shall be provided notice and information if they are transporting a student with epilepsy or a seizure disorder pursuant to N.J.S.A. 18A:40-12.36. The school nurse shall obtain a release from the parent of the student to authorize the sharing of medical information in accordance with N.J.S.A. 18A:40-12.37.

No school employee, including a school nurse, school bus driver, school bus aid, or any other officer or agent of the Board, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.34 through N.J.S.A. 18A:40-12.38, nor shall an action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person trained in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.34 through N.J.S.A. 18A:40-12.38. Good faith shall not include willful misconduct, gross negligence, or recklessness.

N.J.S.A. 18A:40-12.34 et seq.



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## School District Issued Student Identification Cards

### 5517 SCHOOL DISTRICT ISSUED STUDENT IDENTIFICATION CARDS

The Board of Education recognizes school building security measures are important for the safety and welfare of all students, staff, parents, and community members in school buildings. In recognizing this important responsibility, the **Principal or designee** ~~Board~~ **may** requires all students to carry school district issued identification cards (**Identification Card**). ~~at all times while in school. A student must present the card to any school staff member upon request. Students who fail to have the card in their possession or to produce it when asked to do so may be disciplined.~~

~~An The school district issued~~ Identification Card will be issued to all students in

#### Choose one or more of the following:

- all school buildings,
- elementary schools,
- middle schools,
- high schools;

**The Principal or designee may require a student to present their Identification Card and may be presented for:** ~~at any time during the school day or at any time during a school-sponsored activity on school grounds.~~

1. ~~Identification at school district activities on school district property other than the school attended by the student;~~
2. ~~Admission to school dances and other school-related activities;~~
3. ~~Identification for library media services to include library book, periodical and other resource check-out;~~
4. ~~Entrance for Scholastic Aptitude Tests, State Standardized Tests and other testing programs administered on school district property;~~
5. ~~Identification for transportation services offered by the district including the use of activity and/or late buses;~~



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## School District Issued Student Identification Cards

6. ~~Identification for admission to certain school-related and school district sponsored functions; and~~
7. ~~Other purposes and activities as determined by the Building Principal.~~

Notwithstanding any provision of this Policy, the Principal or designee may also require students carry an Identification Card at any school-sponsored, off-campus activity, including but not limited to, field trips or interscholastic sports programs pursuant to N.J.S.A. 18A:36-43a. The provisions of this Policy shall not be construed to require a student to carry the Identification Card while participating in an athletic contest or competition, an activity involving fine arts or performing arts, or any other activity that the Commissioner of Education determines does not require the physical possession of an Identification Card. An Identification Card used in accordance with N.J.S.A. 18A:36-43a shall include, but need not be limited to, the following information: the student's name; an up-to-date photograph; and the current school year.

Any student who fails to have the Identification Card in their possession or fails to present it when required may be denied access to an event or activity and may be subject to appropriate discipline.

An Identification Card issued in accordance with this Policy shall not be considered a government record pursuant to P.L. 1963, c.73 (N.J.S.A. 47:1A-1 et seq.), P.L. 2001, c.404 (N.J.S.A. 47:1A-5), or the common law concerning access to government records.

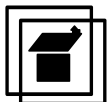
Students will be issued \_\_\_\_\_ card(s) every \_\_\_\_\_. A replacement fee will be charged, at the cost equal to the reproduction cost, for all lost identification cards.

**N.J.S.A. 18A:36-43**



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Student Journalism  
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## 5722 STUDENT JOURNALISM

The Board of Education believes it is important to afford students the opportunity to exercise their creativity, passion, and constitutionally-protected freedom of speech. However, the Board also believes this opportunity must be balanced between ensuring students have the right to speak freely while also preserving the ability of district staff to maintain the safe and orderly operation of the school district. The Board adopts this Policy granting students the right to exercise freedom of speech and of the press in accordance with N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45.

For the purpose of this Policy, the following terms shall mean:

“Prior restraint” means a school official informing a student journalist(s) the news, opinion, feature, and advertising content of school-sponsored media, subject to the restrictions listed in N.J.S.A. 18A:36-45.b., N.J.S.A. 18A:36-45.c., and the provisions of this Policy, cannot be published in school-sponsored media or a school official takes any action to prevent a student from doing so.

“Prior review” means a school official reviewing school sponsored media before it is published, broadcast by a student journalist at school or distributed, or generally made available to members of the student body.

“School official” means the Principal or designee or an administrative staff member designated by the Superintendent.

“School-sponsored media” means any material that is prepared, substantially written, published, or broadcast by a student journalist at school, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. School-sponsored media does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

“Student journalist” means a student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.



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Student Journalism

“Student media advisor” means an individual employed, appointed, or designated by the district to supervise or provide instruction relating to school-sponsored media.

Student journalists have the right to exercise freedom of speech and of the press in school-sponsored media, regardless of whether the media is supported financially by the district or by use of school district facilities, or produced in conjunction with a class in which the student is enrolled. Subject to 1. through 5. below, student journalists are responsible for determining the news, opinion, feature, and advertising content of school-sponsored media. N.J.S.A. 18A:36-45.b. and this Policy shall not be construed to prevent student media advisors from teaching professional standards of English and journalism to student journalists.

This Policy does not authorize or protect expression by a student that:

1. Is libelous or slanderous;
2. Constitutes an unwarranted invasion of privacy;
3. Is profane or obscene;
4. Violates Federal or State law; or
5. So incites students as to create a clear and present danger of the commission of an unlawful act, the violation of school district policies, or the material and substantial disruption of the orderly operation of the school.

The district shall not authorize any prior restraint of any school-sponsored media except for the types of expression prohibited under N.J.S.A. 18A:36-45.c. and as listed in 1. through 5. above.

A school official may implement a procedure for prior review of school-sponsored media. Any prior review of school-sponsored media required by the school official shall be communicated to the student journalist by the school official and be conducted within three school days after submission to the



# POLICY GUIDE

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Student Journalism

school official by the student journalist. If the school official cannot show the school-sponsored media is prohibited under N.J.S.A. 18A:36-45.c. and 1. through 5. above, within the three school days, the student journalist may release the school-sponsored media.

When a school official determines the restraint of student expression is necessary, the school official shall simultaneously identify at least one of the five prohibitions listed in 1. through 5. above under N.J.S.A. 18A:36-45.c. and in this Policy under which the limitation of student expression is appropriate. This determination shall be provided to the student journalist in writing by the school official that made the determination.

A student journalist may appeal, to the Superintendent or designee, a determination by a school official that the restraint of student expression is necessary. An appeal must be submitted in writing to the Superintendent or designee within five school days of the written determination being communicated to the student journalist. The appeal must include a copy of the written determination and the reasons why the student journalist believes the limitation is not appropriate. The Superintendent or designee may, but is not required to, provide the student journalist an opportunity to present their written appeal in person. The Superintendent or designee will make a determination on the appeal within five school days of receiving the written appeal from the student journalist. The student journalist may appeal a decision of the Superintendent or designee to the Board of Education in writing. The Board of Education will make a decision on the appeal at the first Regular Board Meeting after receiving the written appeal or within ten school days after receiving the written appeal.

A student journalist that violates a provision of this Policy may be subject to appropriate discipline.

The school district shall not sanction a student operating as an independent journalist.

A staff member shall not be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student





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engaged in the conduct authorized under N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45 and this Policy, or refusing to infringe upon conduct that is protected by this Policy, the First Amendment to the United States Constitution, or paragraph 6 of Article I of the New Jersey Constitution.

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Student Journalism

The Superintendent or designee shall determine reasonable provisions for the time, place, and manner of student expression for the purposes of school-sponsored media.

N.J.S.A. 18A:36-44; 18A:36-45



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### 2425 EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM

The Board of Education is committed to providing a high quality educational program, virtually or remotely, in the event the State or local health department determines that it is advisable to close, or mandates closure of, the schools of a school district due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure for more than three consecutive school days, the Superintendent shall have the authority to implement the school district's program of virtual or remote instruction, pursuant to N.J.S.A. 18A:7F-9.

In addition, pursuant to N.J.S.A. 18A:7F-9.b. the Commissioner of Education shall allow the district to apply to the 180-day requirement established pursuant to N.J.S.A. 18A:7F-9.a., one or more days of virtual or remote instruction provided to students on the day or days the schools of the district were closed if the program of virtual or remote instruction meets such criteria as may be established by the Commissioner.

The school district's program of virtual or remote instruction shall be in accordance with the provisions of N.J.S.A. 18A:7F-9; N.J.A.C. 6A:32-13.1.; this Policy; and Regulation 2425.

"Remote instruction" means the provision of instruction occurring when the student and the instructor are in different locations due to the closure of the facility(ies) of the Board of Education, charter school, renaissance school project, or approved private school for students with disabilities. The closure of the facility(ies) shall be pursuant to N.J.S.A. 18A:7F-9 or 18A:46-21.1 and for more than three consecutive school days due to a declared state of emergency, a declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.



Virtual instruction” means the provision of active instruction when the student and the instructor are in different locations and instruction is facilitated through the internet and computer technologies due to the closure of the facility(ies) of the Board of Education, charter school, renaissance school project, or approved private school for students with disabilities. The closure of the facility(ies) shall be pursuant to N.J.S.A. 18A:7F-9 or 18A:46-21.1 and for more than three consecutive school days due to a declared state of emergency, a declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

The Superintendent of Schools shall submit, with Board approval, the school district’s program of virtual or remote instruction to the Commissioner of Education annually. If the Board is unable to complete and submit a proposed program of virtual or remote instruction to the Commissioner in accordance with the timeline established by the Commissioner and the school district is required to close its schools for a declared state of emergency, declared public-health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Commissioner of Education may retroactively approve the program.

If provided under the district’s program of virtual or remote instruction that has been approved by the Commissioner, student attendance for a day of virtual or remote instruction; shall be accounted for in accordance with N.J.A.C. 6A:32-8.4



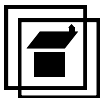
the State and local graduation requirements, the awarding of course credit, and other matters as determined by the Commissioner of Education in accordance with the provisions of N.J.A.C. 6A:32-13.1.(d).

Pursuant to N.J.A.C. 6A:32-13.1(b), if implemented by the Superintendent, the school district's program of virtual or remote instruction shall be provided to an enrolled student, whether a general education student in preschool through grade twelve or a student with a disability aged three to twenty-one. The school district shall provide students with a disability with the same educational opportunities provided to general education students to the extent appropriate and practicable.

Related services may be delivered to general education students and students with a disability through the use of electronic communication or a virtual or online platform, as appropriate.

In the event the State or local health department determines it is advisable to close or mandates closure of the schools of the district due to a declared state of emergency, declared public-health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Superintendent shall have the authority to implement the school district's program of virtual or remote instruction. The Superintendent shall consult with the Board prior to such decision, if practicable. The Superintendent shall ensure that students, parents, staff, and the Board are informed promptly of the Superintendent's decision.

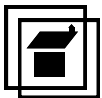
Nothing in N.J.S.A. 18A:7F-9.b., c., or d.; this Policy; and Regulation 2425 shall be construed to limit, supersede or preempt rights, privileges, compensation, remedies, and procedures afforded to public employees or a collective bargaining unit under Federal or State law or any provision of a collective bargaining agreement entered into by the school district.



In the event of the closure of a school or the schools of the district due to a declared state of emergency, declared public-health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure for a period longer than three consecutive school days:

1. District employees shall be entitled to compensation, benefits, and emoluments pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(1) and (2).
2. The district shall continue to make payments of benefits, compensation, and emoluments pursuant to the terms of a contract with a contracted service provider in effect on the date of the closure as if the services for such benefits, compensation, and emoluments had been provided, and as if the school facilities had remained open pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(3).
3. The district shall be obligated to make payments for benefits, compensation, and emoluments and all payments required pursuant to N.J.S.A. 18A:6-51 et seq., to an educational services commission, county special services school district, and a jointure commission, and under any shared services agreement and cooperative contract entered into with any other public entity pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(4).
4. An educational services commission, county special services school district, and a jointure commission shall continue to make payments of benefits, compensation, and emoluments pursuant to the terms of a contract with a contracted service provider or a shared services agreement in effect on the date of the closure as if the services for such benefits, compensation, and emoluments had been provided, and as if the school facilities had remained open pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(4).

The provisions of N.J.S.A. 18A:7F-9.e.(1) through (4) and 1 through 4 above shall not apply to any employee whose weekly hours of work are reduced, and to whom unemployment benefits are provided, pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq.



A contracted service provider, educational services commission, county special services school district, or jointure commission shall notify the district with which it has entered into a contract to provide services of its intent to reduce the hours of work of its employees pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq.

1. Notwithstanding the provisions of N.J.S.A. 18A:7F-9.e.(3) and 3. above, if a contracted service provider reduces the amount that it pays to its employees providing services to a school district, and that reduction is the result of a reduction of work hours of those employees made pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq., then the amount paid by the district to the contracted service provider shall be reduced by the same amount.
2. Notwithstanding the provisions of N.J.S.A. 18A:7F-9.e.(4) and 4. above, if an educational services commission, county special services school district, or jointure commission reduces the amount that it pays to its employees providing services to a school district, and that reduction is the result of a reduction of work hours of those employees made pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq., then the amount paid by the district to the educational services commission, county special services school district, or jointure commission shall be reduced by the same amount.

This Policy may be revised as necessary by the Superintendent in accordance with N.J.S.A. 18A:7F-9. The school district's emergency virtual or remote instruction program shall be **posted prominently** on the school district's website.

N.J.S.A. 18A:7F-9

**N.J.A.C. 6A:32-2.1; 6A:32-8.4; 6A:32-13.1**

Revised: 26 October 2022



### 7410 MAINTENANCE AND REPAIR

The Board of Education recognizes the fixed assets of the school district represent a significant investment of this community and maintenance is a prime concern to the Board.

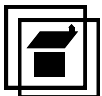
The school district is required to develop, approve, and implement a comprehensive maintenance plan in accordance with the requirements of N.J.A.C. 6A:26-20.5. A “comprehensive maintenance plan” means a school district’s multi-year maintenance plan covering required maintenance activities for each school facility in the school district adopted pursuant to N.J.A.C. 6A:26.

Required maintenance activities include those activities outlined in N.J.A.C. 6A:26-20.3. The school district shall determine the required maintenance activities to reasonably maintain each school facility in the school district, and shall report the activities in its annual comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

In accordance with N.J.A.C. 6A:26-20.4(a), expenditures for required maintenance activities set forth in N.J.A.C. 6A:26-20.3 shall qualify as investments in maintenance for purposes of calculating the required maintenance expenditure in N.J.A.C. 6A:26-20.4(d) and (e), the annual required maintenance budget amount pursuant to N.J.A.C. 6A:26-20.8, and the maintenance factor (M) in N.J.S.A. 18A:7G-9. Expenditures that qualify as required maintenance shall be in accordance with the provisions of N.J.A.C. 6A:26-20.4.

The school district’s comprehensive maintenance plan shall be submitted to the Executive County Superintendent by a Board of Education resolution every school year, pursuant N.J.A.C. 6A:26-20.5(a)1.

The required annual maintenance budget amount as reported in its comprehensive maintenance plan shall be included in the district’s annual budget certified for taxes in accordance with the provisions of N.J.A.C. 6A:26-20.8(a). The required annual maintenance budget amount shall be calculated and adjusted in accordance with the provisions of N.J.A.C. 6A:26-20.8(b). The Executive County Superintendent shall not approve the school district’s budget that does not comply with the provisions of N.J.A.C. 6A:26-20.1 et seq.





# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

PROPERTY  
7410/Page 2 of 2  
Maintenance and Repair

Commencing September 1, 2002, no person shall be employed by the Board of Education as a buildings and grounds supervisor, as defined in N.J.S.A. 18A:17-49, unless the person is a certified educational facilities manager pursuant to N.J.S.A. 18A:17-49 and 18A:17-50.

Facilities maintenance, repair scheduling and accounting shall be in accordance with the provisions of N.J.A.C. 6A:23A-6.9 and Regulation 7410.01.

N.J.S.A. 18A:7G-9; 18A:17-49; 18A:17-50; 18A:18A-43; 18A:21-1  
N.J.A.C. 6A:23A-6.9; 6A:26-1.1 et seq.; 6A:26-20.3; 6A:26-20.4; 6A:26-20.5;  
6A:26-20.6; 6A:26-20.8

Adopted: 29 August 2012

Revised: 26 October 2022



# REGULATION

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

PROPERTY

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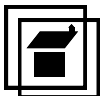
Facilities Maintenance, Repair Scheduling and Accounting  
M

### R 7410.01 FACILITIES MAINTENANCE, REPAIR SCHEDULING, AND ACCOUNTING

A school district with three or more district buildings shall have an automated work order system for prioritizing, performing, and recording all maintenance and repair requests for all district buildings and grounds in accordance with the provisions of N.J.A.C. 6A:23A-6.9.

#### A. Standard Operating Procedure (SOP) For Work Order System

1. The Superintendent or designee shall establish Standard Operating Procedures (SOP) for the approval and prioritization of work order requests which take into account the health and safety of building occupants, priorities and objectives established annually to carryout the district Strategic Plan, the need for the work requested, and other factors the district deems appropriate.
2. Except in an emergency where the work is necessary to correct a situation that poses an imminent threat to the health or safety of students and/or staff, the work order system shall include the following information for a request for work before work begins:
  - a. The name of the person making the request;
  - b. The date of the request;
  - c. The appropriate approval(s) as established by SOP;
  - d. The date of approval(s);
  - e. The location of work requested;
  - f. The priority level (for example, urgent, high, average, low);
  - g. The scheduled date(s) of service;
  - h. The trade(s) needed such as general maintenance worker; custodian; carpenter; plumber; electrician; heating, ventilation, and air conditioning (HVAC); grounds; roofer; masonry; glazer; other;



# REGULATION

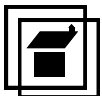
## HOLMDEL TOWNSHIP BOARD OF EDUCATION

PROPERTY

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Facilities Maintenance, Repair Scheduling and Accounting  
M

- i. A description of the work requested;
  - j. A projection of the materials and supplies needed for the work;
  - k. The estimated labor hours needed to complete task;
  - l. The name of the work order assigner; and
  - m. The name of the employee(s) working on the order.
3. The work order system shall include the following close-out information for each request for work:
- a. The actual hours worked by date for each assigned staff member;
  - b. The actual hourly rate paid, both regular and over-time, for each assigned staff member;
  - c. The aggregate cost of labor by regular, over-time, and total;
  - d. The actual materials and supplies needed to complete the work order;
  - e. Actual cost of materials and supplies; and
  - f. The name of the employee responsible for attesting that the job was completed satisfactorily.
4. Except when prohibited by a collective bargaining agreement, the SOP shall require for any work, which cannot be completed during regular working hours by the needed completion date, an assessment of the cost-benefit of outsourcing any such work in excess of the quote threshold as determined under N.J.S.A. 18A:18A-37.
5. If, according to the assessment, the cost of outsourcing work is less than the in-house estimated cost of labor, at over-time rates, and materials for the same work, the work shall be outsourced provided



# REGULATION

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

PROPERTY

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Facilities Maintenance, Repair Scheduling and Accounting  
M

the work can be contracted in accordance with N.J.S.A. 18A:18A-1 et seq., completed by the projected completion date contained in the prioritized work order system and does not violate the terms of a collective bargaining agreement for maintenance workers and/or custodians.

6. The School Business Administrator/Board Secretary, in consultation with the supervisor responsible for this work, shall conduct an analysis of the information in the work order system no later than February 1 of the prebudget year for consideration during budget preparation. The analysis should include productivity of staff as a whole and individually, significant variations between estimated labor time and materials and actual labor time and materials, unusual trends for like projects and other factors that will improve productivity and efficiency.

Adopted: 29 August 2012

Revised: 26 October 2022



						<b>Motion #5</b>
	<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Professional Development Activities/Meetings</b>	<b>City, State</b>	<b>Cost/Fees</b>
a.	11/30/22	Boenning, J	Indian Hill	Strengthen Students' Mindfulness	Online	\$279.00
b.	12/4 - 12/7 2022	Buzzanga, H	Village	NJASL Fall Conference	Atlantic City, NJ	\$684.05
c.	10/12/2022	Bruce, J	William R Satz	Suicide Prevention Conference	Online	\$0.00
d.	11/2/2022	Damas, C	Village	Tools of Mind PreK Yr 2	Virtual	\$0.00
e.	12/4-6/2022	Dempsey, C	Village	NJASL Fall Conference	Atlantic City, NJ	\$706.36
f.	10/28/2022	Dempsey, C	Village	NJ Technology & Engineering Association Conference	Piscataway, NJ	\$150.00
g.	11/17/22	Dengler, A	William R Satz/High School	Teaching Self Monitoring to Promote Positive Skills	Eatontown, NJ	\$0.00
h.	10/12/2022	Finnegan, M	William R Satz	Suicide Prevention Conference	Online	\$0.00
i.	11/10-14/2022	Graham, B	District	2022 NJEA Convention	Atlantic City, NJ	\$0.00
j.	10/25/22	Kenney, J.	Village	Educating for Democracy in a Challenging World	Piscataway, NJ	\$110.68
k.	11/2/22	Lawrence, A	Village	Tools of Mnd PreK Yr 2	Virtual	\$0.00
l.	10/28/22	McCafferty, C	Satz	NJTEEA Annual Conference	Rutgers University	\$172.94
m.	12/4/22	McTague, L	Indian Hill	NJASL 2022 Confernce Unleash Your Librarian Superpowers	Atlantic City, NJ	\$783.40
n.	11/2/2022	Minnig, L	Village	Tools of Mind PreK Yr 2	Virtual	\$0.00
o.	11/2/2022	Naperski, L	Village	Tools of Mind PreK Yr 2	Virtual	\$0.00
p.	10/28/2022	O'Keefe R	Satz	NJTEEA Annual Conference	Rutgers University	\$150.00
q.	10/28/2022	Pietrocola, R	HHS	NJTEEA Annual Conference	Rutgers University	\$150.00
r.	10/6/2022	Soukas, C	Satz	2022 NJ Yearbook Training	Virtual	\$0.00
s.	10/6/2022	Taylor, B	Satz	2022 NJ Yearbook Training	Virtual	\$0.00
t.	11/4/2022	Tetreault, S	William R Satz/High School	School Library Journal Leadersip Summit	Minneapolis, MN	\$0.00
u.	10/14/2022	Thompson, J	William R Satz/High School	NJIDA Conference	Online	\$175.00
v.	11/30/2022	Watts, R	Indian Hill	Strengthen Students' Mindfulness	Virtual	\$279.00

**Motion #8**

Approval of Health Curriculum for the 2022/2023 School Year

\_Resolved: That the Board approve the Health Curriculum for the 2022/2023 school year, as per attachment.

<a href="#"><u>Grade K</u></a>
<a href="#"><u>Grade 1</u></a>
<a href="#"><u>Grade 2</u></a>
<a href="#"><u>Grade 3</u></a>
<a href="#"><u>Grade 4</u></a>
<a href="#"><u>Grade 5</u></a>
<a href="#"><u>Grade 6</u></a>
<a href="#"><u>Grade 7/8 Cycle A</u></a>
<a href="#"><u>Grade 7/8 Cycle B</u></a>
<a href="#"><u>Grade 9</u></a>
<a href="#"><u>Grade 11</u></a>

**Changes in Location/Hours**

**Motion #22 - October 26, 2022 Agenda**

<b>Last Name</b>	<b>First Name</b>	<b>Hours From/Position</b>	<b>Location From</b>	<b>Hours to/Position</b>	<b>Location to</b>	<b>Effective</b>
Schelling	Julie	4 hour per day/4 days a week/Paraprofessional	Holmdel High School	6.75 hours per day/5 days a week/Paraprofessional	Indian Hill School	10/17/22-12/16/22
Schelling	Julie	6.75 hours per day/5 days a week	Indian Hill School	4 hours a day/4 days a week	Holmdel High School	12/17/22-06/30/23
Meyer	Caitlyn	4 hours a day/4 days a week	Holmdel High School	6.75 hours a day/5 days a week		10/07/22-11/09/22
Meyer	Caitlyn	6.75 hours a day/5 days a week		4 hours a day/4 days a week	Holmdel High School	11/10/22-06/30/23
Cagnoni	Nina	1 hour per day/5 days a week/Bus Monitor	Indian Hill School	2 hours per day/5 days a week/Bus Monitor	Indian Hill School	11/01/22

<b>Extra Level of Staffing 2022/2023 School Year</b>					
<b>Motion #23 - October 26, 2022</b>					
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Proportion</u></b>	<b><u>Location</u></b>	<b><u>Dates</u></b>
a.	Plaskon	Kelsey	0.2	Holmdel High School	10/24/22-04/21/23
b.	Zuczek	Kairlyn	0.2	Holmdel High School	10/24/22-04/21/23
c.	Bauter	Danielle	0.2	Holmdel High School	01/30/23-04/21/23
d.	Portaro	Andrew	0.2	Holmdel High School	10/24/22-01/29/23
e.	Bird	John	0.2	Holmdel High School	10/24/22-04/21/23
f.	Westerweller	Amanda	0.2	Holmdel High School	10/24/22-04/21/23



**2021/2022 Salary Adjustment****Motion #24 - October 26, 2022 Agenda**

<b>Employee</b>	<b>20/21 current step</b>	<b>21/22 Step</b>	<b>Salary Adjustment Date</b>
Arecchi, Christopher	11BA	12BA+15	9/1/2021
Blustein, Lynn	13MA+15	14MA+30	9/1/2021
Jusinski, Gregory	10MA	11MA+15	9/1/2021
Mazzeo, George	11BA+30	12MA+30	9/1/2021
Murphy, Megan	3BA	4BA+30	9/1/2021
Reckage, Kyleigh	7BA+15	8BA+30	9/1/2021
Scott, Rachel	8BA	9BA+15	9/1/2021
Tran-Carrie, Maria	19BA+30	19MA	9/1/2021
Vitale, Kevin	4BA+15	5MA	10/1/2021
Menges, Melissa	7MA+15	8MA+15	12/1/2021
Mulhern, Kaitlyn	11BA+15	12BA+30	12/1/2021
Westerweller, Amanda	5BA	6BA+15	12/1/2021
Bomenblit, Rhiannon	5BA+15	6MA	2/1/2022
Brennan, Brianna	8MA	9MA+15	1/1/2022
Cogger, Laurence	12MA	13MA+15	1/1/2022
Corboy, Jennifer	13MA+30	14PHD	1/1/2022
Crowley, Chelsea	6MA	7MA+15	1/1/2022
Fontanella, Stephanie	6MA+15	7MA+30	1/1/2022
Picascia, Giulia	6MA+15	7MA+30	1/1/2022





**Approval to Amend Mentor Appointments, 2022/2023**

**Motion #27 - October 26, 2022**

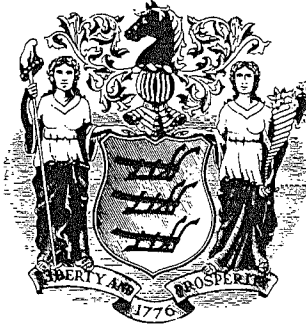
	<b>Novice Teacher</b>	<b>Novice Payment</b>	<b>Location</b>	<b>Mentor</b>
a.	Maccario, Angelica	\$110.00 (9/1/22-11/2/22)	Village School	McMahon, Leslie
b.	Morath, Jessica	\$550.00	Indian Hill School	Bennett, Karen
c.	DeGennaro, Nicole	\$1,000.00	Village School	Frank, Kathleen
d.	Colina, Michelle	\$550.00	Holmdel High School	Peters, Jacqueline

**Substitutes - 2022/2023**

**Motion #30 - October 26, 2022 Agenda**

	<b>First Name</b>	<b>Last Name</b>	<b>Position(s)</b>	<b>Effective Date</b>
a.	Eva	Freire	Lunchroom/Playground Aide	10/27/22
b.	Rosanne	Gogliormella	Clerical	10/27/22
c.	Kim	Hulsart	Nurse	10/27/22
d.	Darlene	Kiss	Clerical	10/27/22
e.	Julia	Lambert	Teacher	10/01/22
f.	Marisa	Lupo	Teacher	10/01/22

# State of New Jersey



## THE SENATE AND GENERAL ASSEMBLY STATE HOUSE, TRENTON, N. J.

### JOINT LEGISLATIVE RESOLUTION

By Senator O'SCANLON, Assemblyman SCHARFENBERGER, Assemblywoman FLYNN,  
Senator GOPAL and Assemblywomen EULNER and PIPERNO

**WHEREAS**, The Senate and General Assembly of the State of New Jersey are pleased to salute Mike Sockol, highly esteemed in his Monmouth County, community, in grateful recognition of his twelve years of dedicated service to the Holmdel Township Board of Education; and,

**WHEREAS**, Mike Sockol has made innumerable contributions to the Board of Education as the chair of multiple committees and as its eminent Vice President, and he has employed his considerable experience and expertise by participating in the superintendent hiring process, launching a successful \$40 million capital investment project, and implementing countless academic programs and policies to benefit all Holmdel students; and,

**WHEREAS**, An illustrious graduate of Colgate University, he has enjoyed a superb career in the communications business, working as a broadcast journalist, internet consultant, a corporate communications specialist, and an adjunct instructor at New York University, and over the span of forty years, he has honed his abilities as a creative writer and effective leader; and,

**WHEREAS**, Mike Sockol has earned acclaim as a playwright since 2014, and audiences across North America and England have enjoyed his work, including *Pets (and Their Humans)*, for which he won a Perry Award for Best Original Play from the New Jersey Association of Community Theaters; and,

**WHEREAS**, He is further admired for his two-year term with the Monmouth County Library Commission; and,

**WHEREAS**, Mike Sockol has exemplified his dedication to the Holmdel community by continuing to serve despite receiving a cancer diagnosis in 2019; and,

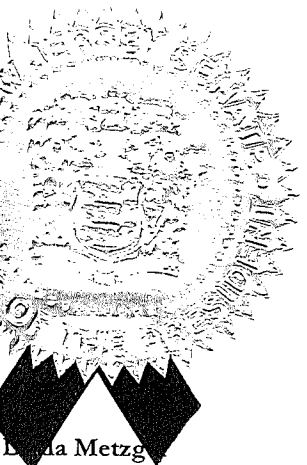
**WHEREAS**, In all the spheres of his life, Mike Sockol has demonstrated an exemplary measure of public-spiritedness and, in so doing, provided an example of good and responsible citizenship that is worthy of emulation; now, therefore,

*Be It Resolved by the Senate and General Assembly of the State of New Jersey:*

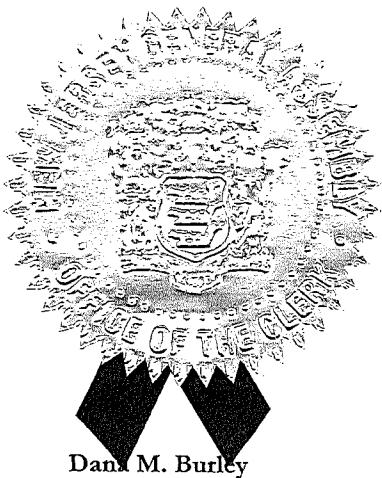
That this Legislature hereby honors Mike Sockol, pays tribute to his meritorious record of service and commitment to the citizenry of this State, and extends to him sincere best wishes; and,

*Be It Further Resolved*, That a duly authenticated copy of this resolution, signed by the Senate President and the Assembly Speaker and attested by the Senate Secretary and the Assembly Clerk, be transmitted to Mike Sockol.

Attest:



Diana Metzger  
Secretary of the Senate



Dana M. Burley  
Clerk of the General Assembly

Nicholas P. Scutari  
President of the Senate

Craig J. Coughlin  
Speaker of the General Assembly