



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA  
REGULAR BUSINESS MEETING  
HOLMDEL HIGH SCHOOL  
SEPTEMBER 28, 2022 7:00 PM

## *Mission Statement*

*The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all of our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.*

### A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, September 28, 2022 remotely and at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:00 p.m. by Mrs. Urbanski, Board President.

### B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

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D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Urbanski, Zhang, Briamonte, Collur and Tuccillo. Messrs: Hammer, Reddy and Wall (at 7:05 p.m.). Absent: Mr. Sockol. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Ms. Trinity Han and Ms. Anugna Parvatneni were also present and both left the meeting at 8:44 p.m.

Recognition of Mr. Sockol

Mrs. Urbanski stated they were recognizing Mike Sockol tonight and she asked if any Board Members wanted to say a few words.

Mr. Hammer, Mrs. Zhang, Mr. Reddy, Mrs. Tuccillo, Dr. Collur, Mr. Wall, Mrs. Briamonte, Mrs. Urbanski all spoke about Mr. Sockol and the incredible impact he has had on them, the district and the entire Township of Holmdel over his many years of service on the Board. Everyone spoke so highly of Mike and unanimously agreed that Mike's level-headed demeanor, incredible communication skills and dedication to Holmdel have been an inspiration to all.

Dr. Cascone spoke about Mr. Sockol and thanked him for his competence, guidance and leadership during the short time they've worked together.

Mrs. King, HTEA President, spoke about Mr. Sockol and thanked him for everything he has done over the years and for never forgetting the 'arts'.

Mrs. Garrity, Resident/Former Board Member, spoke about Mr. Sockol and thanked him for always being the voice of reason while serving on the Board together.

Mr. Weisfeld, Resident, spoke about Mr. Sockol and thanked him for inspiring him and making him a better person and making this town a better town.

Mr. Petrizzo echoed all of the positive comments about Mr. Sockol and thanked him for all of his efforts and accomplishments for the district and community.

The Holmdel High School Chamber Singers then sang an Irish Blessing for Mr. Sockol.

E. Presentation(s)/Public Hearing(s)

Prior to the presentation, Mr. Loughran and Mrs. Vitale spoke about Mr. Sockol and thanked him for his years of service on behalf of all of the Administrators in the district.

- TSA Club Recognition – Mr. William Loughran & Mrs. Christen McCafferty
- Standardized Assessment Results 2021-2022 – Dr. Jessica Irwin

At the conclusion of the presentation, Mrs. Urbanski, Mrs. Zhang, Mr. Hammer, Mr. Wall, Mr. Reddy, Mrs. Briamonte, Mrs. Tuccillo and Dr. Collur all had questions. Dr. Irwin and Dr. Cascone responded to all questions accordingly.

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F. Report of the Student Representatives to the Board

Resolved: That the Reports of the student representatives are hereby accepted.

MOTION: Show of Hands to Accept – All Approved

G. Report of the Superintendent

I know we've been at it for a while so I won't go on too long. This is really our first board meeting since we kicked off our year. It's been a successful start to the year and it's been a busy start with our Back to School Nights and Athletics. Today, at the High School, they hosted a club and activity fair. I wouldn't say we are necessarily at full cruising speed but we're getting there and we should be there soon. A couple of big events coming up, we have our Health Education Parent Informational seminar on October 3<sup>rd</sup> with Dr. Irwin and I'll be there as well to answer any questions. We're looking forward to it and continuing our approach of transparency, not only with regard to what the changes are but also what parents' discretionary options are. It has served us well, to date, with this and I think will continue to with a slated Board approval of the revised curriculum at the October Board meeting. We will host an Open House at the High School on October 13<sup>th</sup>. This will be primarily for parents of 8<sup>th</sup> grade students who are weighing their options as to where they may wish to go to high school as freshmen. Of course, we're going to be putting our best foot forward as part of a concerted effort to really ensure that, when parents and kids make their decisions, they're making them with all of the available information as to what our school offers and the kind of experience that kids can look forward to at Holmdel High School.

I'd like to just acknowledge a couple of folks who are here in the audience tonight. I'd like to recognize Ms. Tricia Barrett who is here tonight. Today was Ms. Barrett's first official day and, after a long 60-day wait, we have her here and got off to a good start. We also have Mr. Howard and today was his first official day as our new Assistant Superintendent for Operations and Academics. With both new faces and known, we've put together an outstanding team here. Welcome to your new roles, I'm looking forward to working with both of you and wish you the best of luck.

A couple other thoughts I just wanted to mention as I've been sort of messaging out in my weekly updates, September is Suicide Awareness and Prevention Month. I had the opportunity to attend the Superintendent's Roundtable on Friday and Mary Ellen Walker, who is the Superintendent of Middletown School District, spoke. They recently had a Middletown North student who died by suicide and Mary Ellen was just sharing their experience, more importantly, things that really helped them navigate such a difficult situation. She spoke of their access to support networks and resources and she mentioned a couple so it immediately mobilized me and Mr. Howard, in his new role, to really ensure that we're building bridges and partnerships with the Traumatic Loss Coalition and the Mental Health Association of Monmouth County to designate ourselves as a Lifeline School. Certainly, we hope and we pray that we'll never have to benefit from those resources but, if we ever do, we want to make sure that those connections and those partnerships are established. Also, in the plans is to ensure that we have a team of counselors who are prepared and willing to come in, god forbid, on a weekend to be part of our crisis response team in off hours.

We also began a kick-off meeting of the district's security audit and evaluation. We've contracted with StoneGate Associates, which is an independent security consultant and met with our building principals, buildings and grounds, technology department and, of course, our local police department. They are

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going to begin site walkthroughs in October as well as interviews with findings and recommendations presented to the Administration, the Board and the community by mid to late November.

This is also Hispanic Heritage month so, for all of our community members who are of Hispanic descent or Latinx as sometimes it's known, we acknowledge this month and we, of course, recognize all of the Hispanic Americans who have contributed to our nation's history and continue to contribute to our history and our culture.

Finally, next week, we recognize Week of Kindness in our schools. Week of Kindness, which you may not be aware, is actually a requirement under New Jersey Administrative Code, but it's a great week. I've already started to see our schools put out their communications and all the various assemblies and activities that we do to really acknowledge that and recognize and it's really all part of our holistic efforts to bullying awareness and really just ensuring that our schools are places where we're building each other up, never breaking each other down. So, we're looking forward to that and putting out some good work and good word to the community on all of our efforts in that regard.

That concludes my report for this evening.

Resolved: That the Superintendent's Report is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

H. Harassment, Intimidation and Bullying (H.I.B.) Report - None

I. Committee Report(s)

Before a matter is placed on the agenda at a public meeting, the administration reviews the matter with the Superintendent of Schools. Members of Board committees then work with the Superintendent to ensure a full review of these matters and after committee review and discussion, administrative recommendations are placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

- Mrs. Briamonte – Budget & Finance
- Mr. Hammer – Buildings, Grounds & Safety
- Mrs. Zhang – Community Relations
- Mr. Reddy – Labor Negotiations/Personnel
- Mr. Reddy – Curriculum, Instruction & Special Services

J. Questions or Comments from the Public on Action Items Only - None

K. Action Items

1. Recognition of Mike Sockol

Whereas, Mike Sockol has served, with distinction, as a member of the Holmdel Board of Education from 2010 through 2022, and has not sought re-election to the Board; and

Whereas, Mike was an exemplary Vice President of the Board in 2020 and 2021, and assumed the duties of President in the President's absence; and

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Whereas, during his multiple terms on the Board, Mike has been a vigorous advocate for and champion of children and education and has continuously demonstrated dedication and devotion to the welfare of the Holmdel School District and its students, parents and staff; and

Whereas, Mike's outstanding communication skills, calm demeanor, sage advice and his ability to bring many different constituencies together have, on many occasions over the years, been of great benefit to the Board, the Administration and the School District; and

Whereas, Mike played a key role in helping garner public support for the District's 2020 building referendum; and

Whereas, Mike served for many years on, and chaired, the Board's Budget and Finance Committee, where he excelled in understanding and helping develop the District budget and overseeing strong fiscal responsibility for the community; and

Whereas, as chair of the Board's Labor Negotiations/Personnel Committee, Mike was recently instrumental in shepherding the collective negotiations process with the Holmdel Township Education Association and successfully reaching a historic agreement between the Board and the Association; and

Whereas, Mike has persevered through serious illness to work tirelessly on behalf of the Holmdel School District and the community, and his positive attitude and the grace, courage, determination and humor he has displayed has been an inspiration to all; and

Whereas, Mike will truly be missed, as he has been an invaluable asset to the Holmdel Board of Education and, throughout his term on the Board, has set a sterling example of civic involvement, educational improvement, betterment of our community and cordial relations among all persons, leaving a legacy which the Board of Education deems worthy of special recognition;

Now, Therefore, be it Resolved, that the Board of Education of Holmdel Township in the County of Monmouth, with deep gratitude, hereby recognizes, honors and thanks Mike Sockol for his twelve years of dedicated and outstanding service as a member of the Board of Education, and extends to him its best wishes for the future.

MOTION: Mr. Wall SECOND: Mr. Reddy VOTE: 8-0  
Absent: Mr. Sockol

• **Approval of Minutes:**

2. Approval of Minutes – Closed Executive Session – Special Board Meeting – August 15, 2022

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session – Special Board Meeting – August 15, 2022.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

3. Approval of Minutes – Special Board Meeting – August 15, 2022

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Resolved: That the Board approve the minutes of the following meeting: Special Board Meeting – August 15, 2022.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

4. Approval of Minutes – Closed Executive Session – August 31, 2022

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session – August 31, 2022.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

5. Approval of Minutes – Regular Business Meeting – August 31, 2022

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – August 31, 2022.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

• **Policy:**

6. Approval of First Reading of Policies and Regulations

Resolved: That the Board approve the following policies and regulations, and hereby designate as a first reading as per attachment.

P 2425 Emergency Virtual or Remote Instruction Program (Plan)  
P 7410 Maintenance and Repair  
R 7410.01 Facilities Maintenance, Repair, Scheduling and Accounting

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

7. Approval of Second and Final Reading of Policies

Resolved: That the Board approve the following policies, and hereby designate as a second & final reading as per attachments.

P 0163 Quorum  
P 1511 Board of Education Website Accessibility

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

• **Superintendent's Recommendations**

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8. Approval of Professional Development, District Personnel

Resolved: That the Board approve the professional development activities/meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
 Absent: Mr. Sockol

9. Approval of Professional Development, Board Members

Resolved: That the Board approve the professional development activities/meetings as authorized by the Superintendent under Policy 6471 School District Travel and in accordance with Regulation 6471 School District Travel, as follows:

|    | Date                  | Name       | Workshop                                                 | City, State       | Cost/Fees |
|----|-----------------------|------------|----------------------------------------------------------|-------------------|-----------|
| a. | 10-24-22-<br>10-25-22 | Collur, S. | NJSBA Conference<br>New Jersey School Boards Association | Atlantic City, NJ | \$193.40  |
| b. | 10-25-22-<br>10-26-22 | Reddy, P.  | NJSBA Conference<br>New Jersey School Boards Association | Atlantic City, NJ | \$193.40  |
| c. | 10-24-22-<br>10-26-22 | Zhang, L.  | NJSBA Conference<br>New Jersey School Boards Association | Atlantic City, NJ | \$308.40  |

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
 Absent: Mr. Sockol

10. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the Office of the appropriate school Principal.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
 Absent: Mr. Sockol

11. Approval of Curriculum Revisions and New Courses for the 2022/2023 School Year

Resolved: That the Board approve the Curriculum Revisions and New Courses for the 2022/2023 school year, as follows:

| Courses                                    |
|--------------------------------------------|
| SAT ELA - Revised                          |
| Advanced Culinary Arts - New               |
| AP Physics Magnetism & Structure - Revised |

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MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

12. Approval of Curriculum Writers for the 2022/2023 School Year

Resolved: That the Board approve curriculum writers for the 2022/2023 school year, as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

13. Approval of Appointment, Teacher Leaders, Extra Hours, 2022/2023 School Year

Resolved: That the Board approve the appointment of staff members for extra hours as Teacher Leaders for the 2022/2023 school year, as follows:

| Last Name | First Name | Location       | Position                  | Non-pupil contact Hourly Rate* |
|-----------|------------|----------------|---------------------------|--------------------------------|
| Campbell  | Stacey     | Village School | Administrative Assignment | \$46.00                        |
| Wylam     | Jessica    | Village School | Administrative Assignment | \$46.00                        |

\*Funded by Title II, Part A

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

14. Approval of Student Teacher/Clinical Practice/Observation/Field Experience for the 2022/2023 School Year

Resolved: That the board approve Student Teacher/Clinical Practice/Observation/Field Experience for the 2022/2023 school year as follows:

| Student Name | College/University          | Type of Placement | Teacher             | School      | Class              | Date/Hours Needed |
|--------------|-----------------------------|-------------------|---------------------|-------------|--------------------|-------------------|
| Reilly Gray  | Brookdale Community College | Student Teacher   | J. Graham/J. Gelpke | High School | Special Ed/Gen Ed. | 50 ours           |

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

15. Approval of Student Internships and Locations for the School Year 2022/2023

Resolved: That the board approve student internships and locations for the school year 2022/2023 as per attachment.



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MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

16. Approval of Home/Bedside Instruction

Resolved: That the Board approve home/bedside instruction services for students for the period indicated, as follows:

| SID        | Services         | Classification | Start Date | End Date | Cost Per Hour |
|------------|------------------|----------------|------------|----------|---------------|
| 1563882127 | Home Instruction | ED             | 9/7/22     | 10/1/22  | \$57.00       |

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

17. Approval of CBI/SLE 2022/2023 Location for Community Based Instruction (CBI) and Structured Learning Experience (SLE)

Resolved: That the Board approve the 2022/2023 Community Based (CBI) and Structured Learning Experience (SLE) locations, as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

18. Approval of Out of District Student Placements

Resolved: That the Board approve the placement of students at the facility listed for the 2022/2023 school year as follows:

| SID        | Placement                   | Classification | Start Date | Cost        |
|------------|-----------------------------|----------------|------------|-------------|
| 1603809758 | Project Enterprise (Harbor) | TBI            | 9/12/2022  | \$5,060.00* |
| 8769589305 | Project Enterprise (Harbor) | MD             | 9/12/2022  | \$7,590.00* |

\*Social Skills Services cost billed separately from tuition

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

19. Approval to Rescind the Appointment, Lunchroom/Playground Aide, W.R. Satz School

Resolved: That the Board approve to rescind the appointment of Lisa Cupo, Lunchroom/Playground Aide, W.R. Satz, effective immediately.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

20. Approval of Leaves of Absence

Resolved: That the Board approve leaves of absence as follows: [B]

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| Last Name | First Name | Leave Dates*      |
|-----------|------------|-------------------|
| Cooke     | Melissa    | 11/29/22-5/31/23  |
| Perez     | Norma      | 09/01/22-12/31/22 |

*\*type of leave is on file in the Office of the  
Superintendent of Schools*

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

21. Approval of Extension of Appointment, Temporary Leave Replacement, 5<sup>th</sup> Grade Teacher, Indian Hill School

Resolved: That the Board approve to extend the appointment of Angelica Maccario, Temporary Leave Replacement, 5<sup>th</sup> Grade Teacher, Indian Hill School, at an annual salary of step 1BA, \$58,825.00 (Prorated), effective November 3, 2022 through April 12, 2023. [Leave of Absence]

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

22. Approval of Appointment, Temporary Leave Replacement, 3<sup>rd</sup> Grade Teacher, Village School

Resolved: That the Board approve the appointment of Erica Kruger, Temporary Leave Replacement, 3<sup>rd</sup> Grade Teacher, Village School, at an annual salary of step 4-5MA(5), \$70,375.00 (Prorated), effective October 11, 2022 through February 28, 2023, pending criminal history review. [Leave of Absence]

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

23. Approval of Appointment, Temporary Leave Replacement, AM/PM Bus Monitor, Indian Hill School

Resolved: That the Board approve the appointment of Jacqueline Cavanagh, Temporary Leave Replacement, AM/PM Bus Monitor, Indian Hill School, at a salary of \$28.10 per hour for two hours per day, effective retroactive from September 6, 2022 through October 31, 2022. [Leave of Absence]

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

24. Approval of Appointment, PM Bus Monitor, Village School

Resolved: That the Board approve the appointment of Sophia Kalajian, PM Bus Monitor, Village School, at a salary of \$28.10 per hour for one hour per day five days per week, effective retroactive from September 1, 2022 through June 30, 2023. [Retirement]

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

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25. Approval of Appointment, AM/PM Bus Monitor, Village School

Resolved: That the Board approve the appointment of Marybeth Viani, AM/PM Bus Monitor, Village School, at a at a salary of \$28.10 per hour for two hours per day five days per week, effective retroactive from September 1, 2022 through June 30, 2023.  
 [Retirement]

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
 Absent: Mr. Sockol

26. Approval to Amend, Hours, Village School

Resolved: That the Board approve to amend the hours of the following staff members, Village School, effective retroactive from September 1, 2022 through June 30, 2023.

| Last Name | First Name | Position                  | Hours From | Hours To   |
|-----------|------------|---------------------------|------------|------------|
| Fowler    | Elise      | Lunchroom/Playground Aide | 3.5 hours  | 2.75 hours |
| Martinez  | Marian     | Lunchroom/Playground Aide | 3.5 hours  | 4.5 hours  |
| Spatola   | Danielle   | Paraprofessional          | 5.75 hours | 6.75 hours |
| Troeller  | Justine    | Paraprofessional          | 5.75 hours | 6.75 hours |

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
 Absent: Mr. Sockol

27. Approval of Change in Assignment, W.R. Satz School

Resolved: That the Board approve the change in assignment, W.R. Satz School as follows:

| Last Name | First Name | Assignment From | Assignment To                       | Effective Date |
|-----------|------------|-----------------|-------------------------------------|----------------|
| Tetreault | Steven     | Librarian       | .8 Librarian/.2 Gifted and Talented | 10-01-22       |

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
 Absent: Mr. Sockol

28. Approval of Extra Level of Staffing

Resolved: That the Board approve staff members for an extra level of staffing for the 2022/2023 school year, as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
 Absent: Mr. Sockol

29. Approval of Appointment, Staff, Technology Support, 2022/2023 School Year

Resolved: That the Board approve the appointment of the following staff member for technology support for the 2022/2023 school year not to exceed 10 hours:

| Last Name | First Name | Non-Pupil Contact Hourly Rate |
|-----------|------------|-------------------------------|
| Welter    | Michael    | \$46.00                       |

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MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

30. Approval of Appointment, Before and After School, Supplemental Student Support, 2022/2023 School Year

Resolved: That the Board approve the appointment of staff members for before and after school supplemental student support, 2022/2023 school year, funded by Title I, as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

31. Approval to Amend Mentor Appointments, 2022/2023 School Year

Resolved That the Board approve to amend teachers as Mentors of Provisional Staff Members, as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

32. Approval of Grievance Settlement for Employee #6249

Resolved: That the Board approve the grievance settlement with Holmdel Township Education Association pertaining to salary adjustment for employee #6249, on file in the Human Resources Department.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

33. Approval of Teaching 5 Prep within 5 Period Sidebar

Resolved: That the Board approve the sidebar for Teaching 5 Prep with 5 Period for the school year, on file in the Human Resources Department.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

34. Approval to Rescind Schedule B Appointments, 2022/2023 School Year

Resolved: That the Board approve to rescind Schedule B appointments, 2022/2023 school year as follows:

| Last Name | First Name | Position                                  | Location         |
|-----------|------------|-------------------------------------------|------------------|
| Hoheb     | Elizabeth  | Academic Competition – Co-Advisor Science | High School      |
| Peters    | Jacqueline | Animal Welfare Club                       | W.R. Satz School |
| Conroy    | Courtney   | Yearbook Co-Advisor                       | W.R. Satz School |
| Stauffer  | Megan      | Yearbook Co-Advisor                       | W.R. Satz School |
| Guastella | Salvatore  | Model UN Advisor                          | High School      |

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MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

35. Approval of Schedule B Appointments, 2022/2023 School Year

Resolved: That the Board approve the Schedule B appointments for the 2022/2023 school year, as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

36. Approval of Appointment, Day-to-Day Substitutes, 2022/2023 School Year

Resolved: That the Board approve the appointment of day-to-day substitutes, as per attachment.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

• **Business Administrator's Recommendations**

37. Acceptance/Approval of Additional 2022/2023 Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2022/2023) as on file in the Business Office:

| <b>Chapter 192-193 Services</b>           | <b>Amount</b> |
|-------------------------------------------|---------------|
| Additional Chapter 192-193 Funding        | \$39,532.00   |
| Revised 2022/2023 Entitlement (8/30/2022) | \$277,140.00  |

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

38. Approval of Renewal for General Counsel Legal Services

Resolved: That the Board approve a renewal contract for the period October 1, 2022 through June 30, 2023 with Schenck, Price, Smith & King, LLP, 220 Florham Park, New Jersey, 07932 for General Counsel Legal Services at \$175.00 per hour.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

39. Appointment of School Physician

Resolved: That Dr. Alan Cabasso is hereby appointed School Physician for the period October 1, 2022 through June 30, 2023 at an annual fee of \$18,360.00 (prorated).

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

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HOLMDEL HIGH SCHOOL  
SEPTEMBER 28, 2022 7:00 PM

40. Approval of Monthly Certification – July 31, 2022

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of July 31, 2022 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

41. Approval of Business Administrator/Board Secretary’s Financial Report – July 31, 2022

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2022 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

42. Approval of Treasurer’s Financial Report – July 31, 2022

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2022 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

43. Approval of Monthly Certification – August 31, 2022

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of August 31, 2022 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

44. Approval of Business Administrator/Board Secretary’s Financial Report – August 31, 2022

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2022 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

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MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

45. Approval of Treasurer’s Financial Report – August 31, 2022

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2022 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

46. Approval of Bills Payment – September 28, 2022

Resolved: That the Board approve payment of the September 28, 2022 regular bills list in the amount of \$1,113,192.55 and as certified and approved.

MOTION: Mr. Reddy SECOND: Mrs. Briamonte VOTE: 8-0  
Absent: Mr. Sockol

L. Old Business

- Mrs. Briamonte referenced the topic of Madalyn’s Law, which was discussed at previous Board Meetings, and the actions being taken. She advised that tomorrow, the Senate Education Committee is hearing Bill S636 (Madalyn’s Law) which is being proposed by Senator O’Scanlon. Assemblyman Scharfenberger and Assemblywoman Flynn are also promoting the accompanying Legislative Assembly Bill 3567, so hopefully tomorrow, we’ll see some progress with Madalyn’s Law, which is regarding Toxic Shock Syndrome and providing education to students to better understand what that is and how to prevent it from happening again.
- Mr. Wall stated he was glad to hear the update, hats off to the Assembly and Senate for that incredibly important news.

M. New Business

- Mr. Wall referenced the Superintendent’s Report and the tragedy that occurred at Middletown High School. He stated that information on the school’s website is mostly for ‘after’ a tragedy. Also, on our website, under Harassment, Intimidation and Bullying there is a Q&A “Is it Harassment, Intimidation or Bullying (HIB)” which seems to add ‘hurdles’ rather than offer a “We hear you” for victims. We need to have resources that are geared towards prevention. He asked Dr. Cascone what is in the current curriculum to address this and what current practices are in place to prevent it and what policies/procedures are baked into the curriculum/classroom from a prevention standpoint for bullying, suicide, suicidal ideation and drug overdose to be proactive. He suggested that we provide resources in a stigma-free way so that people are very comfortable talking about all of these difficult issues in an open way, that folks are heard, and they have resources so they don’t have to hunt and peck during a time of crisis. Dr. Cascone thanked Mr. Wall for his comments and indicated that the Mental Health Association of Monmouth offers a host of proactive resources. It would be prudent for us to present to the Board and the community a comprehensive inventory of what we are currently doing and we will be prepared to do so at either the October or November Board Meeting. Dr. Cascone and Mr. Howard will be reviewing

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student support services, current practices and meeting with the counseling department to see how we can remove some of the roadblocks that might exist. Dr. Howard has already begun this task and started working with Mrs. Lamoglia. The District's goals put an emphasis on positive behavioral support.

- Mr. Reddy referenced a vaping seminar that was held a few years ago at the high school. He also referenced a segment on NBC recently about rainbow fentanyl. We need to educate parents as well on all of these topics. Dr. Cascone indicated that perhaps we need to take another approach and, in consultation with the Board President, will task the Curriculum and Instruction Committee with this item.
- Mrs. Tuccillo referenced her daughter (who is a 9<sup>th</sup> grader) and she doesn't know who her guidance counselor is. She referenced the district website has a listing of counselors and states that student assignment is alphabetically based but it doesn't identify which counselor has which letters of the alphabet for students to figure out who their counselor is. At the very least, the alphabetical breakdown should be on the website.
- Dr. Collur referenced school rankings and the correlation to the cost we incur per student. She also referenced High Tech (ranked #1) and how we can improve Holmdel High School's ranking (#45). Dr. Cascone responded and said there are several ways to address that. District Goal #2 is about student experience and when we talk to parents and we talk to students at the end of their twelve years with us, their feedback to us is that this was a great experience, they received a great education and we've positioned them for post-secondary success. Those things do not necessarily appear in rankings but having satisfaction from our clients (students/parents) is also important. What you also see in our goals, is that we're strategically connecting our efforts - district level, school level and classroom level. Also in the goals is the setting of the Strategic Plan, which is very important. A lot of the schools ranking higher than Holmdel High School have an application process for admission.
- Mr. Hammer referenced the guidance department and improving these services and asked if there is any way to incorporate some career planning into the curriculum. Mr. Hammer also mentioned that we should model ourselves on the best schools (public and private) for career counseling and need to establish standards for the counselors to model. Mr. Hammer also referenced preventative maintenance on suicide is very important and reiterated that we need to have resources for the students, the parents and also the friends of students to know how they can get help. In the military, if you hear someone saying something like that, you have to take action. It's critical that friends of students take action if they hear/see anything so they need to have those resources.
- Mrs. Tuccillo followed up on Mr. Hammer's comments and stated last year a student graduated with an HVAC License, which should be celebrated.

N. Questions or Comments from the Public

- Mr. Todisco, Parent/Holmdel Takedown Club, referenced the WRS Wrestling Program and requested the Board amend to the Athletic Competition policy to allow for 6<sup>th</sup> graders to participate. He stated that he has met with the last three Athletic Directors to discuss the issue and provided background on the reasons for his request. He stated wrestling is now a co-ed sport in New Jersey and currently, Holmdel has no female participation in its wrestling program. By expanding enrollment and permitting 6<sup>th</sup> graders to join, it would provide interested students to move up through Satz and into High School with several years of training. Students/parents would need to sign a transportation waiver and students would be responsible for getting themselves to Satz and from any type of athletic event.



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- Mr. Lupi, Parent, thanked Dr. Kukoda for addressing the memorial for Alexandra Miracle, who tragically passed years ago. Mr. Lupi thanked the Board for the learning loss presentation. He state some things cannot be measured such as meeting your best friend in kindergarten, playing kickball, going to school plays, going to football games. All of these things were lost during the pandemic and may have helped shape who they've become. Lastly, Mr. Lupi spoke about transportation and the challenges he faced with traffic getting into the complex. He mentioned there is a left turn lane but no light and asked why isn't there police present to direct traffic into the complex on school days as there are after football games, directing traffic out of the complex. He said he brought this up at a Township meeting and they referred him back to the Board.
- Mrs. Singer, Parent/PTSO President, commented on rankings, stating that we should be more interested in looking at our success and surveying kids after they've been in college and what their experience has been. Two out of her three kids are in college and are doing fine and so are their friends. Testing doesn't always show the true reality. With respect to the college visits, Mrs. Singer has previously stated that 9<sup>th</sup> and 10<sup>th</sup> graders shouldn't be attending. We need to give our Juniors and Seniors the opportunity to meet with college advisors earlier on and give them the best chance to develop those relationships. As a parent, she feels we need to give our sophomores and freshmen time to adjust to high school and enjoy high school and not stress out, from day one, about college. With regard to career counseling, she's hoping there will be some sort of counselor presentation for freshmen. There are so many different things kids can do and some parents are not aware of all of the different programs we offer so a presentation would be helpful, since college isn't for everyone.
- Mr. Weisfeld, Parent, referenced his Anti-Bullying event, stating it was a big success and that he will be hosting more events and is hoping for Holmdel's participation. He thanked the Board for everything.
- Mrs. Unusan, Parent, referenced the HIB Policies and Assessments. She stated that, based on conversations with parents, there is a large bullying problem in the schools and there are behavioral issues that need to be addressed. She also inquired about the Board's self-scoring practices.
- Mr. Hammer responded to the comment about the traffic issue and stated that, over the past ten years, we have done study after study and this is not a Board issue. It is a County road and a County issue.

O. Executive Session (if required) - None

P. Adjournment

Board President Urbanski called for a motion to adjourn the meeting. Mr. Hammer motioned, Mrs. Briamonte seconded and by a unanimous voice vote, the meeting adjourned at 9:46 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary

# POLICY GUIDE

PROGRAM

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Emergency Virtual or Remote

Instruction Program

Oct 22

M

[See POLICY ALERT Nos. 225 and 229]

## 2425 EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM

The Board of Education is committed to providing a high quality educational program, virtually or remotely, in the event **the State or local health department determines that it is advisable to close, or mandates closure of, the schools of a school district due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure for more than three consecutive school days, the Superintendent shall have the authority to implement the school district's program of virtual or remote instruction, pursuant to N.J.S.A. 18A:7F-9** ~~a school or the schools of the district are required to close for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. The district's virtual or remote program of instruction shall be in accordance with N.J.S.A. 18A:7F-9.~~ **In addition, pursuant to N.J.S.A. 18A:7F-9.b. the Commissioner of Education shall allow the district to apply to the 180-day requirement established pursuant to N.J.S.A. 18A:7F-9.a., one or more days of virtual or remote instruction provided to students on the day or days the schools of the district were closed if the program of virtual or remote instruction meets such criteria as may be established by the Commissioner.**

The school district's program of virtual or remote instruction shall be in accordance with the provisions of N.J.S.A. 18A:7F-9; N.J.A.C. 6A:32-13.1; this Policy; and Regulation 2425.

**"Remote instruction" means the provision of instruction occurring when the student and the instructor are in different locations due to the closure of the facility(ies) of the Board of Education, charter school, renaissance school project, or approved private school for students with disabilities. The closure of the facility(ies) shall be pursuant to N.J.S.A. 18A:7F-9 or 18A:46-21.1 and for more than three consecutive school days due to a declared state of emergency, a declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.**



# POLICY GUIDE

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**“Virtual instruction” means the provision of active instruction when the student and the instructor are in different locations and instruction is facilitated through the internet and computer technologies due to the closure of the facility(ies) of the Board of Education, charter school, renaissance school project, or approved private school for students with disabilities. The closure of the facility(ies) shall be pursuant to N.J.S.A. 18A:7F-9 or 18A:46-21.1 and for more than three consecutive school days due to a declared state of emergency, a declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.**

~~In the event the school district is required to close a school or the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Commissioner of Education shall allow the district to apply to the 180-day requirement established pursuant to N.J.S.A. 18A:7F-9, one or more days of virtual or remote instruction provided to students on the day or days the schools of the district were closed if the program of virtual or remote instruction meets such criteria as may be established by the Commissioner Education.~~

The Superintendent of Schools shall submit, with Board approval, the school district’s program of virtual or remote instruction to the Commissioner of Education ~~by no later than October 29, 2021 and, annually thereafter~~ **annually**. **If the Board is unable to complete and submit a proposed program of virtual or remote instruction to the Commissioner in accordance with the timeline established by the Commissioner and the school district is required to close its schools for a declared state of emergency, declared public-health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Commissioner of Education may retroactively approve the program.**

~~If provided under the district’s A day of virtual or remote instruction, if provided instituted under the district’s Commissioner of Education’s approved program of virtual or remote instruction that has been approved by the Commissioner, of student attendance for a day of virtual or remote instruction, shall be~~ **accounted for in accordance with N.J.A.C. 6A:32-8.4** ~~considered the~~



# POLICY GUIDE

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Emergency Virtual or Remote  
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~~equivalent of a full day of school attendance~~ for the purposes of meeting State and local graduation requirements, the awarding of course credit, and other ~~such~~ matters as determined by the Commissioner of Education **in accordance with the provisions of N.J.A.C. 6A:32-13.1(d).**

**Pursuant to N.J.A.C. 6A:32-13.1(b), if implemented by the Superintendent,** ~~Any the school district's program of virtual or remote instruction shall be provided to an enrolled implemented for the general education students, whether a general education student in preschool through grade twelve or a student with a disability aged three to twenty-one shall provide the same educational opportunities to students with disabilities. The school district shall provide students with a disability with the same educational opportunities provided to general education students to the extent appropriate and practicable. Special education and R~~related services, including speech language services, counseling services, physical therapy, occupational therapy, and behavioral services, may be delivered to **general education students and students with a disability** ~~disabilities~~ through the use of electronic communication or a virtual or online platform, **as appropriate** ~~and as required by the student's Individualized Education Program (IEP), to the greatest extent practicable.~~

In the event the State or local health department determines it is advisable to close or mandates closure of the schools of the district due to a declared state of emergency, declared public-health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, the Superintendent shall have the authority to implement the school district's program of virtual or remote instruction. The Superintendent shall consult with the Board prior to such decision, if practicable. The Superintendent shall ensure that students, parents, staff, and the Board are informed promptly of the Superintendent's decision.

Nothing in N.J.S.A. 18A:7F-**9.b., c., or d.**; ~~and this Policy;~~ **and Regulation 2425** shall be construed to limit, supersede or preempt rights, privileges, compensation, remedies, and procedures afforded to public employees or a collective bargaining unit under Federal or State law or any provision of a collective bargaining agreement entered into by the school district.



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In the event of the closure of a school or the schools of the district due to a declared state of emergency, declared public-health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure for a period longer than three consecutive school days:

1. District employees shall be entitled to compensation, benefits, and emoluments pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(1) and (2).
2. The district shall continue to make payments of benefits, compensation, and emoluments pursuant to the terms of a contract with a contracted service provider in effect on the date of the closure as if the services for such benefits, compensation, and emoluments had been provided, and as if the school facilities had remained open pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(3).
3. The district shall be obligated to make payments for benefits, compensation, and emoluments and all payments required pursuant to N.J.S.A. 18A:6-51 et seq., to an educational services commission, county special services school district, and a jointure commission, and under any shared services agreement and cooperative contract entered into with any other public entity pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(4).
4. An educational services commission, county special services school district, and a jointure commission shall continue to make payments of benefits, compensation, and emoluments pursuant to the terms of a contract with a contracted service provider or a shared services agreement in effect on the date of the closure as if the services for such benefits, compensation, and emoluments had been provided, and as if the school facilities had remained open pursuant to the provisions of N.J.S.A. 18A:7F-9.e.(4).

The provisions of N.J.S.A. 18A:7F-9.e.(1) through (4) and 1 through 4 above shall not apply to any employee whose weekly hours of work are reduced, and to whom unemployment benefits are provided, pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq. A contracted



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service provider, educational services commission, county special services school district, or jointure commission shall notify the district with which it has entered into a contract to provide services of its intent to reduce the hours of work of its employees pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq.

1. Notwithstanding the provisions of N.J.S.A. 18A:7F-9.e.(3) and 3. above, if a contracted service provider reduces the amount that it pays to its employees providing services to a school district, and that reduction is the result of a reduction of workhours of those employees made pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq., then the amount paid by the district to the contracted service provider shall be reduced by the same amount.
2. Notwithstanding the provisions of N.J.S.A. 18A:7F-9.e.(4) and 4. above, if an educational services commission, county special services school district, or jointure commission reduces the amount that it pays to its employees providing services to a school district, and that reduction is the result of a reduction of workhours of those employees made pursuant to a shared work program approved pursuant to the provisions of N.J.S.A. 43:21-20.3 et seq., then the amount paid by the district to the educational services commission, county special services school district, or jointure commission shall be reduced by the same amount.

This Policy may be revised as necessary by the Superintendent in accordance with N.J.S.A. 18A:7F-9. The school district's emergency virtual or remote instruction program shall be **posted prominently available** on the school district's website.

N.J.S.A. 18A:7F-9  
N.J.A.C. 6A:32-2.1; 6A:32-8.4; 6A:32-13.1

Adopted:



### 7410 MAINTENANCE AND REPAIR

The Board of Education recognizes the fixed assets of the school district represent a significant investment of this community and maintenance is a prime concern to the Board.

The school district is required to develop, approve, and implement a comprehensive maintenance plan in accordance with the requirements of N.J.A.C. 6A:26-20.5. A “comprehensive maintenance plan” means a school district’s multi-year maintenance plan covering required maintenance activities for each school facility in the school district adopted pursuant to N.J.A.C. 6A:26.

Required maintenance activities include those activities outlined in N.J.A.C. 6A:26-20.3. The school district shall determine the required maintenance activities to reasonably maintain each school facility in the school district, and shall report the activities in its annual comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

In accordance with N.J.A.C. 6A:26-20.4(a), expenditures for required maintenance activities set forth in N.J.A.C. 6A:26-20.3 shall qualify as investments in maintenance for purposes of calculating the required maintenance expenditure in N.J.A.C. 6A:26-20.4(d) and (e), the annual required maintenance budget amount pursuant to N.J.A.C. 6A:26-20.8, and the maintenance factor (M) in N.J.S.A. 18A:7G-9. Expenditures that qualify as required maintenance shall be in accordance with the provisions of N.J.A.C. 6A:26-20.4.

The school district’s comprehensive maintenance plan shall be submitted to the Executive County Superintendent by a Board of Education resolution every school year, pursuant N.J.A.C. 6A:26-20.5(a)1.

The required annual maintenance budget amount as reported in its comprehensive maintenance plan shall be included in the district’s annual budget certified for taxes in accordance with the provisions of N.J.A.C. 6A:26-20.8(a). The required annual maintenance budget amount shall be calculated and adjusted in accordance with the provisions of N.J.A.C. 6A:26-20.8(b). The Executive County Superintendent shall not approve the school district’s budget that does not comply with the provisions of N.J.A.C. 6A:26-20.1 et seq.



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

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Maintenance and Repair

Commencing September 1, 2002, no person shall be employed by the Board of Education as a buildings and grounds supervisor, as defined in N.J.S.A. 18A:17-49, unless the person is a certified educational facilities manager pursuant to N.J.S.A. 18A:17-49 and 18A:17-50.

Facilities maintenance, repair scheduling and accounting shall be in accordance with the provisions of N.J.A.C. 6A:23A-6.9 and Regulation 7410.01.

N.J.S.A. 18A:7G-9; 18A:17-49; 18A:17-50; 18A:18A-43; 18A:21-1  
N.J.A.C. 6A:23A-6.9; 6A:26-1.1 et seq.; 6A:26-20.3; 6A:26-20.4; 6A:26-20.5;  
6A:26-20.6; 6A:26-20.8

Adopted: 29 August 2012  
Revised: XX Month 2022





# REGULATION

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

PROPERTY

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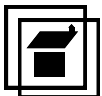
Facilities Maintenance, Repair Scheduling and Accounting  
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### R 7410.01 FACILITIES MAINTENANCE, REPAIR SCHEDULING, AND ACCOUNTING

A school district with three or more district buildings shall have an automated work order system ~~by July 1, 2010~~ for prioritizing, performing, and recording all maintenance and repair requests for all district buildings and grounds **in accordance with the provisions of N.J.A.C. 6A:23A-6.9.**

#### A. Standard Operating Procedure (SOP) For Work Order System

1. The Superintendent or designee shall establish Standard Operating Procedures (SOP) for the approval and prioritization of work order requests which take into account the health and safety of building occupants, priorities and objectives established annually to carryout the district Strategic Plan, the need for the work requested, and other factors the district deems appropriate.
2. Except in an emergency where the work is necessary to correct a situation that poses an imminent threat to the health or safety of students and/or staff, the work order system shall include the following information for a request for work before work begins:
  - a. The name of the person making the request;
  - b. The date of the request;
  - c. The appropriate approval(s) as established by SOP;
  - d. The date of approval(s);
  - e. The location of work requested;
  - f. The priority level (for example, urgent, high, average, low);
  - g. The scheduled date(s) of service;
  - h. The trade(s) needed such as general maintenance worker;; custodian;; carpenter;; plumber;; electrician;; **heating, ventilation, and air conditioning (HVAC)**;; grounds;; roofer;; masonry;; glazer;; other;



# REGULATION

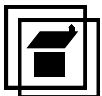
## HOLMDEL TOWNSHIP BOARD OF EDUCATION

PROPERTY

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Facilities Maintenance, Repair Scheduling and Accounting  
M

- i. A description of the work requested;
  - j. A projection of the materials and supplies needed for the work;
  - k. The estimated **labor man** hours needed to complete task;
  - l. The name of the work order assigner; and
  - m. The name of the employee(s) working on the order.
3. The work order system shall include the following close-out information for each request for work:
  - a. The actual hours worked by date for each assigned staff member;
  - b. The actual hourly rate paid, both regular and over-time, for each assigned staff member;
  - c. The aggregate cost of labor by regular, over-time, and total;
  - d. The actual materials and supplies needed to complete the work order;
  - e. Actual cost of materials and supplies; and
  - f. The name of the employee responsible for attesting that the job was completed satisfactorily.
4. Except **when where** prohibited by a collective bargaining agreement, the SOP shall require for any work, which cannot be completed during regular working hours by the needed completion date, an assessment of the cost-benefit of outsourcing any such work in excess of the quote threshold as determined under N.J.S.A. 18A:18A-37.
5. **If Where**, according to the assessment, the cost of outsourcing work is less than the in-house estimated cost of labor, at over-time rates, and materials for the same work, the work shall be



# REGULATION

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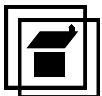
Facilities Maintenance, Repair Scheduling and Accounting  
M

outsourced provided the work can be contracted in accordance with N.J.S.A. 18A:18A-1 et seq., completed by the projected completion date contained in the prioritized work order system and does not violate the terms of a collective bargaining agreement for maintenance workers and/or custodians.

6. The School Business Administrator/Board Secretary, in consultation with the supervisor responsible for this work, shall conduct an analysis of the information in the work order system no later than February 1 of the prebudget year for consideration during budget preparation. The analysis should include productivity of staff as a whole and individually, significant variations between estimated labor time and materials and actual labor time and materials, unusual trends for like projects and other factors that will improve productivity and efficiency.

Adopted: 29 August 2012

Revised: XX Month 2022



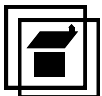
A quorum of the Board of Education shall consist of a minimum of five Board members, and no business shall be conducted in the absence of a quorum, except when the Doctrine of Necessity is invoked.

All Board meetings shall be called to commence not later than 8:00 p.m. of the designated day but, if a quorum is not present at the time for which the meeting is called, the Board member or Board members present may recess the meeting to a time not later than 9:00 p.m. of the same day and, if a quorum be not present at that time, the member or members present may adjourn the meeting to commence not later than 8:00 p.m. of another day, but not more than seven days following the date for which the original meeting was called, but no further recess or adjournment of the meeting shall be made.

The Board of Education recognizes there may be matters that come before the Board or acts required of Board members in their official capacity where the Board member may have a conflict of interest or the act by a Board member would be in violation of N.J.S.A. 18A:12-24. In these matters, the Board member(s) shall remove themselves from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter. The Board will consider this matter without the Board member(s) who has the conflict.

In the event a matter comes before the Board or an act is required of a Board member in their official capacity that is a conflict or would be in violation of N.J.S.A. 18A:12-24, the Board would still be required to have a quorum to consider the matter. However, the New Jersey Department of Education and the School Ethics Commission envisioned this prohibition could create a situation in which the number of conflicted Board members would prevent the Board to take action on a matter. Therefore, when more than a quorum of the Board members must abstain from voting on a matter due to a conflict or the act would be in violation of N.J.S.A. 18A:12-24, the Board will invoke the Doctrine of Necessity consistent with the New Jersey Department of Education and School Ethics Commission guidelines as follows:

- A. Board Member(s) in Conflict - Less Than a Majority of The Board
  - 1. In the event a Board member(s) has a conflict of interest where the Board member will act in their official capacity, the Board member must remove themselves from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.
  - 2. In the event a Board member is unsure whether they or any other Board member has a conflict of interest or whether the matter, if acted upon by a

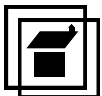


Board member(s) is in violation of N.J.S.A. 18A:12-24 - Prohibited Acts, the School Board Attorney will make a determination.

3. The School Board Attorney will provide the Board of Education an opinion on whether the matter is a conflict of interest or act prohibited by N.J.S.A. 18A:12-24 - Prohibited Acts.
  4. If the Board member(s) believes they have a conflict of interest where they will act in their official capacity or if the School Board Attorney renders an opinion the Board member has a conflict of interest where the Board member will act in their official capacity, the Board member will remove themselves from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.
- B. Board Member(s) in Conflict - A Majority of Board Members in Conflict
1. In the event:
    - a. A Board member(s) believes they have a conflict of interest or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24; or
    - b. If the School Board Attorney renders an opinion a Board member(s) has a conflict of interest or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24; and
    - c. The number of Board members that have a conflict would make it so the Board would be unable to take action on the matter, then the Board may invoke the Doctrine of Necessity.
- C. Doctrine Of Necessity
1. The Doctrine of Necessity may be invoked when more than a quorum of the Board must abstain from voting on a matter.
  2. There are three prerequisites necessary for a Board to invoke the Doctrine of Necessity:
    - a. The Board must be unable to act without the members in conflict taking part;



- b. There must be a pressing need for action, i.e. the matter cannot be laid aside until another date; and
    - c. There can be no alternative forum that can grant the same relief.
  3. When the School Board Attorney advises the Board the Doctrine of Necessity must be invoked in order to obtain a quorum on a vote, the Board must publicly state:
    - a. That it is invoking the Doctrine of Necessity;
    - b. The specific reason/purpose for which the Doctrine of Necessity is being invoked; and
    - c. The specific nature of the conflict of interest for each Board member that has a conflict of interest:
      - (1) The specific nature of the conflict of interest for each Board member should include the Board member's name; the name of the immediate family member or relative which is the basis for the conflict of interest, and the position that immediate family member or relative holds; or
      - (2) If the specific nature of the conflict of interest for a Board member is a conflict other than an immediate family member or relative, the announcement should include the conflict which is the basis for the conflict of interest.
  4. When the Board invokes the Doctrine of Necessity, it will adopt a Resolution setting forth the same information as outlined in C.3. above.
  5. When the Board invokes the Doctrine of Necessity, the Resolution will be:
    - a. Read at a regularly scheduled public meeting;
    - b. Posted in such places the Board posts public notices for thirty days; and
    - c. Provided to the School Ethics Commission.
  6. The Board members who have a conflict in the matter are prohibited from:



# POLICY

## HOLMDEL TOWNSHIP BOARD OF EDUCATION

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QUORUM (M)

- a. Participating in any discussions on the matter prior to the announcement of the invocation of the Doctrine of Necessity at the public meeting;
  - b. Being present in an executive session when the matter is being discussed; and
  - c. Offering their opinions on the matter at any time prior to the announcement or the invocation of the Doctrine of Necessity.
7. The Board members who have a conflict may only ask questions regarding the matter to be voted on in public and after the Board has invoked the Doctrine of Necessity.
  8. The Board members who have a conflict may explain their reasons for not voting just before the vote.

N.J.S.A. 18A:10-6; 18A:12-24

New Jersey School Ethics Commission – Advisory Opinions A10-93(b), A07-94, and C07-96

New Jersey School Ethics Commission – Resolution on Invoking the Doctrine of Necessity – June 25, 2018

Adopted: 29 August 2012

Adopted: 28 September 2022



It is the goal of the Board of Education that the information on the school district's internet websites are accessible to individuals with disabilities in compliance with the requirements of Federal law (Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35) and New Jersey law (N.J.S.A. 18A:36-35.1).

A. Federal Law – American with Disabilities Act (ADA)

1. For the purpose of the Federal law - Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35 and this Policy, "school district website" includes, but is not limited to, the internet home page, all subordinate pages, school or school district department pages, intranet pages and sites, and includes online content and functionality, developed by, maintained by, or offered through a third-party vendor or by using open sources.
2. The accessibility of online content and functionality will be measured according to the most up-to-date version of the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) and the Web Accessibility Initiative Accessible Rich Internet Application Suite (WAI-ARIA) 1.0 for web content (benchmarks for measuring accessibility).
3. By conforming to the benchmarks for measuring accessibility set forth above, the Board of Education will ensure that people with disabilities have an opportunity equal to that of their nondisabled peers to access the information on the district's website.
4. To ensure the district's website conforms with the above benchmarks for measuring accessibility, the Superintendent of Schools will designate a school staff member to act as the Website Accessibility Coordinator. The Coordinator will:
  - a. Ensure that in-house staff and contractors responsible for webpages and webpage content development are properly trained on the Board of Education's website accessibility policy and procedures;





- b. Ensure that all new, newly added, and modified online content and functionality is accessible to people with disabilities as measured by conformance to the above benchmarks by, among other things:
- (1) Checking the hypertext markup language (HTML) of all new webpages on the website to make sure that accessible elements are used, including "alt" tags, long descriptions, and captions, as needed;
  - (2) Ensuring that webpages are designed in a manner that allows them to be displayed using a visitor's own settings for color and fonts, and can be navigated with a keyboard;
  - (3) If images are used, including photos, graphics, scanned images, or image maps, making sure to include text equivalents for them, using "alt" tags and/or long descriptions for each and ensuring the text equivalents convey the meaningful information presented visually by the image;
  - (4) If online forms and tables are used, making those elements accessible;
  - (5) Ensuring that videos appearing on the website include appropriately synchronized audio description and captions;
  - (6) Ensuring when posting new documents on the website, the documents shall be provided in HTML or another text-based format (even if they are provided in another format, such as portable document format (PDF)). If documents are provided in both formats, provide both formats at the same time so people with disabilities have the same degree of access as others;
  - (7) Periodically enlisting people with a variety of disabilities to test the Board of Education's webpages for accessibility and ease of use and use this information to increase the Board's website accessibility;



## BOARD OF EDUCATION WEBSITE ACCESSIBILITY (M)

- (8) Periodically coordinating the audit of existing content and functionality of the website to identify online content or functionality that is inaccessible to persons with disabilities; and
  - (9) Developing and carrying out a corrective action plan, when necessary, for making the district's existing web content accessible.
- c. Ensure that alternative means are available for people with disabilities to access information, programs, and services that are normally provided on the Board's website.
- B. New Jersey Law – N.J.S.A. 18A:36-35.1
- 1. For the purpose of New Jersey law – N.J.S.A. 18A:36-35.1 and this Policy, “internet website or web service” includes any webpage, website, web service, online curriculum, or online third party or open educational resource product that is made available to enrolled students or the public by the school district.
  - 2. Pursuant to N.J.S.A. 18A:36-35.1, no school district shall make available to the enrolled students of the district or school or to the public an Internet website or web service unless the Internet website or web service complies with the most up-to-date version of the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) if the Guidelines are approved by the Commissioner of Education, or any other applicable guidelines or requirements as may be designed or approved by the Commissioner of Education.
  - 3. In accordance with N.J.S.A. 18A:36-35.1.a. and b., the school district is required to submit a statement of assurance attesting to compliance with N.J.S.A. 18A:36-35.1 as required by the Commissioner of Education.

This Policy establishes minimum standards for the accessibility of web-based information and services considered necessary to meet the district's goals and ensure compliance with applicable Federal and State laws.



# POLICY

HOLMDEL TOWNSHIP  
**BOARD OF EDUCATION**

ADMINISTRATION

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BOARD OF EDUCATION WEBSITE ACCESSIBILITY (M)

Section 504 of the Rehabilitation Act of 1973  
Title II of the Americans with Disabilities Act of 1990  
34 C.F.R. Part 104; 28 C.F.R. Part 35  
N.J.S.A. 18A:36-35.1

Adopted: 28 September 2022



| Motion #8 - September 28, 2022 |                     |                  |                 |                                                                       |                      |           |                     |
|--------------------------------|---------------------|------------------|-----------------|-----------------------------------------------------------------------|----------------------|-----------|---------------------|
|                                | Date                | Name             | Location        | Professional Development Activities/Meetings                          | City, State          | Cost/Fees |                     |
| a.                             | 10/7/22             | Arciero, J.      | High School     | NJPSA - Navigating Sensitive Legal Issues in the Curriculum           | Monroe, NJ           | \$125.00  |                     |
| b.                             | 10/14/22 & 10/15/22 | Barry, A.        | Village School  | NJIDA Virtual Fall Conference                                         | Online               | \$175.00  |                     |
| c.                             | 10/26/22            | Begen, K.        | William R. Satz | 5th TCNJ Math Teacher Alumni Symposium                                | Ewing, NJ            | \$0.00    |                     |
| d.                             | 11/30/22 & 1/25/23  | Broadhurst, C.   | Indian Hill     | Teaching about Climate Change                                         | Branchburg, NJ       | \$250.00  |                     |
| e.                             | 9/21/22             | Bruce, J.        | William R. Satz | MCSVD Counselor Mtg.                                                  | Long Branch, NJ      | \$0.00    |                     |
| f.                             | 10/7/22             | Chandler, J.     | High School     | 2022 NJSCA Fall Conference                                            | Edison, NJ           | \$167.14  |                     |
| g.                             | 10/20/22            | Devaney, D.      | William R. Satz | Dodge Poetry Festival                                                 | Newark, NJ           | \$0.00    |                     |
| h.                             | 10/18/22            | Dewysockie, J.   | Central Office  | School Security- Threat Assessment                                    | Mt. Laurel, NJ       | \$125.00  |                     |
| i.                             | 1/24/23             | Dewysockie, J.   | Central Office  | Employment Issues                                                     | Mt. Laurel, NJ       | \$125.00  |                     |
| j.                             | 10/14/22            | Fetter, E.       | Village School  | NJIDA Virtual Fall Conference                                         | Online               | \$125.00  |                     |
| k.                             | 9/21/22             | Finnegan, M.     | William R. Satz | MCSVD Counselor Mtg.                                                  | Long Branch, NJ      | \$0.00    |                     |
| l.                             | 9/29/22             | Howard, A.       | Village School  | NJPSAFE Anti-Bullying Specialist (ABS)                                | Online               | \$500.00  |                     |
| m.                             | 10/20/22            | Imbro, L.        | William R. Satz | Dodge Poetry Festival                                                 | Newark, NJ           | \$29.89   |                     |
| n.                             | 10/7/22             | Irwin, J.        | Central Office  | NJPSA - Navigating Sensitive Legal Issues in the Curriculum           | Monroe, NJ           | \$150.00  |                     |
| o.                             | 10/18/22            | Killean, A.      | District        | NJ Science Convention                                                 | Princeton, NJ        | \$0.00    |                     |
| p.                             | 10/20/22 - 10/21/22 | Lieberman, B.    | Village School  | Autism Annual Conference                                              | Atlantic City, NJ    | \$0.00    |                     |
| q.                             | 10/3/22, 12/5/22,   | Lieberman, B.    | Village School  | Monmouth University Special Services Academy BCBA Round Table         | West Long Branch, NJ | \$200.00  |                     |
| r.                             | 10/1/22             | Malolepszy, E.   | High School     | ITANJ Primo Incontro dal Vivo                                         | New Brunswick, NJ    | \$40.00   |                     |
| s.                             | 10/20/22            | McDonald, M.     | William R. Satz | Dodge Poetry Festival                                                 | Newark, NJ           | \$0.00    |                     |
| t.                             | 10/3/22             | Murphy, M.       | High School     | 2022 Yearbook Advisor Training workshop                               | Middletown, NJ       | \$0.00    |                     |
| u.                             | 10/14/22            | Rafael, E.       | Village School  | NJIDA Virtual Fall Conference                                         | Online               | \$125.00  |                     |
| v.                             | 10/26/22            | Saler, K.        | William R. Satz | 5th TCNJ Math Teacher Alumni Symposium                                | Ewing, NJ            | \$0.00    |                     |
| w.                             | 12/14/22            | Seman, A.        | Village School  | Using Play Therapy with Students with Emotional and Behavioral Issues | Eatontown, NJ        | \$0.00    |                     |
| x.                             | 10/14/22            | Siegel, M        | Village School  | NJIDA Virtual Fall Conference                                         | Online               | \$125.00  | *Funded by Title II |
| y.                             | 10/14/22            | Smith, E.        | Village School  | NJIDA Virtual Fall Conference                                         | Online               | \$125.00  | *Funded by Title II |
| z.                             | 10/18/22            | Tapper, E.       | William R. Satz | Equitable Classroom Management for Culturally Diverse Studnets        | Eatontown, NJ        | \$0.00    |                     |
| aa.                            | 11/17/22            | Tapper, E.       | William R. Satz | Teaching Self-Monitoring to Promote Positive Skills                   | Eatontown, NJ        | \$0.00    |                     |
| bb.                            | 12/4/22-12/7/22     | Tetreault, S.    | William R. Satz | NJASL Annual Conference                                               | Atlantic City, NJ    | \$741.83  |                     |
| cc.                            | 10/7/22             | Thomas, A.       | High School     | 2022 NJSCA Fall Conference                                            | Edison, NJ           | \$65.00   |                     |
| dd.                            | 10/14/22            | Ward, N          | Indian Hill     | NJIDA Virtual Fall Conference                                         | Online               | \$125.00  | *Funded by Title II |
| ee.                            | 10/3/22             | Westerweller, A. | High School     | 2022 Yearbook Advisor Training workshop                               | Middletown, NJ       | \$0.00    |                     |
| ff.                            | 10/7/22             | Wilson, N.       | High School     | 2022 NJSCA Fall Conference                                            | Edison, NJ           | \$167.14  |                     |

Motion #12

Approval of Curriculum Writers

Resolved: That the Board approve the curriculum writing projects for the 2022/2023 school year, as follows:

|    | <b>Course</b>          | <b>Length</b> | <b>New/Revised/Standards Update</b> | <b>Grade</b> | <b>Writer</b>                          |
|----|------------------------|---------------|-------------------------------------|--------------|----------------------------------------|
| a. | Health                 | Q             | N                                   | 9            | Chris Arcchi                           |
| b. | Health                 | Q             | N                                   | 11           | Chris Arcchi                           |
| c. | Health                 | Q             | N                                   | K-6          | Matt Isaacson                          |
| d. | Health                 | FY            | N                                   | 7&8          | Heather Bailey<br>Megan<br>Vinciguerra |
| e. | Spanish                | FY            | R                                   | 6            | Nicole Donnelly<br>Cristina Babik      |
| f. | French 2               | FY            | R                                   | 10           | Laurence Cogger                        |
| g. | French 3               | FY            | R                                   | 11           | Laurence Cogger                        |
| h. | Advanced Culinary Arts | FY            | N                                   | 9-12         | John Harkness                          |

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: \_\_\_\_\_

Motion#15

The following students and locations need to be board approved for Internships for the 22-23 school year.

| Student Number | Semester of Internship | Internship Company Name                                    | Full Company Address                                         | Name and Phone Number of Contact Person                                                                            |
|----------------|------------------------|------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| 23500016       | Full year              | Reid Hill veterinary clinic                                | 55 NJ-34, Morganville, NJ 07751                              | Dr. Garcia 732-952-5858                                                                                            |
| 550231         | Fall                   | KLK                                                        | 713 New Brunswick Ave Rahway, NJ 07065                       | Dhruv Shah 718-412-8166                                                                                            |
| 23500455       | Spring                 | Benemont Worksite Advisors                                 | Bell Works 101 Crawfords Corner Road Suite Holmdel, NJ 07733 | <a href="#">Anthony A. Libecc</a> 718-644-3215                                                                     |
| 23800157       | Fall                   | Stonedog Studios                                           | 23 Bannard St, Freehold, NJ 07728                            | Kate Eggleston 732-775-000                                                                                         |
| 550637         | Fall                   | Peter Dant Studios                                         | 101 Crawfords Corner Road CoLab #127, Holmdel, NJ 07733      | Peter Dant 732-670-9425                                                                                            |
| 23801128       | Full year              | Holmdel Twp School District, Village & Indian Hill Schools | 65 McCampbell Road Holmdel, NJ 07733                         | 732-946-1800                                                                                                       |
| 23800453       | Full year              | D-Stef Productions                                         | 48 Sage Street, Holmdel New Jersey 07733                     | Casey DeStefano <a href="mailto:casey@d-stef.com">casey@d-stef.com</a> 203-807-6664                                |
| 23800440       | Full Year              | Monmouth County Republican Committee                       | 206 Route 537 , Colts Neck, NJ 07722                         | Emily Certo 732-431-6664 <a href="mailto:emcerto98@gmail.com">emcerto98@gmail.com</a> monmouthrepublican@gmail.com |

# **CBI/WBL 2022/2023 Location for Community Based Instruction (CBI) and Structured Learning Experience (SLE)**

*Community Based Instruction (CBI): offers students hands-on learning experiences within the community. It is a critical component of special education for students with disabilities, as the skills they acquire in school will eventually need to be generalized to the community as they become adults. Repeated engagement to community experiences allow for practice of skills and reinforcement of classroom instruction.*

*Work Based Learning (WBL): real-world learning experiences that allow students the opportunity to fully explore career pathways within one or more of the 16 Career Clusters.*

**Students Accessing CBI/WBL experiences are identified by case managers, the transition coordinator and the team which includes the parents or guardians.**

## **List of CBI & WBL locations:**

|                                                                                                   |
|---------------------------------------------------------------------------------------------------|
| Airport Plaza, Hazlet                                                                             |
| Bayshore Hospital, Holmdel                                                                        |
| Bayshore Plaza (All businesses) Rte 35 Hazlet                                                     |
| Bayshore Veterinary Hospital 2168 Rte 35, Holmdel                                                 |
| Bell Works, 101 Crawfords Corner Road, Holmdel, NJ 07733                                          |
| Blessing Bag Brigade (Holmdel) Molzon Landscape Nursery 140<br>Middletown-Lincroft Rd, (Lincroft) |
| Bowlero 1400 Rt 36 (Hazlet)                                                                       |
| BOSS 107.1 Radio Station (Neptune City )                                                          |

|                                                       |
|-------------------------------------------------------|
| Bowling Center/Hazlet/Aberdeen                        |
| Brighton Gardens Assisted Living, Middletown          |
| Brookdale Community College Campus, Rte 520, Lincroft |
| CareerOneStop, Long Branch                            |
| Casola Farms (Holmdel)                                |
| Chartwells (Holmdel)                                  |
| Chase Bank Lloyd Rd. Matawan                          |
| ChicFilet, Hazlet                                     |
| Cinemark Movie Theater, Hazlet                        |
| Cinemark Movie Theater, Holmdel                       |
| Colts Neck High School                                |
| Commons @ Holmdel Rt 35 (All businesses)              |
| Costco, Hazlet                                        |
| CVS Pharmacy, Rt 35 Hazlet                            |
| Dearborn Market, 2170 Rte. 35, Holmdel                |
| Delicious Orchards, Colts Neck                        |
| DownTown District and Shops of Redbank                |
| Fitness Factory Health Club, (Holmdel)                |
| Five Below (Holmdel)                                  |
| Fort Monmouth Recreation Center/Tinton Falls          |
| Freehold Municipal Offices, Freehold                  |
| Freehold Raceway Mall                                 |
| Fulfil Monmouth and Ocean County (Neptune)            |
| Goodwill Store & Donation Center Rt 35, Hazlet        |
| Hazlet Town Center (All businesses) Rt 35, Hazlet     |



|                                                                |
|----------------------------------------------------------------|
| Hobby Lobby (Holmdel)                                          |
| Holiday Inn Rt 35. Hazlet                                      |
| Holmdel Commons                                                |
| Holmdel Community Garden Crawfords Corner Road, Holmdel        |
| Holmdel Post Office 10 Crawfords Corner Rd, Holmdel            |
| Holmdel Senior Citizen Center                                  |
| Holmdel Town Center                                            |
| Holmdel Township Offices-Police Station, Recreation Department |
| Home Depot, Hazlet                                             |
| Houlihan's 2136 Rte 35, (Holmdel)                              |
| Ichiban Holmdel Japanese Restaurant, 2101 Rte 35, (Holmdel)    |
| Keyport Waterfront and businesses                              |
| Kohl's Shopping Plaza, Rte. 35, (Holmdel)                      |
| Kohl's Plaza Rt 35 Hazlet (All businesses)                     |
| LA Fitness (Holmdel)                                           |
| Lidl Rte 35, Hazlet                                            |
| Local Special Olympic activities/tournaments                   |
| Loews, Holmdel                                                 |
| Lucky Star Farm (Atlantic Highlands)                           |
| Maple Leaf (Manalapan)                                         |
| Marshall's, 2101 Rte. 35, Holmdel                              |
| Matawan High School                                            |
| McDonald's (Hazlet)                                            |
| MCSPCA / ASPCA, Eatontown                                      |
| Middletown High School South                                   |

|                                                           |
|-----------------------------------------------------------|
| Millennium Group (Holmdel)                                |
| MOCEANS/Center for Independent Living (CIL) Long Branch   |
| Monmouth County FoodbankCare One (Holmdel)                |
| Monmouth County Park Systems, Holmdel/Middletown          |
| Monmouth Mall, Eatontown                                  |
| Monmouth University 400 Cedar Ave. (West Long Branch)     |
| NJ Transit/Middletown/Red Bank                            |
| No Limits Cafe, Middletown                                |
| Oak Hill Farms, Holmdel                                   |
| OverEasy, Holmdel                                         |
| Party City, Rte. 35, Hazlet                               |
| Peace, Love and Horse Farm                                |
| Pet Supplies Plus, Hazlet                                 |
| PetSmart, Holmdel                                         |
| Retro Fitness/Middletown/Lincroft                         |
| Shoprite Plaza (Bayshore Shopping Center), Rte 35, Hazlet |
| Shop-Rite 1500 Hwy 35 (Middletown)                        |
| Sloan-Kettering Hospital, Middletown                      |
| Sunrise Assisted Living, Lincroft                         |
| TD Bank, Hazlet                                           |
| TD Bank, Holmdel                                          |
| Texas Roadhouse, 2105 Rte.35, Holmdel                     |
| The Arc of Monmouth County/Tinton Falls                   |
| The Blessed Bag Brigade, Rte 35, (Hazlet)                 |
| The Gathering Shop (Holmdel)                              |

Train Station/Redbank/Hazlet/Middletown

Vonage (Holmdel)

Walgreens, Hazlet

Wawa, Hazlet

Willows Assisted Living Center/Holmdel

YMCA/Red Bank/Freehold

Keyport WaterFront and Business District

Verizon Newman Springs Rd. Lincroft

Villas (Assisted Living Center) Holmdel

**9/19/22 Approval**

**Enchanted Blossoms- Florist - Bell Works**

| <b>Extra Level of Staffing 2022/2023 School Year</b> |                         |                          |                          |                        |                     |
|------------------------------------------------------|-------------------------|--------------------------|--------------------------|------------------------|---------------------|
| <b>Motion #28 - September 28, 2022</b>               |                         |                          |                          |                        |                     |
|                                                      | <b><u>Last Name</u></b> | <b><u>First Name</u></b> | <b><u>Proportion</u></b> | <b><u>Location</u></b> | <b><u>Dates</u></b> |
| a                                                    | Mulhern                 | Kaitlyn                  | 0.4                      | Holmdel High School    | 09-13-22-10-31-22   |
| b                                                    | Murphy                  | Melissa                  | 0.4                      | Holmdel High School    | 09-13-22-10-31-22   |
| c                                                    | Roth                    | Ellen                    | 0.2                      | Holmdel High School    | 09-13-22-10-31-22   |
| d                                                    | Berger                  | Adam                     | 0.2                      | Holmdel High School    | 10-24-22-03-30-23   |
| e                                                    | Corboy                  | Jennifer                 | 0.2                      | Holmdel High School    | 10-24-22-03-30-23   |
| f                                                    | Harrington              | Adam                     | 0.2                      | Holmdel High School    | 10-24-22-03-30-23   |
| g                                                    | Vallo                   | John                     | 0.2                      | Holmdel High School    | 10-24-22-03-30-23   |
| h                                                    | Venturelli              | Jessica                  | 0.2                      | Holmdel High School    | 10-24-22-03-30-23   |
| i                                                    | Hu                      | SuYin                    | 0.2                      | Holmdel High School    | 10-24-22-01-25-23   |
| j                                                    | Hoheb                   | Elizabeth*               | 0.1                      | Holmdel High School    | 09-28-22-06-30-23   |
| k                                                    | Scott                   | Rachel*                  | 0.1                      | Holmdel High School    | 09-28-22-06-30-23   |

*\*positons funded by ARP ESSER*

**Before and After School Supplemental Student Support****Motion #30 - September 28, 2022 Agenda**

|    | <b>Last</b> | <b>First</b> | <b>Location</b> | <b>Grant Funded Position</b> | <b>Hourly Rate *</b> |
|----|-------------|--------------|-----------------|------------------------------|----------------------|
| a. | Andersen    | Lauren       | Satz            | Learning Coach               | \$57.33              |
| b. | Asaro       | Marianne     | Satz            | Learning Coach               | \$52.37              |
| c. | Caliendo    | Melissa      | Satz            | Learning Coach               | \$55.70              |
| d. | Crimoli     | Marissa      | Satz            | Learning Coach               | \$57.33              |
| e. | Crowley     | Chelsea      | Satz            | Learning Coach               | \$49.33              |
| f. | Demola      | Christina    | Satz            | Learning Coach               | \$44.22              |
| g. | Fox         | Stephanie    | Satz            | Learning Coach               | \$50.74              |
| h. | Lazarchick  | Danielle     | Satz            | Learning Coach               | \$52.37              |
| i. | O'Keefe     | Tracey       | Satz            | Learning Coach               | \$65.96              |
| j. | Saler       | Daren        | Satz            | Learning Coach               | \$52.59              |
| k. | Saler       | Katherine    | Satz            | Learning Coach               | \$50.74              |
| l. | Shea        | Kristin      | Satz            | Learning Coach               | \$49.33              |
| m. | Soukas      | Constantina  | Satz            | Learning Coach               | \$49.70              |
| n. | Stauffer    | Megan        | Satz            | Learning Coach               | \$44.22              |
| o. | Suppa       | Devon        | Satz            | Learning Coach               | \$42.81              |
| p. | Tomiak      | Kathryn      | Satz            | Learning Coach               | \$42.81              |

*\*Funded by Title I*

**Approval to Amend Mentor Appointments, 2022/2023**

**Motion #31 - September 28, 2022**

|    | <b>Novice Teacher</b> | <b>Novice Payment</b> | <b>Location</b>    | <b>Mentor</b>      |
|----|-----------------------|-----------------------|--------------------|--------------------|
| a. | McCarthy, Eileen      | \$550.00              | Village School     | Rapcienski, Jamie  |
| b. | Minze, Margaret       | \$550.00              | Village School     | Renfro, Kara       |
| c. | Muldoon, Nina         | \$550.00              | Village School     | Moor, BethAnn      |
| d. | Skinner, Timothy      | \$550.00              | Indian Hill School | Rossitto, Kathleen |
| e. | Sparacino, Caroline   | \$220.00              | Village School     | Dengler, Harry     |

**SCHEDULE B - 2022/2023 SCHOOL YEAR****Board Agenda 9/28/22 - Motion #35**

|    | <b>Position</b>                         | <b>Season</b> | <b>Schedule B Location</b> | <b>Stipend</b> | <b>First Name</b> | <b>Last Name</b> |
|----|-----------------------------------------|---------------|----------------------------|----------------|-------------------|------------------|
| a. | Communications Network                  | Full          | Village School             | \$ 2,016.00    | Kara              | Renfroe          |
| b. | Pep Band Advisor                        | Full          | Holmdel High School        | \$ 1,511.00    | Buckle            | David            |
| c. | Yearbook Co-Advisor                     | Full          | W.R. Satz School           | \$ 1,511.00    | Constantina       | Soukas           |
| d. | Yearbook Co-Advisor                     | Full          | W.R. Satz School           | \$ 1,511.00    | Britany           | Taylor           |
| e. | Animal Welfare Club                     | Full          | W.R. Satz School           | \$ 1,511.00    | Patricia          | Cohen            |
| f. | Academic Competition Advisor Science    | Full          | Holmdel High School        | \$ 3,527.00    | Megan             | Cantwell*        |
| g. | Academic Competition Advisor Humanities | Full          | Holmdel High School        | \$ 1,763.00    | Geoffrey          | Embrey           |
| h. | ESLCommunity Liaison                    | Full          | Holmdel High School        | \$ 1,511.00    | Jacqueline        | Peters           |
| i. | ESLCommunity Liaison                    | Full          | Holmdel High School        | \$ 1,511.00    | Britany           | Taylor           |
| j. | ESLCommunity Liaison                    | Full          | Holmdel High School        | \$ 1,511.00    | Jeannette         | Malizia          |
| k. | Model UN Advisor                        | Full          | Holmdel High School        | \$ 1,511.00    | Maria             | Tran-Carrie      |
| l. | Transitions Advisor - Peer Leader       | Full          | Holmdel High School        | \$ 1,511.00    | Dana              | Gindi            |
| m. | Transitions Advisor - Peer Leader       | Full          | Holmdel High School        | \$ 1,511.00    | Elizabeth         | Wood             |
| n. | Yearbook Co-Advisor                     | Full          | Holmdel High School        | \$ 3,023.00    | Melissa           | Murphy           |
| o. | Yearbook Co-Advisor                     | Full          | Holmdel High School        | \$ 3,023.00    | Amanda            | Westerweller     |
|    | *amend position                         |               |                            |                |                   |                  |

**Substitutes - 2022/2023****Motion #36 - September 28, 2022 Agenda**

|    | <b>First Name</b> | <b>Last Name</b> | <b>Position(s)</b>                  | <b>Effective Date</b> |
|----|-------------------|------------------|-------------------------------------|-----------------------|
| a. | Jennifer          | Allgeier         | Paraprofessional                    | 09/15/22              |
| b. | Kay               | Bauman           | Paraprofessional                    | 09/19/22              |
| c. | Nina              | Cagnoni          | Bus Monitor                         | 09/29/22              |
| d. | Lisa              | D'Achille        | Teacher, Paraprofessional           | 09/29/22              |
| e. | Nicole            | D'Achille        | Teacher                             | 09/29/22              |
| f. | William           | Dengler          | Paraprofessional                    | 09/20/22              |
| g. | Matthew           | Devenny          | Teacher                             | 09/29/22              |
| h. | Kimberly          | Fabrizzi         | Teacher, Clerical, Paraprofessional | 09/29/22              |
| i. | Sarah             | Faysal           | Teacher                             | 09/29/22              |
| j. | Lindsey           | Gallo            | Nurse                               | 09/29/22              |
| k. | Darlene           | Kiss             | Teacher                             | 09/29/22              |
| l. | Sara              | Lepore           | Paraprofessional                    | 09/29/22              |
| m. | Caitlyn           | Meyer            | Paraprofessional                    | 09/16/22              |
| n. | Arpita            | Mukherjee        | Teacher                             | 09/29/22              |
| o. | Carolyn           | Noguchi          | Teacher                             | 09/20/22              |
| p. | Gina              | Primerano        | Teacher                             | 09/29/22              |
| q. | Julie             | Schelling        | Paraprofessional (M-W-F ONLY)       | 09/15/22              |
| r. | Camille           | Vanario          | Paraprofessional                    | 09/13/22              |