

**Holmdel Board of Education**  
**Buildings, Grounds & Safety Committee**  
**Meeting Notes – July 22, 2021 - 5:00 p.m.**

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**Board Members Present:** P. Reddy, Chair | J. Hammer | E. Urbanski | L. Zhang

**Administrators Present:** M. Petrizzo, BA | J. DeWysockie, ABA | K. Stromsland, Dir Plant Ops & Maint | S. Rogers, Asst Dir Plant Ops & Maint | L. Carducci, Dir Com Prog & Stu Transp | A. Gattini, Dir of Tech

**Guests:** Greyhawk Construction Manager, Spiezle Architects, Paul Green, Board Attorney

**Meeting Location:** Zoom meeting

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1. Holmdel 2020 (Referendum) Update:
  - Interior Renovations and Exterior Site Renovations (Village & Indian Hill School):
    - i. The contractor continues to address outstanding Punch List items and will be completed before schools begin in September.
  - Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):
    - i. The contractor continues to address outstanding Punch List items and will be completed before schools begin in September.
  - CCTV and PA – The contractor is in the process of preparing the various documents necessary for the closeouts along with the requirements for Punch List completion. All work will be completed before schools begin in September.
  - HS Commons Floor: Remove existing brown floor tile and install new 12” x 24” Porcelain Tile as designed by Spiezle Architects. All existing tile was removed, and subflooring prep is beginning. All new tile & grout materials were delivered.
  - HS Commons Bathrooms: Demo bathrooms completely and renovate with new materials and fixtures to match same as in the new additions as designed by Spiezle Architects. Bathrooms have been demo’d and rough plumbing has been installed. New tile materials have been delivered.
  - Satz Cafeteria: Demo ceiling materials; tie up and secure wiring, ductwork, and piping; paint all within ceiling area with dark grey paint; install new lighting and hexagonal ceiling tiles (per Spiezle design in Engineering Wing); repaint walls. Ceiling materials have been demo’d and ceiling area was painted. Electrical work for lighting has begun.
  - Satz Innovation Lab: Demo all old equipment, tables, electrical floor outlets and most of dust collection ductwork. Paint ceiling area dark grey, paint all walls, renovate lighting in two smaller rooms, install new flooring throughout, install new sink and cabinets, and install new power reels. Demo work complete and painting beginning.
  - Indian Hill HVAC Controls: Modify existing Automated Logic web based WebCTRL Building Automation System to include a uniform interface for operators, replace existing controllers, temperature sensors and install new communication cabling. Scope assessment completed, cabling work is scheduled to begin the first week of August.

2. Scheduling of Complex Walkthrough date:

The committee recommended having the walkthrough on 9/1/21 at 5:00 p.m.

3. District Cleaning/Projects:

The committee was provided an overview of the detailed cleaning process that occurs during the summer along with various projects.

4. Draft Shared Service Agreements:

- School Resource Officers (SRO) and Special Law Enforcement Officers (Class III)

Mr. Green, Board Attorney provided an update regarding the status of the draft agreements. The SRO agreement will be included on the 7/28/21 agenda for approval.

5. Transportation Services Bid Results/Update:

For the 2021/2022 school year, the district is in the process of finalizing the remaining transportation routes and the applicable resolutions for Bid #22-01 and Bid #22-02 will be included on the 7/28/21 agenda for approval.

6. Date and Time of next Committee Meeting: August 19, 2021 5:00 p.m.