

HOLMDEL TOWNSHIP BOARD OF EDUCATION
CURRICULUM & INSTRUCTION/SPECIAL SERVICES COMMITTEE MEETING NOTES
JANUARY 19TH, 2022 @ 6:30PM

Board Members Present: P. Reddy, Chair | E. Urbanski | K. Tuccillo | T. Wall absent
Administrators Present: J. Charney, Interim Assistant Superintendent, A. Lamoglia, Director of Special Services

Meeting Location: Virtual

The committee met virtually on Wednesday, January 19th, at 6:30pm for its Curriculum and Instruction/Special Services Committee Meeting. The following agenda items were discussed.

Superintendent’s Recommendations for Approval

1. [Approval of Out-of-District Travel, District Personnel](#)- List of twenty-six (26) out of district conferences/professional development opportunities for district teachers & staff. Note: most are still virtual.
2. [Approval of Stockton University and Holmdel High School Dual Enrollment Program](#)- dual enrollment program allows students to take courses at Stockton. \$100 a credit. Can take in person or district is looking into getting teachers certified to teach Stockton classes (similar to Rutgers and Brookdale classes). Discussion was had about taking classes in Summer as an option. Expanding dual enrollment program to appeal to students drawn to Magnet schools. More to come in future months.
3. [New Course Proposal: Honors Robotics 2 Track](#)- teacher and supervisor worked to differentiate honors level. Upperclassmen would show leadership by being teacher leaders. Now can take up to 5 years of robotics because program starts in Satz. Focusing on developing solid engineering program. Amazing growth here & opportunity for Holmdel students. Again, a step towards slowing down the exit of approximately 100 students to STEM schools in the county.
4. [Approval of a monetary donation from the Jersey Shore Chinese School](#)-\$2,500 donated toward copying costs for supplemental materials for students.
5. [Approval of Memorandum of Understanding between Title III Consortium Fiscal Agent and Member Districts](#)-Periodic approval of MOU of Title III program for ESL. Done every 3 years. District can get up to \$10K for structure and support of ESL. Used to update teacher certification teacher, administration and testing for ESL, Currently have 32 students and 6 teachers in ESL.
6. [Approval of Submission of the Bilingual/ESL Three-Year Program Plan for the School Years 2020-2023](#) A three year plan is required for submission to the DOE on how we address our ELL population. Testing of this population is designed to help exit students into the regular curricular program in the district.

Special Services

1. [Home/Hospital Instruction](#) List of home/school students.
2. [Approval of Student Placement](#) List of student off site placement.
3. [Approval of Assistive Technology Consultant](#)-Hiring Technology for Education & Communication Consulting Inc (TECC) as tech consultant for support devices. Can come to IEP to explain, report recommends effectiveness of devices. Numerous evals offered. Questions raised if teachers in house could be trained to this (cost is \$2K) and then internal team could perform task.

4. [Approval of Transportation Agreement and General Release](#) - agreement with Special Ed student and Family.
5. [Approval of Consultant for Professional Development](#) - Diane Janson, an outside specialist, to attend Feb PD day to train staff on Instruction, intervention strategies, accommodations and modification in the classroom setting with focus on IEP writing and utilizing present levels of academic and functional performance. Amanda recognizes need that IEP accommodations be met. Is interested also training the co-teacher in an ICR classroom. First steps in addressing these needs. It will be open to all teachers that work with IEP students at HHS and Satz (2 sessions). Added additional session for Special Education teachers at IH and Village. In addition, there will be a session for CST and related service providers.

New Business:

1. [Novice Spanish](#) Reviewed Novice Spanish course for the HS. Additional data needed to be provided to the state.
2. Learning Center update: Committee provided with information on math & ELA learning centers that will begin the start of the 3rd marking period for Holmdel High School. During study hall math & english teachers will be available to assist students in a variety of areas. This new program which is being funded by Arp Esser funds is being provided to help counter the major learning losses a number of students have seen during the last 18+ months coinciding during Covid. 150 math and 53 ELA students have been identified through our testing protocols and marking period averages as in need of help. They will be assigned to these Learning Centers. When their grades achieve a 78 average, they can remand back to the study hall environment.
3. Media center position Satz. Starting Feb 1, a teacher with Library certification will be placed in the position of media/technology teacher. He will push into ELA and Social Studies courses initially and provide materials for students that are topically relevant. Satz is without these services at the present time.
4. Virtual teaching. Teachers are approved for virtual teaching if they are quarantined. They have to be negative for Covid. This will close the gap of 5 day missed instruction.
5. [Program of Studies](#) Committee discussed program of studies book for 2022/2023 school year.
6. [District accomplishments](#) A list of accomplishments were shared with the committee from re-opening plan to expanded Pre-k to revising elementary day schedule to add 48 to 50 minutes of increased instructional time for the elementary schools. https://docs.google.com/document/d/1s_EtoLWvvQrC4Gl0dsaF2fitxJyWoove9NICXTuEsHs/edit.
7. Extended Behavioral services (Rutgers) Using Esser 2 and ARP funds we would like to expand behavioral services to the elementary schools. The principals have informed us that students seeking counselor help and I and RS evaluation has increased.
8. Start Strong Disaggregated Data: to be discussed further in Feb committee & board meeting
9. [Guidance schedule](#): Committee reviewed a guidance department schedule that goes from Feb through the end of the summer. Includes creating course schedules, meeting students to waivers to Option II etc. Purpose was to ensure dates & tasks were clearly identified that need to be

accomplished to position students (freshman through senior) for success. Will keep a pulse on this over the next few months to ensure guidance is meeting our students needs.

10. [New course proposal form - Restructuring of Acting Classes](#) Committee reviewed proposal of restructuring Acting 1 & Acting 2 into Acting 1, Acting 2 & Honors Acting 3. Dr. Devivo has done an amazing job with this program as student demand outpaces available seats. The restructuring allows for a more organized layout of the 3 Acting classes.

11. AP Physics proposal [Ap Physics proposal](#) Committee reviewed proposal to offer AP Physics class that is divided into two courses, an AP Mechanics (full year–6 credits) and an AP Electricity and Magnetism (semester-3 credits). Currently, both courses are combined into a course called AP Physics C. The curriculum of E and M is often compromised. The scores of AP E and M have been statistically lower than the AP Mechanics course. Many schools devote extra time to AP Physics C (two double periods or more per week).

12. [New POS Titles](#) Committee reviewed a list of course names that are being recommended to be changed so it is clearer what the course is. 16 new course titles added. Highlights of POS: 10 point bump for students dropping H level course to CP by midpoint of the first marking period. Increased credit for GPA for students taking AP courses. H track for Acting 3 and Robotics 2.

13. [Seal of Biliteracy](#) This program provides a dual diploma, one for HS graduation and one for attaining proficiency (measured through a test) in two languages. Last year we awarded 33 such Seals. This year 104 have applied to take the test.

14. [AP Computer Science Female Diversity Award](#) (page 27) Holmdel High School was one of 1,020 schools in the US awarded the AP Computer Science Female Diversity Award. It is the only public school in NJ to achieve such an award and one of 5 (the rest being private) to attain this honor. We continue to see large numbers of females taking our STEM courses.

The College Board AP® Computer Science Female Diversity Award recognizes schools that are closing the gender gap and expanding young women's access to computer science coursework in AP Computer Science Principles (AP CSP) and AP Computer Science A (AP CSA). Specifically, College Board is honoring schools that have either reached 50% or higher female examinee representation in one of or both AP computer science courses, or whose percentage of the female examinees met or exceeded that of the school's female population. Holmdel achieved both the CSP & CSA.

Next Meeting Date: February 16, 2022. Time TBD