

REGULAR BUSINESS MINUTES MARCH 29, 2017

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, March 29, 2017 in the W.R. Satz School Library, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mr. Hammer, President of the Board.

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Ammirati, Briamonte, Flynn, Kline and Liu. Messrs: Hammer, Reddy, Martinez (arrived at 8:41 p.m.) and Sockol. Also present: Dr. Robert McGarry, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Mr. Gary Goldberg, Interim Assistant Superintendent Curriculum & Instruction and Mr. Paul Green, Board Attorney. Ms. Elana Barlev and Mr. Hamzah Shaikh, student representatives to the Board were present (both left the meeting at 9:27 p.m.).

E. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and life-long learners.

F. Presentation(s)/Public Hearing(s)

- Jersey Shore American Youth Football & Cheer 2016 Scholar Athletes - Dr. McGarry

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G. Report of Student Representatives to the Board

The student representatives reported out on student matters.

Resolved: That the Report of the student representatives is hereby accepted.

MOTION: Show of Hands to Accept – All Approved

H. Report of the Superintendent

Good evening everyone and happy Spring! We are two days away from finding out if we will have school on Monday, April 17th - so look for my e-mail on Friday!

The month of March has been a very busy time across our district. Like those before it, this has been a month of great engagement, challenge and excitement! At Village, this has meant fostering some great school to school connections in the last couple of weeks, among other things. Our 1st graders had the pleasure of meeting with Safety Ambassadors from the HS to learn about ways to be safe while 8th graders from Satz presented to some 2nd and 3rd grade classes about ways to make the world a better place.

Recent engagement at Indian Hill might be described as “electric” as Mr. Woods conducted electricity demonstrations to all Indian Hill School students with the use of the Van de Graaf generator. The generator was gifted to Indian Hill through the generosity of the PLG and the HFEE. As a result, students have an excellent complement to their studies of electricity and magnetism.

Over the past few weeks, our 8th grade students have been busy with their Make the World A Better Place research topics. While some students like Christiana Gabor, presented to the Satz School staff and the parents at our most recent PSG meeting, others travelled to Village, as I mentioned, as well as to Indian Hill to present to younger students. On Wednesday, April 5th, between 12:27 – 2:44pm, in the Satz gymnasium, all 8th graders will present for parents and guests at the annual Eighth Grade Fair. Some of the topics discussed this year include: the emotional impacts of bullying, alcohol abuse, school stress, animals impacted by ocean pollution, sexism and its impact on girls, stress in adolescents, bullying in youth sports, cyberbullying, distracted driving and online safety.

Excitement and Engagement sometimes means hitting the road, and the spring is prime time for field trips!

On March 20th, Indian Hill 4th graders enjoyed a field trip to the Algonquin Theatre for a performance of “Reading Rocks.” This stage performance meshes magic and music to convey a love of reading for our students. Thank you to our 4th grade teachers for arranging this worthwhile trip for our students.

On March 16th, 38 Indian Hill chorus students travelled to the Ranney School for a choral workshop. This was a wonderful experience where students from both schools were able to share their talents and learn new skills together.

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Also on March 16th, the Italian I students from Satz went on a special class trip. Thanks to their instructor, Ms. Rafferty, the students had an opportunity to see the Italian musical, *SempreVerde*, an edu-musical about saving and preserving the environment and recycling - a go-green show which is also bi-lingual. The show was presented at Queens Theater and afterwards the students engaged in a beautiful Italian lunch at Sacs Ristorante in Astoria.

Often, guest speakers and visitors add to our efforts to engage our students. Whether it be guests from other schools such as the HHS Safety Ambassadors speaking to Village students about car and bike safety, performances brought into schools by our parent groups, or experts, our staff works hard to provide "human resources" for learning in our schools and classrooms.

Senior health classes will be visited later this week by Tom Gano, a speaker with the "Gift for Life" program, to spread awareness about the benefits of organ donation. Not only is Tom a compelling speaker who shares personal experience, but his presentations to our sophomores and seniors throughout the year also help us to meet our obligation to make student aware of organ donation.

Last week, the district was fortunate to host a scholar from Scotland for a day who visited several classes at the high school, including a co-teaching environment in a social science class, as well as classes at Indian Hill. This exchange opportunity was made possible through the generosity of the English Speaking Union.

The arts always engage, challenge and excite and this month we celebrated "The Arts in our Schools" this month with several events, including the HTG's presentation of "The Boy Friend." Audiences were treated to three outstanding performances by the cast and crew. Running concurrently with the musical, audiences had the chance to view and to appreciate the many outstanding pieces of individual student artists as part our 2nd annual High School Art Show.

Congratulations to all who participated in the District Music Concert held last night. This is probably one of our biggest school district events of the year, showcasing the musical talents of our students from Indian Hill, Satz and the high school. Special thanks to the directors of the musical!

All of our 2nd and 3rd grade students have been excited about the arts too in preparing for their spring performances. Our 2nd graders did an amazing job with their rock and roll history performance, and we are looking forward to seeing our 3rd graders perform their show tomorrow.

Challenging students is something that happens every day in all of our classrooms, but many of our students enjoy taking on challenges beyond the classroom as well, like our Honors Advanced Research class. These students competed at the Jersey Shore Science Festival at Stockton State College recently and took home many, many awards including eight 1st place ribbons! These students advance to the next round of competition at the Delaware Valley Science Fair.

Our HHS Robotics Team (a.k.a. Team Robotux) advanced from the New Jersey state competition to the Eastern Regional Competition where they did well, but alas, did not advance. Still this was a memorable season for these young engineers and designers.

Congratulations to Coach Amitrani and the Satz Math League! In our most recent competition, our school produced three National Award Winners with perfect scores in all 5 meets of the CML competitions: Brian Liu, Samuel Hampel and Winston Li. Congratulations also go out to Brian Liu for placing first in the state competition of MATH COUNTS. He will represent New Jersey

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and the Satz School at the National Competition of MATH COUNTS for a second time in Orlando Florida this spring.

Satz student Rina Peshori came in 3rd overall in the Monmouth-Ocean-Middlesex Counties' regional spelling bee at Monmouth University. It was a 2 night grueling event and Rina had a phenomenal performance.

This Friday, Satz student Alan Wu will be competing in the State Geography Bee at Rowan University. We wish him much luck and success as he competes for Holmdel!

A local Brownie Troop recently had a chance to engage with a real life scientist! In case you missed the story on News12, Dr. Blaha hosted a local Girl Scout troop in her classroom recently - it was a tremendous opportunity for young girls to be exposed to a potential career in the sciences!

Other great news deserving of congratulations is that junior violinist Kathryn Tso was selected to represent Holmdel in NJ's All-State Orchestra and senior oboist Daniel Shin was named to the All-Eastern Orchestra and will be performing next week in Atlantic City with students from Pennsylvania, Connecticut, Washington D.C., Delaware, Massachusetts, Maryland, Maine, New Hampshire, New Jersey, New York, Rhode Island, Vermont, and Europe. Daniel earned the first chair in the oboe section of the ensemble.

Congrats also to HHS student artists Kayla Clark, Patricia Luk, Paige McMorow, Jolie Shave, and Nicole LaGrua who had their artwork selected for the Art Educators of NJ state exhibit at Brookdale in celebration of "Youth Art Month." Nicole's work was selected to go on to the statehouse in Trenton for another exhibit.

Meanwhile, the Jazz Band earned several "Outstanding" ratings at two recent Jazz Festivals - along with "Best Rhythm" and "Best Trombone" sections

Science League team has one more regular-season competition remaining before results are sent to the state level for evaluation.

Finally, in these beyond the schoolhouse endeavors, several students participated in a Stock Exchange Fed Challenge in NYC recently and are hopeful of advancing to the next round later this month.

And in the ever-challenging wide world of sports we want to congratulate players Christina Antonakakis, Sydney Coffaro and Nick Harris who were named to the Asbury Park Press All-Division first team and Tim Zhou who was named to the second team in the sport of basketball.

Congratulations to all of the student athletes who participated in our first Unified Sports basketball season! We are looking forward to the spring track season, especially after an afternoon like today!

Congratulations are also in order to Anika Patel who placed 6th overall in NJ in Girls FOIL at the NJ State Fencing Championship, Ginger Hansen who placed 6th in the 200 IM and 7th in the 100 Back at the NJ State Swim Meet, Freshman Emily Levonas who continues to amaze- she ran 11:19 in the 3200 at NJ Meet of Champs- 15th overall and 3rd 9th grader in the entire state.

Congrats also to Scott DuPont who finished in the top 16 at 152 lbs at the NJ State Wrestling Championship and to he and Chris Ammirati for making all division in wrestling.

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And congrats to our Satz girls basketball team for finishing the season 16-4 and earned second in the Run for the Roses tournament! It was thrilling to see our middle school girls play in the finals.

Congratulations to Chuck Chelednik, NJ State and Northeast Regional "Coach of the Year" in Girls Tennis and APP all division boys basketball Coach of Year, Sean Devaney. And a special Hornets shout out to say Congrats to the Voice of The Hornets - Mr. Bill Baronowsky - who won the Jim Sullivan Award for contributions to the game of HS basketball.

Engagement continues to be a focus of our professional development endeavors. The March 17th PD Day saw a number of student engagement strategies return to the focus for teachers. These included sessions on:

- The next steps in implementing Math Workshop,
- The Classroom Instruction That Works strategy of Reinforcing Effort and Providing Recognition,
- Accommodations and Modifications for special needs students to engage them in grade level content and skills,
- Practices in classroom differentiation in use by teachers and presented to colleagues by them,
- Differentiating instruction through the use of technology,
- Games for differentiated language development,
- Higher order questioning for differentiation,
- Using MAP data for identifying differentiation and grouping,

Additional sessions were devoted to harvesting vocabulary words from authentic literature used in class instead of from published word lists, using more advanced Google tools, ensuring safe learning environments for LGBTQ students, and emergency life-saving resources in each school.

The remaining session of the day provided a format and activity for vertical articulation between teachers of adjoining grades including across schools - Grade 3 to 4, Grade 6 to 7, and Grade 8 to 9. Other high school teachers reviewed the scope and sequence of curriculum from the beginning to the end of high school in each subject to ensure alignment with standards without gaps. Pre-kindergarten teachers also worked on identifying Kindergarten Readiness goals for their students.

I am pleased to report that three of our staff members, Deirdre Vargas, Emily Corrigan, and Courtney Conroy recently attended an intensive Train the Trainer program on Sheltered Instruction for English Language Learners offered by the New Jersey's Department of Bilingual/ESL Education. These teacher leaders will be able to work collaboratively with our district ESL teachers, Jeannette Malizia and Jacqueline Peters, in order to provide greater support across the year for their general education teachers who have ELLs in their classes.

And now for our monthly round of thanks. Thanks to the Village PSA for coordinating with staff around our upcoming Young Authors' Night and updated Village Idol performance. With their assistance and continued support, we are off to a great start in preparing for both of these year end events.

Thank you to the Indian Hill PLG for all of their efforts in hosting our annual "Winter Boardwalk". This annual event features carnival style games, food, and activities for families to enjoy. Many families left with outstanding prizes all donated by local families and businesses.

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Thanks also to the PLG for their support of the 4th grade “Travelling Trunk Show”. This program was an excellent supplemental program that compliments the American Revolution unit.

Congratulations and thanks to Mrs. Lori Umbrino and the Satz PSG on the success of their most recent “Tricky Tray” fundraiser. Through the recruitment efforts they were able to create 80 baskets and raised over \$3500.

And thanks, of course to the HFEE for their generous gift of a music innovation lab for our Satz/High School Complex - We are all looking forward to the musical creations and innovations that will start coming from this new facility next year!

Finally, in case you didn’t know, The 5th annual “Battle of the Faculties” will take place tomorrow night, benefitting the HFEE. more than 75 teachers across the district are expected to participate - including 25 from the high school - who are fresh off their win at last month’s HCAA Teacher Talent Show (Game Show Edition) and who are eager to “take back the Faculty Cup” from the three-time defending champions at Village School!!

The Superintendent reported on the following current student enrollment: 3,013

Village School.....833	W.R. Satz School..... 524
Indian Hill School735	High School.....921

Resolved: That the report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

I. Harassment, Intimidation and Bullying (HIB) Report

Dr. McGarry reported the following H.I.B. incidences from 3/15/2017 – 3/29/2017:

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	0	

J. Committee Report(s)

- Mrs. Briamonte - Community Relations
- Mrs. Kline - Curriculum & Instruction
- Ms. Flynn - Budget & Finance
- Mrs. Liu - Special Services

K. Questions or Comments from the Public on Action Items Only

- Mrs. Vander Woude, parent, referenced resolution #3 (Approval of Amendment to Special Education Policies) and inquired as to the reason for the changes.
- Mr. Sciacca, parent, referenced resolution #33 (Approval of Summer Sports Camp Program Athletic Coaches) and inquired if this appointment means they will be the coaches for the fall sports. He then expressed his concerns with HIB issues.

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L. Action Items

• **Approval of Minutes:**

1. Approval of Minutes - Closed Executive Session Meeting

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session Meeting - March 1, 2017.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

2. Approval of Minutes - Regular Business Meeting

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting - March 1, 2017.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

• **Policy:**

3. Approval of Amendment to Special Education Policies

Resolved: That the Board amend the following policies, and hereby designate them as first reading (as per attachment).

Policy # 2460, Special Education (Revised)
Policy # 2467, Surrogate Parents and Foster Parents (Revised)

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

• **Superintendent's Recommendations:**

4. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel for Professional Development Activities or Professional Development Meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

Date	Name	Location	Professional Development Activities/Meetings	City State	Cost/Fees
04/27/17 04/28/17	Anthony, B.	Village/ Indian Hill	2017 NJ Speech-Language- Hearing Association Convention	Long Branch, NJ	\$250.00
03/31/17	Atherley, S.	High School	2017 Foreign Language Educators of NJ Annual Conference	Iselin, NJ	\$150.00
04/06/17	Axelrod, T.	Indian Hill	Hot Issues in Special Education Law	Monroe Twp., NJ	\$150.00

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04/20/17	Axelrod, T.	Indian Hill	Rutgers Education Fair	New Brunswick, NJ	\$0.00
04/27/17-04/28/17	Bligh, L.	Village	2017 NJ Speech-Language-Hearing Association Convention	Long Branch, NJ	\$250.00
04/27/17-04/28/17	Buerck, L.	Indian Hill	2017 NJ Speech-Language-Hearing Association Convention	Long Branch, NJ	\$250.00
04/04/17	Calella, G.	High School	Coordinated Interventions for School Avoidance	Monroe, NJ	\$149.00
05/19/17	Clores, J.	High School	Monmouth/Ocean Counselor 33rd Annual Good Ideas Workshop	Lakewood, NJ	\$0.00
04/27/17-04/28/17	Constantarakos, V.	Village	2017 NJ Speech-Language-Hearing Association Convention	Long Branch, NJ	\$250.00
03/13/17	Deak, W.	B&G	NJ School Buildings and Grounds Association Expo 2017	Atlantic City, NJ	\$0.00
04/07/17	Deak, W.	B&G	Indoor Air Quality Training	Metuchen, NJ	\$0.00
04/28/17	Deak, W.	B&G	Integrated Pest Management Training	Middlesex, NJ	\$0.00
05/12/17	Deak, W.	B&G	Job Readiness Skills for Certified Educational Facilities Managers	Parsippany, NJ	\$0.00
05/17/17-05/19/17	Gill, M.	District	NJ Association of School Administrators 2017 Spring Leadership Conference	Atlantic City, NJ	\$570.01
05/01/17	Guzik, C.	W. R. Satz	2017 Autism NJ Transition Conference	Woodbridge, NJ	\$99.00
05/03/17	Killean, A.	District	Enhancing the Quality of Your Structured Learning Experience	Somerville, NJ	\$11.16
05/10/17	King, D.	W. R. Satz	2017 Annual Colloquium Refugees and their Flight for Life	Lincroft, NJ	\$5.00
03/31/17	Knice, Y.	High School	2017 Foreign Language Educators of NJ Annual Conference	Iselin, NJ	\$150.00
01/09/17-04/12/17	Koryat, J.	High School	Film Scoring 101	On-line	\$1,479.00

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04/06/17	LaMoreaux, C.	High School	Arts & Autism Conference Collaboration & Engagement	Princeton, NJ	\$0.00
04/06/17	Lieberman, B.	Village	The Princeton Lecture Series	Princeton, NJ	\$75.00
04/27/17-04/28/17	Longo, M	Village	2017 NJ Speech-Language-Hearing Association Convention	Long Branch, NJ	\$250.00
05/31/17-06/01/17	Malizia, J.	Village/ Indian Hill	NJ Teachers of English to Speakers of Other Languages 2017 Spring Conference	New Brunswick, NJ	\$418.04
05/17/17-05/19/17	McGarry, R.	District	NJ Association of School Administrators 2017 Spring Leadership Conference	Atlantic City, NJ	\$927.00
04/21/17	Peart, M.	District	Personnel Administrators Association Meeting	West Trenton, NJ	\$27.40
06/01/17-06/02/17	Peters, J.	W. R. Satz/ High School	NJ Teachers of English to Speakers of Other Languages 2017 Spring Conference	New Brunswick, NJ	\$421.88
02/23/17	Picascia, G.	High School	Making Connections with the Real World in Algebra, Algebra II, & Geometry	Piscataway, NJ	\$195.00
04/07/17	Rogers, S.	B&G	Indoor Air Quality Training	Metuchen, NJ	\$0.00
04/28/17	Rogers, S.	B&G	Integrated Pest Management Training	Middlesex, NJ	\$0.00
04/27/17-04/28/17	Rosen, B.	Village	2017 NJ Speech-Language-Hearing Association Convention	Long Branch, NJ	\$250.00
03/24/17	Salimando, D.	Indian Hill	Matching Interventions to Reasons for Reading Difficulties	Garwood, NJ	\$0.00
04/27/17-04/28/17	Seman, A.	Village	2017 NJ Speech-Language-Hearing Association Convention	Long Branch, NJ	\$250.00
05/23/17	Shapter, M.	Village	Guided Math Practical Strategies to Differentiate Your Math Instruction Using Small Group Instruction and Math Learning Centers (Grades K-2)	Eatontown, NJ	\$251.39
03/17/17	Swensen, E.	District	NJ Biology Competency Test District Test Coordinator Training	Pittsgrove Twp., NJ	\$0.00

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03/28/17	Swensen, E.	District	Quinnipiac University Counselor Visit Day	Hamden, CT	\$0.00
04/27/17	Thompson, J	Village	2017 NJ Speech-Language-Hearing Association Convention	Long Branch, NJ	\$150.00
05/17/17	Tosk, C.	District	Practical Social Skills Workshop for Children and Students with Developmental Disabilities	Long Beach Twp., NJ	\$129.00
05/23/17	Treubig, T	Indian Hill	Guided Math Practical Strategies to Differentiate Your Math Instruction Using Small Group Instruction and Math Learning Centers (Grades K-2)	Eatontown, NJ	\$245.00
04/28/17	Tricomi, E.	District	Integrated Pest Management Training	Middlesex, NJ	\$0.00

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

5. Approval of Out-of-District Travel, Board Member

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 School District Travel and in accordance with Regulation 6471 School District Travel, as listed below: [B]

Date	Name	Title	Workshop/Meeting	City State	Cost/Fees
03/31/17	Briamonte, E.	Board Member	Analyzing & Constructing Salary Guides	West Trenton, NJ	\$185.39

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 8-0-1
 Abstained: Mrs. Briamonte

6. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Class/Club/Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
04/03/17	High School	Life Skills Walking	Community Garden, Holmdel, NJ	7:30am-10:30am	12	8	No Cost to Board
04/04/17	High School	Life Skills Walking	Community Garden, Holmdel, NJ	7:30am-10:30am	12	8	No Cost to Board
04/05/17	High School	Life Skills Walking	Community Garden, Holmdel, NJ	7:30am-10:30am	12	8	No Cost to Board

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04/05/17	High School	Safety Ambassadors	Village School, Holmdel, NJ	9:15am-11:00am	10	1	No Cost to Board
04/08/17	High School	Technology Association	College of NJ, Ewing, NJ	7:15am-6:00pm	26	2	\$435.00
04/17/17	High School	Life Skills Walking	Community Garden, Holmdel, NJ	7:30am-10:30am	12	8	No Cost to Board
04/18/17	High School	Life Skills Walking	Community Garden, Holmdel, NJ	7:30am-10:30am	12	8	No Cost to Board
04/18/17	High School	Honors Advanced Research	International Flavors and Fragrances, Hazlet, NJ	9:30am-1:00pm	24	1	\$150.00
04/19/17	High School	Life Skills Walking	Community Garden, Holmdel, NJ	7:30am-10:30am	12	8	No Cost to Board
04/20/17	High School	Science League	Freehold Township, Freehold, NJ	2:30pm-5:30pm	24	1	\$523.00
04/20/17	High School	Federal Challenge Team	NY Federal Reserve, New York, NY	7:00am-3:00pm	5	1	No Cost to Board
04/22/17	High School	Jazz Band	Jackson Liberty High School, Jackson, NJ	12:00pm-5:15pm	19	1	No Cost to Board
04/24/17	High School	Life Skills Walking	Community Garden, Holmdel, NJ	7:30am-10:30am	12	8	No Cost to Board
04/24/17	High School	Marine Science	Two Rivers Water Reclamation, Monmouth Beach, NJ	7:30am-1:30pm	36	2	\$310.00
04/25/17	High School	Life Skills	Hazlet Train Station, Hazlet, NJ	8:30am-1:45pm	19	19	\$175.00
04/25/17	High School	Marine Science	Two Rivers Water Reclamation, Monmouth Beach, NJ	7:30am-1:30pm	36	2	\$310.00
04/25/17	High School	Youth Alliance	Monmouth County Sheriff Office, Public Safety Center, Freehold, NJ	8:00am-2:00pm	10	1	\$250.00
04/26/17	High School	Life Skills Walking	Community Garden, Holmdel, NJ	7:30am-10:30am	12	8	No Cost to Board
04/26/17	Indian Hill	6th Grade	Jenkinson's Aquarium, Point Pleasant, NJ	10:30am-1:30pm	7	10	No Cost to Board
04/26/17	High School	Symphonic Band	JP Stevens H.S., Edison, NJ	5:00pm-9:45pm	35	2	No Cost to Board
04/28/17	High School	Honors Advanced Research	Rutgers University, Piscataway, NJ	2:30pm-6:30pm	18	1	\$437.00
04/29/17	High School	Jazz Band	Princeton High School, Princeton, NJ	3:00pm-10:00pm	19	1	No Cost to Board
05/01/17	High School	Life Skills Walking	Community Garden, Holmdel, NJ	7:30am-10:30am	12	8	No Cost to Board

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05/01/17	Village School	2nd Grade	Poricy Park - Murray Farmhouse, Middletown, NJ	9:30am-1:45pm	25	5	No Cost to Board
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MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

7. Approval to Submit the McKinney-Vento Education of Homeless Children and Youth Program LEA General Intent to Collaborate

Resolved: That the Holmdel Board of Education approve the submission of the LEA General Intent to Collaborate to the Monmouth-Ocean Educational Commission (lead applicant) in its application to the McKinney-Vento Education of Homeless Children and Youth Program (attachment).

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

8. Acceptance of a Non-Monetary Donation from Sabrina R. Conlan and the Holmdel Community Garden

Resolved: That the Board accept with gratitude, a non-monetary donation, from Sabrina R. Conlan and the Holmdel Community Garden, for plants and seeds to help establish a garden in the W. R. Satz Courtyard, at an approximate value of \$220.00. [D]

Discussion: The Board thanked Ms. Conlan and the Holmdel Community Garden.

MOTION: Ms. Flynn SECOND: Mr. Sockol VOTE: 9-0

9. Acceptance of Non- Monetary Donation from the Holmdel Foundation for Educational Excellence

Resolved: That the Board accept with gratitude, a non-monetary donation, from the Holmdel Foundation for Educational Excellence to support the creation of the Music Innovation Lab at the W. R. Satz School, not to exceed \$93,000.00. [D]

Discussion: The Board thanked the Holmdel Foundation for Educational Excellence.

MOTION: Ms. Flynn SECOND: Mr. Sockol VOTE: 8-0-1
Abstained: Mrs. Liu

10. Acceptance of Retirement, School Psychologist, W.R. Satz School/Holmdel High School

WHEREAS: Ms. Jean Sweetman has served the Holmdel Township Public Schools with distinction as a School Psychologist at W.R. Satz School/ Holmdel High School, from September 16, 2002; and,

WHEREAS: Ms. Jean Sweetman has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximizes the educational opportunities for each student; and,

WHEREAS: Ms. Jean Sweetman has consistently met the needs and interests of her students; and,

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WHEREAS: Ms. Jean Sweetman has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, her students and the Holmdel community; and,

WHEREAS: Ms. Jean Sweetman has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective July 1, 2017; and,

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Jean Sweetman's retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed and further extends to Ms. Jean Sweetman its best wishes for a happy and healthy retirement.

Discussion: Mr. Hammer thanked Ms. Sweetman for her years of service and dedication to the district.

MOTION: Ms. Flynn SECOND: Mr. Sockol VOTE: 9-0

11. Approval of Appointment, Director of Curriculum and Instruction

Resolved: That the Board approve the appointment of Dineen Seeley as a Director of Curriculum and Instruction, District, at a salary of \$145,000.00 (prorated), effective July 10, 2017 through June 30, 2018, pending criminal history review. [B]

Discussion: The Board welcomed Ms. Seeley. Ms. Seeley thanked the Board for the opportunity to join the Holmdel School District.

MOTION: Mr. Sockol SECOND: Mrs. Kline VOTE: 9-0

12. Approval of Resignation Lunchroom/Playground Aide, Village School

Resolved: That the Board approve the resignation of Victoria DiBlasi as a Lunchroom/Playground Aide, Village School, effective April 3, 2017.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

13. Approval of Leave of Absence, Language Arts Teacher, W. R. Satz School

Resolved: That the Board approve a leave of absence for Jennifer Hespe, Language Arts Teacher, W.R. Satz School, as follows:

- Effective retroactive from March 13, 2017 through March 21, 2017 using 7 sick days (with benefits)
- Family Medical Leave Act (FMLA) effective retroactive from March 22, 2017 through June 20, 2017 (unpaid with benefits)
- Effective June 21, 2017 through June 30, 2017 (unpaid with benefits)
- Paid Family Leave Act (PFLA) effective September 5, 2017 through October

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16, 2017 (paid by State of New Jersey; subject to State approval) (with benefits)

- Personal Leave effective October 17, 2017 through June 30, 2018 (unpaid without benefits).

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

14. Approval of Leave of Absence, First Grade Teacher, Village School

Resolved: That the Board approve a leave of absence for Kaci Wright, 1st Grade Teacher, Village School, as follows:

- Effective April 27, 2017 through October 3, 2017 using 60 sick days and October 4, 2017 through October 9, 2017 using 4 personal days (utilized in conjunction with the PFLA). (with benefits)
- Paid Family Leave Act (PFLA) effective October 4, 2017, through November 14, 2017 (paid by State of New Jersey; subject to State approval) (with benefits).
- Family Medical Leave (FMLA) effective October 10, 2017 through January 8, 2018 (unpaid with benefits)
- New Jersey Medical Leave Act (NJFLA) effective January 9, 2018 through April 9, 2018 (unpaid with benefits)
- Personal Leave effective April 10, 2018 through June 30, 2018, (unpaid without benefits).

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

15. Approval of Leave of Absence, Spanish Teacher, Indian Hill School

Resolved: That the Board approve a leave of absence for Kathy Cruz, Spanish Teacher, Indian Hill School, with benefits, as follows:

- Effective retroactive from February 28, 2017 through March 28, 2017 (unpaid).

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

16. Approval of Leave of Absence, Special Education Teacher, Village School

Resolved: That the Board approve a leave of absence for Suzanne Givens, Special Education Teacher, Village School, with benefits, as follows:

- Effective retroactive from March 20, 2017 through March 21, 2017 using 2 personal days (utilized in conjunction with the PFLA) (unpaid)
- Paid Family Leave Act (PFLA) effective retroactive from March 20, 2017, through April 6, 2017 (paid by State of New Jersey; subject to State approval)
- Family Medical Leave (FMLA) effective March 22, 2017 through April 6, 2017 (unpaid).

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MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

17. Approval of Leave of Absence, Special Education Teacher, W.R. Satz School

Resolved: That the Board approve a leave of absence for Christin Williamson, Special Education Teacher, W.R. Satz School, with benefits, as follows:

- Family Medical Leave Act (FMLA) effective retroactive from March 22, 2017 through April 17, 2017 (unpaid).

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

18. Approval of Leave of Absence, Special Education Teacher, Indian Hill School

Resolved: That the Board approve a leave of absence for Katie Frank, Special Education Teacher, Indian Hill School, with benefits, as follows:

- Effective May 15, 2017 through May 19, 2017 using 5 sick days
- Family Medical Leave (FMLA) effective May 21, 2017 through October 25, 2017 (unpaid)
- Paid Family Leave Act (PFLA) effective September 5, 2017, through October 16, 2017 (paid by State of New Jersey; subject to State approval)
- New Jersey Medical Leave Act (NJFLA) effective October 26, 2017 through October 31, 2017 (unpaid).

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

19. Approval of Leave of Absence, Social Studies Teacher, Indian Hill School

Resolved: That the Board approve a leave of absence for Genevieve Kotzas, Social Studies Teacher, Indian Hill School, with benefits, as follows:

- Effective June 19, 2017 through June 22, 2017 using 4 sick days and September 5, 2017 through September 8, 2017 using 4 personal days (utilized in conjunction with the PFLA)
- Paid Family Leave Act (PFLA) effective September 5, 2017 through October 16, 2017 (paid by State of New Jersey; subject to State approval)
- Family Medical Leave Act (FMLA) effective September 9, 2017 through November 21, 2017 (unpaid).

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

20. Approval of an Amended Leave of Absence, Second Grade Teacher, Village School

Resolved: That the Board approve an amended leave of absence for Shannon Hunnewell, 2nd Grade Teacher, Village School, as follows:

FROM:

- Effective April 5, 2017 through April 7, 2017 using 2.5 sick days and April 7, 2017 through April 18, 2017 using 2.5 personal days (utilized in

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- conjunction with the PFLA). (with benefits)
- Paid Family Leave Act (PFLA) effective April 7, 2017 (half day), through May 27, 2017 (paid by State of New Jersey; subject to State approval) (with benefits)
- Family Medical Leave (FMLA) effective April 19, 2017 through December 16, 2017 (unpaid with benefits)
- Personal Leave effective December 17, 2017 through January 1, 2018, (unpaid without benefits).

TO:

- Effective retroactive from March 13, 2017 through March 15, 2017 (half day) using 1.5 personal days and .5 sick days (with benefits)
- Paid Family Leave Act (PFLA) effective April 30, 2017, through June 10, 2017 (paid by State of New Jersey; subject to State approval) (with benefits)
- Family Medical Leave (FMLA) effective March 16, 2017 through June 14, 2017 (unpaid with benefits)
- New Jersey Family Leave Act (NJFLA) effective June 15, 2017 through November 18, 2017 (unpaid with benefits)
- Personal Leave effective November 19, 2017 through January 1, 2018, (unpaid without benefits).

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

21. Approval of an Amended Leave of Absence, Mathematics Teacher, W. R. Satz School

Resolved: That the Board approve an amended leave of absence for Lauren Andersen, Mathematics Teacher, W.R. Satz School, with benefits, as follows:

FROM:

- Effective March 27, 2017 through May 11, 2017 using 29 sick days and May 12, 2017 through May 15, 2017 using 2 personal days (utilized in conjunction with the PFLA)
- Paid Family Leave Act (PFLA) effective May 12, 2017, through June 30, 2017 (paid by State of New Jersey; subject to State approval)
- Family Medical Leave Act (FMLA) effective May 16, 2017 through June 30, 2017 (unpaid).

TO:

- Effective retroactive from March 16, 2017 through May 10, 2017 using 35 sick days and May 11, 2017 through May 15, 2017 using 3 personal days (utilized in conjunction with the PFLA)
- Paid Family Leave Act (PFLA) effective May 11, 2017, through June 30, 2017 (paid by State of New Jersey; subject to State approval)
- Family Medical Leave Act (FMLA) effective May 16, 2017 through June 30, 2017 (unpaid).

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

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22. Approval of Extension of Leave of Absence, Life Skills Teacher, W. R. Satz

Resolved: That the Board approve an extended leave of absence for Jaishree Kapoor, Life Skills Teacher, W.R. Satz School, as follows:

- Paid Family Leave Act (PFLA) effective retroactive from March 19, 2017, through March 26, 2017 (paid by State of New Jersey; subject to State approval) (with benefits)
- Family Medical Leave Act (FMLA) effective retroactive from March 19, 2017 through March 26, 2017 (unpaid with benefits).

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

23. Approval to Extend Appointment of Temporary Leave Replacement Secretary, Village School

Resolved: That the Board approve to extend the appointment of Tara Lagana as a Temporary Leave Replacement Secretary, Village School, step 1 at a salary of \$ 39,035.00 (prorated), effective retroactive from April 17, 2017 through May 2, 2017. [T. Aniello - Leave][B]

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

24. Approval of Change of Location and Hours, Special Education Monitor

Resolved: That the Board approve the following change in location and hours for Eileen McCarthy, Special Education Monitor:

Hour From	Location From	Hours To	Location To	Effective Date:
5.5 hours per day, 5 days per week	Village School	6.5 hours per day, 5 days per week	Indian Hill School	3/20/2017

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

25. Approval of Appointment, Part-Time, Special Education Monitor

Resolved: That the Board approve Michael Ackerman for extra hours as a part-time Special Education Monitor, to support a student during athletic practices, at a salary of \$24.37 per hour, effective retroactive from March 13, 2017 through May 22, 2017. [B]

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

26. Approval of Appointment, Part-Time, Special Education Monitor

Resolved: That the Board approve Anne Puccio for extra hours as a part-time Special Education Monitor, to support a student during athletic practices, at a salary of \$ 27.27 per hour, effective retroactive from March 13, 2017 through May 22, 2017. [B]

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

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27. Approval of Appointment, Temporary Leave Replacement Elementary Teacher, Village School

Resolved: That the Board approve the appointment of Gina Mirto as a Temporary Leave Replacement Elementary Teacher, Village School, Grade 2, step 8 BA at a salary of \$54,050.00 (prorated), effective retroactive from March 9, 2017 through June 30, 2017.
[S. Hunnewell – Leave] [B]

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

28. Approval of Appointment, Temporary Leave Replacement English Teacher, W.R. Satz School

Resolved: That the Board approve the appointment of Kristen Shea as a Temporary Leave Replacement English Teacher, WR Satz School, step 1 MA at a salary of \$59,325.00(prorated), effective retroactive from March 13, 2017 through June 30, 2017. [J. Hespe – Leave] [B]

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

29. Approval of Appointment, Temporary Leave Replacement, Mathematics Teacher, W.R. Satz School

Resolved: That the Board approve the appointment of Alicia Rollano as a Temporary Leave Replacement Mathematics Teacher, WR Satz School, step 1 BA, at a salary of \$50,525.00 (prorated), effective April 3, 2017 through June 30, 2017. [L. Andersen – Leave] [B]

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

30. Approval of Appointment, Nurse for Washington D.C. Trip, W.R. Satz School

Resolved: That the Board approve Shirley Campuzano as the Nurse to accompany the W.R. Satz School students to Washington D.C. on May 31, 2017 through June 2, 2017, at a cost of \$2,000, paid by W.R. Satz Student Activity Account.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

31. Approval of Mentor

Resolved: That the Board approve the appointment of the following teacher as a Mentor for a Provisional Staff Member at the State recommended rate shown below, for the 2016/2017 School Year, (mentor fees paid by provisional teacher and if necessary are prorated).

Mentor	Novice Payment	Novice Teacher	Location
Ann Radziwanowski	\$137.50	Lindsay Mills (.8)	Holmdel High School

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

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32. Approval of Appointment, Day-to-Day Substitutes

Resolved: That the Board approve the appointment of the following as Day-to-Day Substitutes: [B]

Last Name	First Name	Substitute Position (s)	Effective Dates
Campuzano	Shirley	Nurse	3/23/17-6/30/17
Kutt	Tiiu	Teacher	3/8/17-6/30/17
Mahoney	Jeanne	Teacher	3/13/17-6/30/17
McAllister	Robyn	Clerical	3/16/17-6/30/17

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

33. Approval of Summer Sports Camp Program Athletic Coaches

Resolved: That the Board approve the following Summer Sports Camp Program Athletic Coaches for the 2017 Summer Sports Camp Program pending sufficient enrollment: [B - No Cost to the Board – Salary is Paid by Student Registrations].

Position	Name
Baseball	Christopher Arcchi
Boys Basketball	Sean Devaney
Girls Basketball	Douglas Shaw
Cheerleading	Melissa Menges
Cross Country	Damon Godfrey
Dance	Lisa Sorg
Field Hockey	Melissa Murphy
Football	Jeffrey Rainess
Boys And Girls Lacrosse	Dale Oehler
Soccer	Jennifer Conroy
Softball	Nora Bosmans
Tennis	Charles Chelednik
Track & Field	Jonathan Cole
Track & Field	Maurice Bell
Volleyball	Kyle Manley
Wrestling	Daniel Franke

Discussion: Mr. Sockol confirmed that the flyers for the summer sports camps will have the same language as last year stating the coaches are for summer sports camps only.

MOTION: Ms. Flynn SECOND: Mr. Martinez VOTE: 9-0

34. Approval of Appointment of Schedule B Positions

Resolved: That the Board approve the appointment of the following staff members for a Schedule B Position for the 2016/2017 school year: [B]

Position	First	Last	Stipend 16-17
Baseball Assistant Coach-High School	Christopher	Germinario**	\$5,117.00

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Baseball Assistant Coach-WR Satz	Colin	Hart	\$3,054.00
Strength and Conditioning Coach - Spring	Anthony	Dorsi**	\$1,598.00
Softball Assistant Coach- High School	Melissa	Murphy	\$5,117.00
Softball Assistant Coach- W.R. Satz	John	Bird	\$3,054.00

** Pending criminal history review and certification

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

35. Approval of Student Placements

Resolved: That the Board approve the following student placements:

**Department of Special Services
In-District Placements**

SID	Services	Classification	Cost
1207285899	Home instruction	n/a	\$57.00/hour
3567060737	Home instruction	MD	\$57.00/hour
7534947361	Home instruction	n/a	\$57.00/hour

**Department of Special Services
Out-of-District Placements**

SID	Services	Classification	Cost
3003864701	After School Program	Aut	\$1,320.00

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

36. Approval of Addendum, Settlement Agreement with Student #2943942060

Whereas: Claims have been made against the Holmdel Township Board of Education in anticipation of litigation with Student # 2943942060; and

Whereas: The Holmdel Township Board of Education has agreed to resolve all issues pursuant to the terms reviewed by the Holmdel Township Board of Education in Executive Session on March 29, 2017;

Now therefore be it resolved: That the Holmdel Township Board of Education authorizes the Board President to sign the agreement on behalf of the Holmdel Township Board of Education.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

• **Business Administrator's Recommendations:**

37. Approval to Authorize the Submission of Plans for the Proposed September 2017 Referendum

Resolved: That the Board authorizes the Submission of Plans for the proposed September 2017 referendum to the NJDOE for review and approval. These projects are being undertaken as school facilities projects and are requesting debt service aid. The Board also authorizes amendment of its approved LRFP to include these projects.

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Discussion: Mr. Hammer reviewed the projects and applicable costs included in the Holmdel 2020 presentation. There was a detailed discussion among the Board regarding this matter.

MOTION: Ms. Flynn SECOND: Mr. Martinez VOTE: 9-0

38. Appointment of Bond Counsel Firm McManimon, Scotland & Baumann, L.L.C.

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN LEGAL SERVICES ADOPTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF HOLMDEL IN THE COUNTY OF MONMOUTH

WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and the issuance of obligations of The Board of Education of The Township of Holmdel in the County of Monmouth, (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF HOLMDEL IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is hereby retained to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations of the Board in accordance with an Agreement dated as of March 29, 2017 and submitted to the Board (the "Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey shall be published in the Asbury Park Press.

MOTION: Ms. Flynn SECOND: Mr. Martinez VOTE: 8-0-1
Abstained: Mr. Sockol

39. Appointment of Financial Advisor Firm Acacia Financial Group, Inc.

RESOLUTION AUTHORIZING PROPOSAL FOR CERTAIN FINANCIAL ADVISORY SERVICES ADOPTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF HOLMDEL IN THE COUNTY OF MONMOUTH, NEW JERSEY

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WHEREAS, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of the Refunding School Bonds and other obligations by The Board of Education of the Township of Holmdel in the County of Monmouth, New Jersey (the "Board"), a body corporate of the State of New Jersey, which may include but is not limited to the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements for the obligations; structuring the various terms and conditions associated with the obligations; and general advice to the Board about the various financial aspects of the financing; and

WHEREAS, such financial advisory services are advisory in nature, are services for which it is not reasonably possible to draft specifications and therefore are deemed to be extraordinary and unspecifiable, and the firm of Acacia Financial Group, Inc., Marlton, New Jersey has the expertise, extensive training, experience and proven reputation and has demonstrated capability and valuable assistance in providing such advice and services; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF HOLMDEL IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

1. The firm of Acacia Financial Group, Inc., Marlton, New Jersey shall be retained to provide specialized financial advisory services necessary in connection with the authorization and the issuance of bonds and other obligations by the Board in accordance with an agreement submitted to the Board (the "Agreement") subject to review by and with such modifications and adjustments approved by the Business Administrator/Board Secretary.
2. The Agreement is being awarded without competitive bidding as an extraordinary unspecifiable service in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(2) because such services are advisory.
3. A copy of this resolution as well as the Agreement shall be placed on file with the Business Administrator/Board Secretary of the School District.

MOTION: Ms. Flynn SECOND: Mr. Martinez VOTE: 8-0-1
Abstained: Mr. Sockol

40. Approval to Authorize a Special Election of the Board of Education

RESOLUTION AUTHORIZING A SPECIAL ELECTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF HOLMDEL IN THE COUNTY OF MONMOUTH AND OTHER MATTERS RELATED THERETO

Whereas, The Board of Education of the Township of Holmdel in the County of Monmouth, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the territorial boundaries and the legal entity governed by the Board) is authorized to undertake renovations, improvements and construction of new facilities as well as the purchase of the associated equipment and furniture necessary to provide a thorough and efficient education to the students of the School District; and

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Whereas, the Board has conducted a thorough study of its facilities and equipment and has compared this information with student enrollment projections and other demographic information as it relates to the School District; and

Whereas, the Board now wishes to establish a special election date to request that the voters of the School District authorize the issuance of bonds to finance certain capital improvement projects; and

Whereas, as a result of such study, the Board wants to authorize the preparation and submission of a school facilities project to the New Jersey Department of Education, Office of School Facilities (the "Department of Education") for the approval of several capital projects;

Now Therefore, Be It Resolved by The Board of Education of the Township of Holmdel in the County of Monmouth, New Jersey as follows:

Section 1. That a special election be conducted on September 26, 2017 for the purpose of authorizing the issuance of school bonds to finance various capital improvements throughout the School District.

Section 2. That the Business Administrator/Board Secretary is authorized to notify the Monmouth County Clerk, the Monmouth County Board of Elections, the Monmouth County Superintendent of Elections, and the Clerk of the Township of Holmdel (the "Township") about such special election so that the following publications can be made:

(i) That the Clerk of the Township is required to advertise a notice to persons wanting a mail-in ballot in a newspaper that circulates in the County of Monmouth at least 55 days in advance of the special election and that the publication of such advertisement in such newspaper will conform with the requirements of N.J.S.A. 19:57-7; and

(ii) That the Monmouth County Board of Elections is required to publish the required election notices in accordance with the requirements of N.J.S.A. 19:12-7(a) and (b).

Section 3. That the Board hereby authorizes the Superintendent of Schools, the Business Administrator/Board Secretary and bond counsel, McManimon, Scotland & Baumann, LLC to undertake any actions required in furtherance of the submission of a school facilities project application to the Department of Education by the architect, SSP Architectural Group, Inc., pursuant to the requirements of N.J.A.C. 6A:26-3.1 et seq., in order to determine the preliminary and final eligible costs under the Educational Facilities Construction and Financing Act so that the Board can conduct a bond referendum on September 26, 2017 to finance various capital improvements.

Section 4. That the Board hereby approves the conceptual schematic drawings of the various capital improvements to be undertaken at the various schools by the referendum and hereby authorizes the submission of such schematic drawings to the Planning Board of the Township for its review and comment, pursuant to N.J.S.A. 40:55D.

Section 5. That the School District's long-range facilities plan is hereby authorized to be amended, if necessary, in order to accommodate the capital improvements being contemplated by the bond referendum.

Section 6. That the Business Administrator/Board Secretary provide a certified copy of this resolution to the Monmouth County Clerk, the Monmouth County Board of Elections, the

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Monmouth County Superintendent of Elections, the Clerk of the Township and the Executive County Superintendent of Schools as soon as practical after the adoption of this resolution. This resolution shall take effect immediately.

MOTION: Ms. Flynn SECOND: Mr. Martinez VOTE: 9-0

41. Approval of Monthly Certification - February 28, 2017

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of February 28, 2017 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

42. Approval of Business Administrator/Board Secretary's Financial Report - February 28, 2017

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending February 28, 2017 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

43. Approval of Treasurer's Financial Report - February 28, 2017

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending February 28, 2017 is hereby and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

44. Approval of Budget Transfers - 2016/2017

Resolved: That the Board approve the 2016/2017 Budget Transfers as listed on attachment T-17-09.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

45. Approval of Bills Payment, Board Member

Resolved: That the Board approve payment of the March 29, 2017 bills list in the amount of \$21.70 to Board Member, Ms. Vicky Flynn, and as certified and approved.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 8-0-1
Abstained: Ms. Flynn

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46. Approval of Bills Payment - March 29, 2017

Resolved: That the Board approve payment of the March 29, 2017 bills list in the amount of \$711,781.56 and as certified and approved.

MOTION: Mrs. Kline SECOND: Mr. Martinez VOTE: 9-0

M. Old Business

- Mr. Hammer referenced the Battle of the Faculties event tomorrow night and encouraged the community to purchase tickets and attend this event.

N. New Business

- Mr. Sockol encouraged students studying English Literature to see the play Of Mice and Men at the Holmdel Theatre.

O. Questions or Comments from the Public

- Mr. Crowley, parent, referenced the discussions on the referendum project tonight and expressed his disappointment with the project not including the additional costs to install turf fields.
- Mr. Yanello, parent, stated he attended the Holmdel 2020 presentation at the last Board meeting and was glad to hear that the additional information that was discussed tonight will be posted on the district website.
- Mr. Wall, parent, congratulated the Board for all the hard work with the referendum. He stated the challenge with a short timeline to the September vote and recommended getting as much information out on the referendum as soon as possible. He also asked for clarity regarding special service student numbers referenced in the applicable committee report tonight and additional information regarding the lead testing referenced in the Superintendent's report tonight.
- Mrs. Vander Woude, parent, spoke about the winter track and field team. She stated the team doesn't have a designated place to train and encouraged the Board to invest funding into this program. She also commented on the district transition event she recently attended and stated we need to improve the work force/job opportunities for special service students after they graduate.

P. Executive Session (if required) - None

Q. Adjournment

At 10:04 p.m., Board President Hammer call for a motion to adjourn. Mr. Sockol motioned, Mr. Reddy seconded and by a unanimous voice vote, the meeting adjourned at 10:05 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary

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2460 SPECIAL EDUCATION (M)

The Holmdel Township School Board of Education assures compliance with Part B of the Individuals with Disabilities Education Act (IDEA) and the New Jersey Administrative Code 6A:14-1.1 et seq. Furthermore, the Board will have programs and procedures in effect to ensure the following:

1. All students with disabilities, who are in need of special education and related services, including students with disabilities attending nonpublic schools, regardless of the severity of their disabilities, are located, identified, and evaluated according to N.J.A.C. 6A:14-3.3.
2. Homeless students are located, identified, and evaluated according to N.J.A.C. 6A:14-3.3, and are provided special education and related services in accordance with the IDEA, including the appointment of a surrogate parent for unaccompanied homeless youths as defined in 42 U.S.C. §§11431 et seq.
3. Students with disabilities are evaluated according to N.J.A.C. 6A:14-2.5 and 3.4.
4. An Individualized Education Program (IEP) is developed, reviewed and as appropriate, revised according to N.J.A.C. 6A:14-3.6 and 3.7.
5. To the maximum extent appropriate, students with disabilities are educated in the least restrictive environment according to N.J.A.C. 6A:14-4.2.
6. Students with disabilities are included in State-wide and district-wide assessment programs with appropriate accommodations, where necessary according to N.J.A.C. 6A:14-4.10. All students with disabilities will participate in State-wide assessments or the applicable alternative assessment in grades three, four, five, six, seven, eight, and high school in the applicable courses.
7. Students with disabilities are afforded procedural safeguards required by N.J.A.C. 6A:14-2.1 et seq., including appointment of a surrogate parent as set forth in N.J.A.C. 6A:14-2.2 and Policy 2467, when appropriate.
8. The rules set forth in N.J.A.C. 6A:14 ensure a free appropriate public education is available to all students with disabilities between the ages of three and twenty-one, including students with disabilities who have been suspended or expelled from school:
 - a. The obligation to make a free, appropriate public education available to each eligible student begins no later than the student's third birthday and that an individualized education program (IEP) is in effect for the student by that date;
 - b. If a child's third birthday occurs during the summer, the child's IEP Team shall determine the date when services under the IEP will begin;

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- c. A free appropriate public education is available to any student with a disability who needs special education and related services, even though the student is advancing from grade to grade;
 - d. The services and placement needed by each student with a disability to receive a free, appropriate public education are based on the student's unique needs and not on the student's disability; and
 - e. The services and placement needed by each student with a disability to receive a free, appropriate public education are provided in appropriate educational settings as close to the student's home as possible and, when the IEP does not describe specific restrictions, the student is educated in the school he or she would attend if not a student with a disability.
9. Children with disabilities participating in early intervention programs assisted under IDEA Part C who will participate in preschool programs under N.J.A.C. 6A:14 will experience a smooth transition and have an IEP developed and implemented according to N.J.A.C. 6A:14-3.3(e) and N.J.A.C. 6A:14-3.7.
10. Full educational opportunity to all students with disabilities is provided.
11. The compilation, maintenance, access to, and confidentiality of student records are in accordance with N.J.A.C. 6A:32-7.
12. Provision is made for the participation of students with disabilities who are placed by their parent(s) in nonpublic schools according to N.J.A.C. 6A:14-6.1 and 6.2.
13. Students with disabilities who are placed in private schools by the district Board are provided special education and related services at no cost to their parent(s) according to N.J.A.C. 6A:14-1.1 and N.J.A.C. 6A:14-7.5(b)3.
14. All personnel serving students with disabilities are highly qualified and appropriately certified and licensed, where a license is required, in accordance with State and Federal law, pursuant to N.J.A.C. 6A:14-1.2(b)13.
15. Pursuant to N.J.A.C. 6A:14-1.2(b)4, the in-service training needs for professional and paraprofessional staff who provide special education, general education or related services are identified and that appropriate in-service training is provided. The district Board shall maintain information to demonstrate its efforts to:
- a. Prepare general and special education personnel with content knowledge and collaborative skills needed to meet the needs of children with disabilities;
 - b. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;

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- c. Acquire and disseminate to teachers, administrators, school Board members, and related services personnel, significant knowledge derived from educational research and other sources and how the district will, if appropriate, adopt promising practices, materials and technology;
 - d. Ensure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
 - e. Provide for joint training activities of parent(s) and special education, related services and general education personnel.-
16. Instructional materials will be provided to blind or print-disabled students in a timely manner, consistent with a plan developed by the district.
17. For students with disabilities who are potentially eligible to receive services from the Division of Developmental Disabilities in the Department of Human Services, the district will provide, pursuant to the Developmentally Disabled Uniform Application Act, N.J.S.A. 30:4-25.10 et seq., and N.J.A.C. 6A:14-1.2(b)17, the necessary materials to the parent to apply for such services.
18. The school district will not accept the use of electronic mail from the parent(s) to submit requests to a school official regarding referral, identification, evaluation, classification, and the provision of a free, appropriate public education.
19. The school district will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each student's IEP, pursuant to N.J.A.C. 6A:14-4.5(d).
20. The school district has a plan in effect to establish stability in special education programming. The plan takes into account the consistency of the location, curriculum, and staffing in the provision of special education services as required by N.J.A.C. 6A:14-3.7(c)4.
21. The school district screens students who have exhibited one or more potential indicators of dyslexia or other reading disabilities in accordance with N.J.S.A. 18A:40-5.1 et seq. and Policy 5339.

The school district shall provide an Assurance Statement to the County Office of Education that the Board of Education has adopted the required special education policies and procedures/regulations and the district is complying with the mandated policies and procedures/regulations.

N.J.A.C. 6A:14-1 et seq.

20 USC §1400 et seq.

34 C.F.R. §300 et seq.

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2467 SURROGATE PARENTS AND FOSTER PARENTS (M)

Federal and State laws require the Board ensure the rights of a student are protected through the provision of an individual to act as surrogate for the parent and assume all parental rights under N.J.A.C. 6A:14-2.2 when:

1. The parent, as defined according to N.J.A.C. 6A:14-1.3, cannot be identified;
2. The parent cannot be located after reasonable efforts;
3. An agency of the State of New Jersey has guardianship of the student and that agency has not taken steps to appoint a surrogate parent for the student;
4. The student is a ward of the State and no State agency has taken steps to appoint a surrogate parent for the student;
5. No parent can be identified for the student in accordance with N.J.A.C. 6A:14-1.3 except a foster parent, the foster parent does not agree to serve as the student's parent, and no State agency has taken steps to appoint a surrogate parent for the student; and
6. The student is an unaccompanied homeless youth and no State agency has taken steps to appoint a surrogate parent for the student.

Qualifications and Selection

The district will make reasonable efforts to appoint a surrogate parent within thirty days of its determination that a surrogate parent is required for a student. If the district fails to appoint a surrogate parent for a ward of the State, a judge may appoint a surrogate parent if the judge determines a surrogate parent is necessary for such student.

The person serving as a surrogate parent shall:

1. Have no interest that conflicts with those of the student he/she represents;
2. Possess knowledge and skills that ensure adequate representation of the student;
3. Not be replaced without cause;
4. Be at least eighteen years of age;
5. Have a criminal history review in accordance with N.J.S.A. 18A:6-7.1 completed prior to his or her serving as the surrogate parent, if the school district compensates the surrogate parent for such services; and
6. Not be an employee of the New Jersey Department of Education, this district, or a public or nonpublic agency that is involved in the education or care of the child.

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The Director of Special Services or Director of School Counseling shall serve as Surrogate Parent Coordinator and will: determine whether there is a need for a surrogate parent for a student; contact any State agency that is involved with the student to determine whether the State has a surrogate parent appointed for the student; and make reasonable efforts to appoint a surrogate parent for the student within thirty days of determining that there is a need for a surrogate parent for the student.

When a student (who is or may be a student with a disability) is in the care of a foster parent, and the foster parent is not the parent of the student as defined in N.J.A.C. 6A:14-1.3, the district where the foster parent resides shall contact the student's case manager at the Division of Child Protection and Permanency (DCP&P) in the Department of Children and Families to determine whether the parent retains the right to make educational decisions and determine the whereabouts of the parent.

If the parent retains the right to make educational decisions and the parent's whereabouts are known to the school district, the Surrogate Parent Coordinator shall obtain all required consent from and provide written notices to the parent.

If the district cannot ascertain the whereabouts of the parent, the foster parent, unless that person is unwilling to do so, shall serve as the parent pursuant to N.J.A.C. 6A:14-1.3. If there is no foster parent, or if the foster parent is unwilling to serve as the student's parent, the Surrogate Parent Coordinator shall consult with the student's case manager at DCP&P to assist in identifying an individual to serve as a surrogate parent and appoint a surrogate parent and obtain all required consent from, and provide written notices to, the surrogate parent.

Training

N.J.A.C 6A:14-2.2(d) requires the district train surrogate parents so they have the knowledge and skills that ensure adequate representation of the student. The Surrogate Parent Coordinator shall coordinate the training for surrogate parents. The training will include, but not be limited to:

1. Providing the surrogate parent a copy of:
 - a. Parental Rights in Special Education booklet;
 - b. N.J.A.C. 6A:14;
 - c. The Special Education Process;
 - d. Code Training Materials from the Department of Education website; and
 - e. Other relevant materials.
2. Providing the surrogate parent an opportunity to meet with the Surrogate Parent Coordinator to discuss the rights of the surrogate parent and the applicable statutes, administrative codes, and Federal laws. The Surrogate Parent Coordinator shall provide the surrogate parent the opportunity to review and to become familiar with the State and Federal requirements for assessment, individualized educational program development,

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and parental rights with respect to the referral and placement process, including their rights with respect to seeking a due process hearing if they disagree with the local procedure or decisions;

3. Providing the surrogate parent adequate time to become familiar with the student and the nature of the student's disability through a review of the student's record;
4. Providing the surrogate parent an opportunity to confer with the student's case manager to discuss the student; and
5. Other information and resources to provide the surrogate parent the knowledge and skills to ensure adequate representation of the student.

Rights of the Surrogate Parent

A surrogate parent appointed in accordance with N.J.A.C. 6A:14-2.2 shall assume all parental rights under N.J.A.C. 6A:14.

N.J.A.C. 6A:14-2.2

Adopted: 29 August 2012

Adopted:

Attachment for Motion #

Applicant Agency:

M.O.E.S.C.

Appendix4 McKinn

LEA GENERAL INTENT TO COLLABORATE

2017-2018

This document is to be signed and included with the application.

Name of Collaborating School District:

I certify the district's intent to collaborate with the applicant regional McKinney-Vento Education of Homeless Children and Youth project, if awarded, as follows:

- 1) Utilize resources and information provided by the lead applicant to support the federal and state required supplemental academic and support services to identified homeless children and youth;
- 2) Participate in partnerships with local, county and regional non-educational agencies (e.g., community based organizations, social service organizations, faith-based institutions) established by the lead applicant, if awarded, in providing supplemental **services**;
- 3) Provide district level data to support the lead applicant in identifying the academic and non-academic needs of homeless students for reporting to the New Jersey Department of Education; and
- 4) Address the academic, non-academic and emergent needs of homeless children and youth.
- 5) **FOR TITLE I DISTRICTS ONLY:** Collaborate with the regional McKinney-Vento project director on the use of the Title I, Part A reserve for homeless students enrolled in non-participating attendance areas.

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certify that my district will collaborate with the lead applicant, if awarded, as articulated above.

Chief School Administrator Name (PRINT)

(SIGNATURE)

District's McKinney-Vento Liaison Name

(email)

TR: 17-09

HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ 07733

TRANSFER REQUEST FORM

ORIGINATED BY: Lail Avelrod DATE: 3/21/2017

FROM	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	TO	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
	11-001-00-893-00-01	Treas/Prof.Dev. IH	\$89.00		11-001-00-856-00-02	Membership Fee/Other/H	\$89.00
TOTAL			\$89.00	TOTAL			\$89.00

Reason for Transfer: Renewal of ASCD Membership

PRINCIPAL/ADMINISTRATOR: [Signature]
SCHOOL/DEPARTMENT: Indian Hill School

APPROVED BY: _____
Board: []
Incaraffice: []

DATE: 3/21/17